



BOARD OF SUMTER COUNTY COMMISSIONERS

Chairman - Garry Breeden- District 4

Vice Chairman - Doug Gilpin- District 2

2nd Vice Chairman - Randy Mask- District 5

Richard Hoffman - District 1

Don Burgess - District 3

January 10, 2012

5:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

ANY PERSON WHO MAY FEEL THE NEED TO APPEAL A BOARD DECISION IS HEREBY NOTIFIED THAT IT WILL BE NECESSARY FOR YOU TO PROVIDE YOUR OWN VERBATIM RECORDING OF THE BOARDS MINUTES OR ANY PORTION THEREOF

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrators Office, 7375 Powell Road, Wildwood, FL 34785 (352) 689-4400 at least two days before the meeting.

Sumter County Government Annex, Room 142 (910 North Main Street, Bushnell, FL 33513)

AGENDA

THE MEETING IS CALLED TO ORDER BY THE CHAIRMAN

INVOCATION

FLAG SALUTE

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. 5:30 PM - Public Hearing - Zoning and Adjustment Board recommendations

**Quasi Judicial Hearing*

1. *OP2011-0005 - Renewal of Operating Permit for Black Gold Compost

Documents: [Executive Summary OP2011-0005 Black Gold.pdf](#)

2. REPORTS AND INPUT

- a. County Administrator

1. Purchase Orders (For Information Only)

Documents: [POs Week Ending 12-16-11.pdf](#), [POs Week Ending 12-30-11.pdf](#)

2. Contract Purchase Orders (For Information Only)

Documents: [Contract PO Report Week Ending 12-16-11.pdf](#), [Contract PO Report Week Ending 12-23-11.pdf](#), [Contract PO Report Week Ending 12-30-11.pdf](#)

3. Significant Schedule of Items (For Information Only)

Documents: [significant schedule-6.pdf](#)

4. Facilities Development Bi-Monthly Report (For Information Only)

Documents: [Facilities Development Bi Monthly Report Jan 10 2012.pdf](#)

5. Road Project Summary Report (For Information Only)

Documents: [Road Projects submitted for 11012 meeting.pdf](#)

6. Department surveys for November 2011 (For Information Only)

Documents: [November 2011 Surveys.pdf](#)

7. LifeStream Behavioral Center's Annual Audit for FY 2011 (For Information Only)

Documents: [Lifestream Brochure.pdf](#), [Lifesteam Brochure 2.pdf](#), [LifeStream Annual Audit 2011.pdf](#)

8. LifeStream Behavioral Center Update (For Information Only)

Documents: [contract between FI Dept of Children and Families and Lifestream.pdf](#)

9. Emergency Management Program Audit, Final Audit Report, Emergency Management Preparedness and Assistance Base Grant (For Information Only)

Documents: [transmittal of Sumter County Emergency Preparedness Assistance Grant.pdf](#), [Sumter Follow-up Audit Final Report.pdf](#)

10. CR 101, CR 103, and CR 104 Anonymous Complaint Letter (For Information Only)

Documents: [exec sum CR 101, 103, 104 v2.pdf](#)

11. Checklist for Vacating Roads, Rights of Way and Easements, supplement to SCC Chapter 20, Article II (For Information Only)

Documents: [exec sum vacating actions checklisr.pdf](#)

12. Florida Association of Counties (FAC) 2011 Annual Report (For Information Only)

Documents: [FAC 2011 Annual Report.pdf](#)

13. New Covenant United Methodist Church, Helping Hands Outreach Mission (For Information Only)

Documents: [Helping Hands Outreach Mission.pdf](#)

14. Notice of Approval from the Florida Department of Environmental Protection of Generic Permit for Pollutant Discharges to Surface Waters of the State from the Application of Pesticides for the Sumter County Mosquito Control Facility, Facility ID No. FLG510005-IWPG (For Information Only)

Documents: [Permit Mosquito control.pdf](#)

15. Wildwood Springs Community Development District Proposed Budget Fiscal Year 2012 (For Information Only)

Documents: [Wildwood Springs Community Dev District.pdf](#)

16. Termination of 1991 Interlocal Agreement Providing for Fire Rescue and Ambulance Services by Marion County to Certain Sumter County Parcels of the Spruce Creek South Development (For Information Only)

Documents: [Marion Co BOCC Termination of 1991 Interlocal Agreement.pdf](#)

17. Misdemeanor Probation December 2011 Caseload Report (For Information Only)

Documents: [Dec 2011 Sumter Report.docx](#)

18. Monthly HCRA report - September, October & November 2011

Documents: [HCRA BOCC Report September - October - November 2011.pdf](#)

19. Cancellation of RFP 033-0-2011/AT Sumter County Uniform Services (For Information Only)

Documents: [RFP 033 ES Cancellation.doc](#)

20. Conditional Offer of Employment - Support Services Director (For Direction)

Documents: [conditional offer of employment.pdf](#), [resume Art Bisner.pdf](#)

21. Letter received from Sierra Club regarding bills that will nullify County restrictions on airboat operation (For Direction)

Documents: [Sierra Club Suwannee St Johns Group.pdf](#)

- b. County Attorney

- c. Clerk of Circuit Court

1. Notification from the Government Finance Officers Association regarding the FY 10/11 Annual Financial Report qualifies for a Certificate of Achievement for Excellence in Financial Reporting (For Information Only)

Documents: [CAFR Award Letter Certificate.pdf](#)

- d. Board Members

- e. Public Forum

3. NEW BUSINESS - ACTION REQUIRED

- a. MINUTES

1. Minutes of Regular Meeting held on December 13, 2011(Staff recommends approval).

Documents: [december 13 2011minutes.pdf](#)

- b. FUTURE PUBLIC HEARINGS OR MEETINGS

1. None

- c. APPOINTMENTS

1. Library Advisory Board vacancies (Board's Option).

Documents: [Library Advisory Board vacancies 2012.doc](#), [Margaret Marschel Resignation.docx](#), [Carol Duggan app.pdf](#), [LAB ByLaws.pdf](#), [LAB Resolution.pdf](#)

2. Fire Code Board of Appeals appointments (Board's Option).

Documents: [Fire Prevention Code Vacancies.pdf](#), [SumterCounty-Fire Code Bd of Appeals_6969_9125.pdf](#), [Sec 6-160 Fire Prevention Code board of appeals_6318_8210_6442_8370_6969_9124.pdf](#)

3. Sumter County Fire And Emergency Medical Services Advisory Board Vacancies (Boards Option)

Documents: [Fire and EMS Board 1 10 12.pdf](#), [Fire Rescue Advisory Board Ordinance \(2\).pdf](#), [Elliott F EMS Application.doc](#)

4. Sumter County Tourist Development Council Vacancy (Board's Option).

Documents: [TDA ES 1-10-12.pdf](#), [TDC Resolution.pdf](#), [TDC Ordinance 2004-05.pdf](#), [TDC FL Statute 125.0104.pdf](#)

d. FINANCIAL

1. Purchase Order Approval (Staff recommends approval).

Documents: [Executive Summary PO Approval by BOCC 1-10-12.pdf](#)

2. Affordable Housing (AH) program payment requests and emergency repair bid (Staff recommends approval).

Documents: [Executive Summary.pdf](#), [Miscellaneous backup.pdf](#)

3. Contract Change Order 41 - Downtown Wildwood Fire Station #31 with Emmett Sapp Builders (Staff recommends approval).

Documents: [ESB CO 41 DTWWFS.pdf](#)

4. Contract Change Order 42 with Emmett Sapp Builders on Fire Station Projects (Staff recommends approval).

Documents: [ESB CO 42.pdf](#)

5. Fiscal Year 11/12 Local Mosquito Control - State Budget Amendment (Staff recommends approval).

Documents: [FY 11 12 \(Local CBF\) State Budget Amendment.pdf](#)

6. State Housing Initiatives Partnership (SHIP) Program emergency repair bids and payment request (Staff recommends approval).

Documents: [Executive Summary.pdf](#), [Miscellaneous backup.pdf](#)

7. Revisions to the Sumter County Health Department Contract Funding (Staff recommends approval).

Documents: [Executive Summary Health Dept 1-10-12.pdf](#)

8. Budget Amendment A-19 (FY 11/12) General Fund (Staff recommends approval).

Documents: [A-19 General Fund Reserve for Contingencies - Panacoochee Retreats.pdf](#)

9. Budget Amendment A-20 (FY 11/12) Capital Outlay Reserve Fund (Staff recommends approval).

Documents: [Executive Summary A-20 Fund 305 Oxford Fire Station.pdf](#)

10. Budget Amendment A-21 (FY 11/12) for Budgeted Cash Balance Forward Account Adjustments (Staff Recommends Approval).

Documents: [Executive Summary A-21 CBF.pdf](#)

11. Budget Amendment A-22 (FY 11/12) Ship Program 2009-10 (Staff recommends approval).

Documents: [Executive Summary A-22 Ship Program 2009-10 Close Out.pdf](#)

12. Budget Amendment A-23 (FY 11/12) General Fund (Staff recommends approval).

Documents: [Executive Summary A-23 Support Services Director.pdf](#)

e. CONTRACTS AND AGREEMENTS

1. Renewal of Transportation Agreement with Mid Florida Community Services Inc (Staff recommends approval).

Documents: [A Ex Sum Mid Fla Comm Svcs Transit agmt 2012.doc](#), [B 2012 MFCS Contract.doc](#)

2. Agreement with OverDrive Inc., for Digital Library Reserve Content Service Plan Application Services for e-Books for Sumter County Library System (Staff recommends approval).

Documents: [Executive Summary Form for e-Books.pdf](#), [Overdrive agreement for e-Books.pdf](#), [Overdrive telephone agreement.pdf](#)

3. Termination of Florida Combined Life Basic Life, AD&D and Voluntary Life policies and award of those policies plus the Employee Assistance Program contract to Unum Life Insurance Company of America (Staff Recommends Approval).

Documents: [ES FCL Termination and Unum Award 01.10.2012.pdf](#)

4. Approve renewal of Transportation Agreement between Sumter County Youth Center and Sumter County Transit (Staff recommends approval).

Documents: [A - Sumter County Youth Center Ex Sum renewal - revised - 2011.doc](#), [B - Sumter Co Youth Ctr Renewal - 2012.doc](#)

5. Execute the Memorandum of Understanding with Columbia Southern University to offer their services as an educational opportunity for the BOCC employees (Staff recommends approval).

Documents: [A Executive Summary For CSU MOU 01-10-12.doc](#), [B Columbia Southern MOU .pdf](#)

6. Escrow Agreement for Southern Comfort Enterprises, Inc (Staff recommends approval).

Documents: [Southern Comfort Escrow Agreement.pdf](#)

7. Cooperative Funding Agreement with the Southwest Florida Water Management District for Sumter County Horizontal Control Densification Project Phase II (Staff recommends approval).

Documents: [Executive Summary SWFWMD Cooperative Agreement Phase II Horz Control.pdf](#)

8. Ratify the Contract with Bob Murray and Associates to perform the Executive Search for Development Services Director (Staff recommends approval).

Documents: [A Executive Summary For Development Services Director Search 01-10-12.doc](#), [B Bob Murray professional services agreement 01-03-2012 .pdf](#)

f. GENERAL ITEMS FOR CONSIDERATION

1. Approve Villages of Sumter (VOS) – Perdido Villas, Sharon Villas, Bartow Villas, Atmore Villas, Unit 229, and Unit 211 reviewed at the December 5, 2011, DRC Meeting (Staff recommends approval).

Documents: [Executive Summary - January 10th BOCC meeting.pdf](#)

2. Sumter County Authorizing Resolution for Fiscal Year 2012-2013 Section 5311 Grant to the Florida Department of Transportation (FDOT)(Staff recommends approval).

Documents: [A-1 Ex Sum for 2012-2013 FDOT Section 5311 Autho Res.doc](#), [B-Authorizing Resoulution.doc](#)

3. Sumter County Transit Updated Zero Tolerance Substance Abuse Policy (Staff recommends approval).

Documents: [A- Ex Sum for SAP update 2012.doc](#), [B Zero Tolerance Substance Abuse Policy Update January 2012.doc](#)

4. APWA Accreditation Process and Self Assessment (Staff recommends approval).

Documents: [exec sum APWA Accreditation .pdf](#)

5. Emergency Management Grant Acceptance Letter (Staff recommends approval).

Documents: [Executive Summary for Chairman Acceptance Letter.doc](#), [BOCC Letter to State.doc](#)

6. Inventory Transactions (Staff recommends approval).

Documents: [Executive Summary Inventory Transactions 1-10-12.pdf](#)

7. Temporary Road Closing Request Royal Library Association (Staff recommends approval).

Documents: [ES Temp Road Closing Request Royal Library Assoc.pdf](#)

8. Amend the 2011/2012 Classification and Compensation Schedule to reflect the revision to schedule E - Senior Management Program to add the Support Services Director to the list of designated Senior Level Managers for the Florida Retirement System (FRS) (Staff recommends approval).

Documents: [A Executive Summary For 2011-2012 Classification and comp revision for Senior Management Program designation 01-10-12.doc](#), [B Senior Management program revise 01-10-2012.doc](#)

9. Amend the 2011/2012 Classification and Compensation Schedule to reflect the reorganization of the Financial Services Department and the reclassification of the Financial Services Coordinator position in

the Financial Services Department (Staff recommends approval).

Documents: [A Executive Summary For 2011-2012 Classification and comp revision for Financial Services 01-10-12.doc](#)

10. Award and enter into contract negotiations with Kimley-Horn & Associates, Inc. for RFQ 028-0-2011/AT Sumter County C-462 Design and Permitting (Staff recommends approval).

Documents: [RFQ 028 ES and Misc Docs.pdf](#), [RFQ 028 Kimley-Horn Submittal.pdf](#), [RFQ 028 Bid Document.doc](#)