

REVENUE ESTIMATES

Constitutional Office: Supervisor of Elections
Department: Office

General Fund	Actual 2011	Adopted Budget 2012	Budget Projection 2013	Budget Projection 2014	Budget Projection 2015	Budget Projection 2016	Budget Projection 2017
	943,705	861,835					

AMENDED 6/9/12

SUMMARY - BUDGET REQUEST

Constitutional Office Supervisor of Elections
 Department: Office

List Transfer Account(s)	Audited Expenditures FY2010-11	Amended Budget FY2011-12	Actual Expenditures Thru 3/31/12	Budget Request FY2012-13	Increase/ (Decrease) Amount	% Chg
1 Transfer to SOE - Office	937,795	943,705	404,379	861,835	(81,870)	-9%
2						
3						
4						
5						
6						
7						
8						
9						
#						
#						
#						
#						
#						
#						

Note: Round Requests to Next Whole Dollar

 Submitted by

 Date

SALARY SCHEDULE

Constitutional Office: SOE
 Department: Office

FY2012/13

		<i>Current/Projected</i>				<i>FY 2012-13 (include new positions)</i>					
Job Title	Empl Name	Workers' Comp Code (from Col Q table)	Retirement Classification (from Col N table)	Annual Rate 10/1/2011	Annual Rate Projected 9/30/2012	COLA	Other Increase	Total Salary	Fringes	Total Position Budget	
1	Supervisor Of Elections	Krauss, Karen	8810	EO	93,461.00	93,461.00	-	2,000	95,461	22,386	117,847
2	Operations Coordinator	Chavez, Belinda	8810	Reg	63,495.00	63,495.00	2,286		65,781	8,843	74,624
3	Elections Specialist	Chesling, Jeannie	8810	Reg	50,075.00	50,075.00	1,803		51,878	6,974	58,852
4	Deputy Clerk	German, Michael	8810	Reg	35,484.00	35,484.00	1,277		36,761	4,942	41,703
5	Branch Office Deputy	Daugherty, Alan	8810	Reg	30,222.00	30,222.00	1,088		31,310	4,210	35,520
6	Deputy Clerk	Lovett, Patricia	8810	Reg	38,707.00	38,707.00	1,393		40,100	5,391	45,491
7	Chief Deputy	Mertz, Terri	8810	Reg	61,970.00	61,970.00	2,231		64,201	8,630	72,831
8	Branch Office Deputy	Ogilvie, Marie	8810	Reg	39,795.00	39,795.00	1,433		41,228	5,542	46,770
9	Assistant Supervisor Of Elections	Rushing, Karen	8810	Reg	66,458.00	66,458.00	2,392		68,850	9,256	78,106
10	Deputy Clerk	Russell, Wendy	8810	Reg	40,237.00	40,237.00	1,449		41,686	5,603	47,289
11	Deputy Clerk	Smith, Myra	8810	Reg	40,613.00	40,613.00	1,462		42,075	5,656	47,731
12	Election Systems Coordinator	Yagid, Craig	8810	Reg	67,209.00	67,209.00	2,420		69,629	9,360	78,989
13	Overtime		8810	Reg	12,000.00	12,000.00			12,000	1,614	13,614
14									-	-	-
15									-	-	-
16						19,234			660,960	98,407	759,367
##						-			-	-	-
Elected Officials				1							
Number of FTE Current Year:				0							
Number of New Positions Requested:				0							
Total Positions Requested:				1							

SUMMARY/PERSONAL SERVICES

Constitutional Offi SOE

Department: Office

FY2012/13

A) Salaries & Fringe Benefit Accounts	B) Name of Category	C) Rate	D) Number of Employees	E) Total Category Requested
Totals:	Elected		1	95,461
Salaries:	Regular		11	553,499
<u>95,461.00</u> 1) Elected	OPS			
<u>553,499.00</u> 2) Regular	Overtime			12,000
<u>0.00</u> 3) OPS	Incentive Pay			
<u>12,000.00</u> 4) Overtime/Incentive/Other	Other			
			Payroll Amount	
FICA	Elected	0.0765	95,461	7,303
<u>50,564.00</u> 5) Total FICA	Regular	0.0765	565,499	43,261
	OPS	0.0765		
	Elected	0.1580	95,461	15,083
Retirement	Regular	0.0556	565,499	31,442
<u>15,083.00</u> 6) Elected Retirement	Senior Man.	0.0882		0
<u>31,442.00</u> 7) Total Retirement - Other	Special Risk	0.1547		0
	Sp Risk Adm	0.1118		0
<u>0.00</u> 8) Reserve for Retirement Pa	DROP	0.0604		0
	Reserve Retirement Payout			0
<u>5,000.00</u> 9) Total Unemployment				5,000
			# of Employees	
10) Total Group Insurance	(Annual Rate)			
			Payroll Amount	
Workers Compensation	Clerical	0.0023	565,499	1,301
<u>1,301.00</u> 11) Total Workers Compensation				0
				0
				0
Other Categories - - - -				0

DETAILED BUDGET
(by account)

Constitutional Off SOE
Department: Office

FY2012/13

Account Number	Expenditure Classification	Audited Expenditures 2010-11	Amended Budget 2011-12	Actual Expenditures Thru 3/31/12	Request 2012-13	Increase/ (Decrease) Amount	% Chg	Detail of Account Expenditures
151100	EXECUTIVE SALARIES & WAGES	95,366	95,929	45,054	95,461	-468	0%	
151200	REGULAR SALARIES & WAGES	499,222	515,647	238,377	553,499	37,852	7%	
151300	OTHER SALARIES & WAGES	0	0	0	0	0		
151400	OVERTIME	10,000	12,000	4,469	12,000	0	0%	
152100	FICA TAXES	46,251	47,704	21,289	50,564	2,860	6%	
152200	RETIREMENT CONTRIBUTIONS	72,619	43,933	18,102	46,526	2,593	6%	
152300	LIFE & HEALTH INSURANCE	104,556	113,040	52,060		-113,040	-100%	
152400	WORKERS' COMPENSATION	1,753	1,809	212	1,301	-508	-28%	
152500	UNEMPLOYMENT	5,000	5,000	94	5,000	0	0%	
153400	CONTRACT SERVICES	45,657	49,842	8,429	54,478	4,636	9%	Alarm Systems, Copiers/Scanners, Voter Registration System Vendor & Website Hosting, All Warrantee's
154000	TRAVEL & PER DIEM	3,500	3,500	2,049	3,900	400	11%	Workshops, Seminars, Conferneces, Vote Center Mtgs
154100	COMMUNICATION SERVICES	14,400	8,000	3,953	9,200	1,200	15%	(3) all office phones & tab rm
154200	POSTAGE	19,000	29,820	1,632	11,880	-17,940	-60%	Meter lease fee, supplies, postal permit, list maintenance, felons
154300	VOTER EDUCATION 1	1,000	1,000	995	1,000	0	0%	Fair, schools, gov. day, voter guides, handout info
154500	INSURANCE	3,200	1,200	844	1,200	0	0%	Bus, van and truck
154600	REPAIR & MAINTENANCE	1,500	1,500	354	2,500	1,000	67%	vehicles, gas, oil & repairs
155100	OFFICE SUPPLIES	8,510	8,510	4,294	8,410	-100	-1%	Gen office supplies (3) offices
155200	SOFTWARE	2,840	1,850	1,442	1,850	0	0%	48 Symantic endpoint licences
155400	BOOKS, SUBS AND DUES	3,421	3,421	731	3,066	-355	-10%	P/R info, Election Admin Reports,newspapers, FSASE dues, IACREOT dues
156400	MACHINERY AND EQUIPMENT >\$1000	0	0	0		0		
156450	MACHINERY AND EQUIPMENT <=\$1000	0	0	0		0		
	TOTAL	937,795	943,705	404,379	861,835	-81,870	-9%	

REVENUE ESTIMATES

Constitutional Office: Supervisor of Elections
Department: Elections

General Fund	Actual 2011	Adopted Budget 2012	Budget Projection 2013	Budget Projection 2014	Budget Projection 2015	Budget Projection 2016	Budget Projection 2017
	506,673	359,665					



ORIGINAL

SUMMARY - BUDGET REQUEST

Constitutional Office Supervisor of Elections

Department: Elections

List Transfer Account(s)	Audited Expenditures FY2010-11	Amended Budget FY2011-12	Actual Expenditures Thru 3/31/12	Budget Request FY2012-13	Increase/ (Decrease) Amount	% Chg
1 Transfer to SOE - Elections	304,874	506,673	162,995	359,665	(147,008)	-29%
2						
3						
4						
5						
6						
7						
8						
9						
#						
#						
#						
#						
#						
#						

Note: Round Requests to Next Whole Dollar

Submitted by _____

Date _____

SALARY SCHEDULE

Constitutional Office: SOE
Department: Elections

FY2012/13

<i>Current/Projected</i>															
Job Title	Empl Name	Workers' Comp Code (from Col Q table)	Annual Rate 10/1/2011	Annual Rate Projected 9/30/2012	Total Salary	Fringes	Total Position Budget								
<i>Example</i>		8810	-	-	-	-	-								
1 Poll Workers		8810	128,500	75,960	51,250	175	51,425								
2 Early Voting	88	8810	47,040	34,848	34,848	2,747	37,595								
3 Phone Bank/EI night	20	8810	3,200	4,000	4,000	316	4,316								
4 OPS Bushnell, WW & Vil Office	2	8810	17,920	24,480	24,480	1,930	26,410								
5 OT 4 EV Sites		8810	44,352	16,896	16,896	1,332	18,228								
Total			241,012	156,184	131,474	6,500	137,974								
<table border="1"> <tr> <td>Elected Officials</td> <td align="right">0</td> </tr> <tr> <td>Number of FTE Current Year:</td> <td align="right">0</td> </tr> <tr> <td>Number of New Positions Requested:</td> <td align="right">0</td> </tr> <tr> <td>Total Positions Requested:</td> <td align="right">0</td> </tr> </table>								Elected Officials	0	Number of FTE Current Year:	0	Number of New Positions Requested:	0	Total Positions Requested:	0
Elected Officials	0														
Number of FTE Current Year:	0														
Number of New Positions Requested:	0														
Total Positions Requested:	0														

SUMMARY/PERSONAL SERVICES

Constitutional Off SOE

Department: Elections

FY2012/13

A) Salaries & Fringe Benefit Accounts	B) Name of Category	C) Rate	D) Number of Employees	E) Total Category Requested
Totals:	Elected			0
Salaries:	Regular		88	38,848
<u>0.00</u> 1) Poll Worker	OPS		2	24,480
<u>38,848.00</u> 2) EV/Phone Bank/El Night	Overtime			16,896
<u>24,480.00</u> 3) OPS	Incentive Pay			
<u>16,896.00</u> 4) Overtime/Incentive/Other	Other			
			Payroll Amount	
FICA	Poll Workers	0.0765	0	0
<u>6,137.14</u> 5) Total FICA	ev/ phone bank / el night / ot	0.0765	55,744	4,264
	OPS	0.0765	24,480	1,873
Retirement	Elected	0.1603		0
<u>0.00</u> 6) Elected Retirement	Regular	0.0566		0
<u>0.00</u> 7) Total Retirement - Other	Senior Man.	0.0882		0
	Special Risk	0.1547		0
	Sp Risk Adm	0.1118		0
<u>0.00</u> 8) Reserve for Retirement Pa	DROP	0.0604		0
	Reserve Retirement Payout			0
<u>0.00</u> 9) Total Unemployment				0
			# of Employees	
<u>0.00</u> 10) Total Group Insurance	(Annual Rate)	9,300		0
			Payroll Amount	
Workers Compensation	Clerical	0.0023	156,184	360
<u>360.00</u> 11) Total Workers Compensation				0
				0
				0
	Other Categories - - -			0

DETAILED BUDGET
(by account)

Constitutional Office

Department: Elections

FY2012/13

Account Number	Expenditure Classification	Audited Expenditures 2010-11	Amended Budget 2011-12	Actual Expenditures Thru 3/31/12	Request 2012-13	Increase/ (Decrease) Amount	% Chg	Detail of Account Expenditures
251200	POLL WORKERS SALARIES	64,930	128,500	54,895	51,250	-77,250	-60%	
251300	OTHER SALARIES & WAGES	38,784	68,160	17,717	63,328	-4,832	-7%	
251400	POLL WORKER OVERTIME	20,160	44,352	8,118	16,896	-27,456	-62%	
NO NUMBER	FICA TAXES	4,510	8,607	0	6,137	-2,470	-29%	
252400	WORKERS' COMPENSATION	359	699	0	360	-339	-48%	
253400	CONTRACT SERVICES	81,761	99,687	23,642	112,780	13,093	13%	Soft, Warranty on DS200's & Ivo's El Atty, Adv Ballot Solutions for AB's
254000	TRAVEL & PER DIEM	6,200	14,000	6,885	6,000	-8,000	-57%	El day runners, election equipment delivery, classes, meetings
254100	COMMUNICATION SERVICES	3,000	9,000	5,604	3,000	-6,000	-67%	Precinct telephones and modem lines
254200	POSTAGE	15,855	22,315	0	9,000	-13,315	-60%	Sample ballots, poll worker confirmations etc., postal permits, stamps
254400	RENTALS & LEASES	1,201	2,202	1,000	700	-1,502	-68%	Precinct buildings
254600	REPAIR & MAINTENANCE	2,000	2,000	702	11,660	9,660	483%	Voting equipment batteries due to be replaced
254700	PRINTING AND BINDING	35,554	66,051	14,461	48,969	-17,082	-26%	Provo env & secrecy env's, BOD ballot stock, List Maint Supplie, AB Ballots
254911	LEGAL ADS & MISC ADS	8,800	14,300	8,723	9,800	-4,500	-31%	Sample Ballots, NVRA Felon Notices, All Legal Notices
255100	OFFICE / ELECTION SUPPLIES	13,760	18,800	21,248	12,785	-6,015	-32%	All office supplies for all (3) offices
255200	SOFTWARE	6,000	6,000	0	5,000	-1,000	-17%	Upgrades to Unity Software in tabroom
256400	MACHINERY AND EQUIPMENT >\$1000	0	0	0		0		
	ELECTIONS EQUIPMENT	0	0	0		0		
256450	MACHINERY AND EQUIPMENT <\$1000	0	0	0		0		
	FED EL ACT STATE GRANT CO. MATCH	2,000	2,000	0	2,000	0	0%	15% county match for Federal Grant (if given)
	TOTAL	304,874	506,673	162,995	359,665	-147,008	-29%	

Note: Round Requests to Next Whole Dollar

FY2011-12

1. DATE:

2. CHANGE #

SUMTER COUNTY BOCC - CAPITAL PROJECT INITIATION REQUEST - PAGE 1										3. CIP #: 43			
Replacement of ADA voting equipment a:								5. PROGRAM		6. PRIORITY			
7. PROJECT DESCRIPTION: 1. Replace the M650 tabulator's, with ADA paper ballot voting equipment per Florida Law 2. Voting equipment has to be replaced								9. CIP/CIE PRIORITY/SVC. LEVEL IMPACT					
								A. R&R(M) _____ B. NEW/ENP(DEF) (E) _____ C. NEW/ENP GROWTH (F) _____					
								Year Required: _____					
								Reason: _____					
								D. Increased Capacity:					
								Existing _____ + Additional _____ = Total _____					
								Unit of Capacity: _____					
8. JUSTIFICATION:								10. HAS PROJECT DEVELOPMENT BEEN COMPLETED?					
								YES _____ NO _____					
11. PROJECT COSTS (in 000's)										12. PROJECT LOCATION			
Prior Yrs	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16		FY12-FY16	FUTURE	TOTAL	Township _____ Range _____ Section _____ Attach map with project location or length clearly marked			
PROJECT DEV.													
DESIGN													
LAND/ROW ACQ.													
CONSTRUCTION													
EQUIPMENT (Training)			495,000				\$495,000		\$495,000				
ADMINISTRATION													
OTHER													
PROJECT COST ESTIMATE			495,000				\$495,000		\$495,000				
TOTAL COSTS			\$495,000				\$495,000		\$495,000				
13. SOURCE OF FUNDS (in 000's)										14. BASIS OF COST ESTIMATE:			
Prior Yrs	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16		FY12-FY16	FUTURE	TOTAL	Estimate from ES&S to replace ADA equipment, tabulator's, software and training on all. These figures include a 5,000.00 est. on the shipping cost. 15. IMPACT FEE DISTRICT: 16. COMMISSIONER DISTRICT: 17. DATE FUNDING DESIRED: 10/1/2012 18. PROJECT SCHED: START DATE _____ END DATE _____ PLANNING _____ PROJECT DEVELOPMENT _____ DESIGN/SITE PERMITTING _____ LAND ACQUISITION _____ CONSTRUCTION _____ ADMIN/CLOSEOUT _____ BOCC ESTIMATED COMPLETION DATE _____			
AD VALOREM													
COR													
FINANCING													
IMPACT FEES													
GASOLINE TAXES (INSERT FUND)													
GRANTS- FEDERAL													
GRANTS- STATE													
OTHER (SPECIFY)													
TOTAL SOURCES													
Account #: 305-091-513-6400													

Management & Budget Review by _____