

The Board of Sumter County Commissioners (Board) convened in regular session on this Tuesday, September 11, 2012, at Bushnell, Florida, with the following members present to wit: Richard Hoffman, District No. 1; Douglas Gilpin, Vice Chairman, District No. 2; Donald Burgess, District No. 3; Garry Breeden, Chairman, District No. 4; and Randy Mask, 2nd Vice Chairman, District No. 5. The following individuals were also present and acting in their respective official capacities: Bradley Arnold, County Administrator; Connie Webb, Deputy Clerk; and George Angeliadis of The Hogan Law Firm, Attorneys for the Board. Chairman Breeden called the meeting to order at 5:00 p.m. Chairman Breeden requested that everyone observe a moment of silence in remembrance of the victims of September 11, 2001 which was followed by the flag salute led by Tristen Lamaire, Tony Alvarez, Jacob Cole, and Patrick Current, members of Boy Scout Troop 439.

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. 5:00 PM - Public Hearing - Amendment to Chapter 13 of the Sumter County Code of Ordinances to Provide for a Table of Equivalencies for Obsolete Zoning Classifications Remaining on the Official Sumter County Zoning Map

Chairman Breeden called for a Public Hearing to consider "An Ordinance of Sumter County, Florida establishing Section 13-166 and Table 13-366A of the Sumter County Code; establishing a process for applying equivalent development standards to obsolete land use zones; providing for repeal of ordinances in conflict herewith; providing an effective date; and providing for severability." Proof of Publication, as advertised, filed herewith.

Karl Holley, Development Services Director, gave a summary of the proposed Ordinance (Ord. 2012-11). Mr. Holley advised that Florida Statutes Section 125.66 requires two public hearings prior to adoption of amendments to the Land Development Review related to changes to permitted uses. This is the final of the two hearings with the first being held on August 28, 2012.

PUBLIC - There was no public input.

09-11-12-1-a

Commissioner Burgess moved, with a second by 2nd Vice Chairman Mask, to approve the adoption of an Ordinance (2012-11) amending Chapter 13 of the Sumter County Code of Ordinances to Provide for a Table of Equivalencies for Obsolete Zoning Classifications Remaining on the Official Sumter County Zoning Map. The motion carried unanimously 5 – 0.

2. REPORTS AND INPUT

- a. Proclamation recognizing the 50th anniversary of Lake-Sumter Community College

09-11-12-2-a

Presentation of Ballot Boxes

At this time Chairman Breeden made a presentation to Karen Krauss, Supervisor of Elections, of a 1933 Bushnell Election Ballot Box and a 1941 Lake Panasoffkee Election Ballot Box that were discovered in the basement of the Historic Courthouse during the current renovations. A search of the internet has revealed that the Smithsonian National Museum of American History has a circa 1936 metal ballot box from Tulare County, California. This was the era that marked the change from the traditional wooden ballot boxes to galvanized metal ballot boxes. According to the Sumter County asset tag (SR-33) the Bushnell metal election box was purchased in 1933, and it may in fact be a significant part of our national history in addition to our local history.

09-11-12-Ltr KK

- b. County Administrator
 1. Purchase Orders (For Information Only)

09-11-12-2-b-1

2. Significant Schedule of Items (For Information Only)

09-11-12-2-b-2

3. BOCC Road Project Summary (For information only)

09-11-12-2-b-3

4. Facilities Development Bi-Monthly Report September 11, 2012 (For Information Only)

09-11-12-2-b-4

5. Rural/Metro Corporation of Florida Annual Performance Bond (For Information Only)

This is a continuation of Bond No. 41139737 on behalf of Rural/Metro Corporation of Florida for the period beginning 10/1/2012 and ending 9/30/2013 in the amount of \$1,000,000.00 for Emergency Ambulance Services. **CLERK'S NOTE:** The original of this continuation, which has been recorded in the Public Records of Sumter County, is being stored in the vault of the Sumter County Clerk of Court's Finance Department.

09-11-12-2-b-5

6. Sumter County Monthly Misdemeanor Probation Status Report - August 2012 (For Information Only)

09-11-12-2-b-6

7. The Villages Community Development Districts approved minutes of Board Meetings held in May, June and July 2012 (For Information Only)

09-11-12-2-b-7

8. Review the completion of Board Goals for FY 11/12, the completion of the County Administrator Goals for FY 11/12 and provision of the evaluation form for the County Administrator (For Information Only)

09-11-12-2-b-8

- c. County Attorney- No report.
- d. Clerk of Circuit Court- No report.
- e. Board Members
1. Commissioner Don Burgess

Commissioner Burgess advised that he had attended a meeting of the Sumter County Transportation Disadvantaged and they addressed the annual operating report, approved the Board Bylaws, and set up a new Grievance and Appeals Process.

2. Vice Chairman Doug Gilpin

Vice Chairman Gilpin recognized the Boy Scouts in attendance and thanked them for coming to the meeting.

3. Commissioner Richard Hoffman - No report.

4. 2nd Vice Chairman Randy Mask

2nd Vice Chairman Mask also thanked the Boy Scouts for attending.

5. Chairman Garry Breeden

Chairman Breeden advised that Governor Scott will be at the Fish Hatcheries in Sumter County on September 17th for a work day.

f. Public Forum

There was not public input.

3. NEW BUSINESS - ACTION REQUIRED

a. MINUTES

1. Minutes of Regular Workshop Meeting held on August 21, 2012 (Staff recommends approval).

Commissioner Burgess moved, with a second by Vice Chairman Gilpin, to approve the minutes of the regular workshop meeting held on August 21, 2012. The motion carried unanimously 5 – 0.

09-11-12-3-a-1

b. FUTURE PUBLIC HEARINGS OR MEETINGS

1. None

c. APPOINTMENTS

1. Affordable Housing Advisory Committee vacancy (Board's Option).

Chairman Breeden moved, with a second by Vice Chairman Gilpin, to approve the appointment of Cheryl Barnes to the Affordable Housing Advisory Committee. The motion carried unanimously 5 – 0.

09-11-12-3-c-1

2. Enterprise Zone Development Agency Committee vacancy (Board's Option).

No action taken.

09-11-12-3-c-2

3. Industrial Development Authority Committee vacancy (Board's Option).

No action taken.

09-11-12-3-c-3

4. Library Advisory Board (LAB) vacancy (Board's Option).

No action taken.

09-11-12-3-c-4

5. Sumter County Tourist Development Council vacancy (Board's Option).

No action taken.

09-11-12-3-c-5

6. Lake Sumter Metropolitan Planning Organization Citizens Advisory Committee and Bicycle and Pedestrian Advisory Committee vacancies (Board's Option).

No action taken.

d. FINANCIAL

1. Purchase Order Approval (Staff recommends approval).

Purchase Order Number 55241 in the amount of \$83,935.00 payable to Carrier Enterprise for HVAC Equipment for the Historic Courthouse Renovation - Owner Direct Purchase Order.

09-11-12-3-d-1

2. List of Errors, Insolvencies, Double Assessments and Discounts on the Assessment Roll for the 2011 tax year submitted by the Sumter County Tax Collector (Staff recommends approval).

09-11-12-3-d-2

3. Application for Fiscal Year 2012-2013 State Aid to Libraries Grant (Staff recommends approval).

Under Chapter 257 Florida Statutes and Laws of Florida, Chapter 92-294, the Sumter County Library System is eligible to receive State grant funds to support county-wide library services. Grant funding for FY 2012-2013 is \$50,168 in operating funds and \$447,661 in equalization funding. In order to be eligible for FY 2012-2013 funds, the necessary application must be completed, executed by the Chairman and returned to the Department of State, Division of Library and Information Services prior to October 1, 2012.

09-11-12-3-d-3

4. Budget Amendment A-74 (FY 11/12) Villages Fire Impact Fees (Staff recommends approval).

The purpose of this budget amendment is to pay the second invoice for the purchase of Fire Station #44 (Morse Boulevard) due September 30, 2012 in the amount of \$1,000,000.00.

09-11-12-3-d-4

Vice Chairman Gilpin moved, with a second by 2nd Vice Chairman Mask, to approve Agenda Items 1 through 4 under Financial. The motion carried unanimously 5 – 0.

e. CONTRACTS AND AGREEMENTS

1. On-Call Aerial Adulticiding Contract Agreement (Staff recommends approval).

This contract with Vector Disease Control International, LLC (VDCI) is for Aerial Application Services for the application of mosquito control insecticides. The Seminole County Mosquito Control Department currently has a contract with VDCI and per Sumter County Board of County Commissioners Purchasing Policies and Procedures, Section 903, piggyback of such contract is granted upon board approval. The contract is considered on-call services, in which the County pays no fees unless aerial applications are performed. The contract will remain effective until December 31, 2012. If a letter of termination is not

received by VDCI at least 30 days prior to the termination date, the contract will be automatically renewed for a period of one year at no cost to the County. CLERK'S NOTE: Chairman Breeden commented when this was considered in the past there was an issue with no spraying over State owned lands.

09-11-12-3-e-1

2. Scope of Services for Construction Engineering and Inspection (CEI) Services for Resurfacing of C-469 Improvements Project by Volkert (Staff recommends approval).

CEI costs for 129 work days is \$52,974.00 for Construction Observation and \$27,477.00 for Contract Administration, for a total of \$80,451.00.

09-11-12-3-e-2

3. Cancellation of Agreement with TurnKey Media Group for audio services (Staff recommends approval).

A letter was received on July 30, 2012 from John Childs, President, TurnKey Media Group, cancelling the current contract for audio services provided for meetings at The Villages Recreation Centers. The Villages Entertainment & Special Events has offered to provide audio services at The Villages Recreation Centers and offered the Board a lower rate.

09-11-12-3-e-3

4. Agreement with The Villages Entertainment & Special Events for audio services performed at Board of County Commissioners Meetings and other Government related meetings located within The Villages Recreation Centers (Staff recommends approval).

This Agreement is the result of the requested cancellation of agreement (see previous agenda item) by our current audio provider, TurnKey Media Group. The Villages Entertainment & Special Events will provide audio and lighting services for County Commission and other government meetings in The Villages Recreation Centers. They will be required to request in writing any increase or decrease to the current hourly labor rate of \$29.50 for one technician. If two technicians are required the second person will be charged at \$27.50 per hour. By utilizing this vendor, we will be saving a \$100 equipment fee per meeting.

09-11-12-3-e-4

5. Award and enter into contract with Brickman for RFP 019-0-2012/AT Sumter County Mowing and Landscape Maintenance (Staff recommends approval).

RFP 019-0-2012/AT - Sumter County Mowing and Landscape Maintenance was broadcast on July 30, 2012. Proposals were due on August 30, 2012 at 11:00 a.m. and opened at 11:05 a.m. at The Villages Sumter County Service Center. Three proposals were received: (1) Brickman; (2) Circle C Landscape Services, Inc.; and (3) Southern Lawn Care. The Selection Committee met on September 4, 2012 and scored the proposals as follows: (1) Brickman - 12.80; (2) Circle C Landscape Service, Inc. - 11.15; and (3) Southern Lawn Care - 9.40. The Selection Committee agreed to recommend the Board award and enter into contract with Brickman.

09-11-12-3-e-5; 09-11-12-3-e-5-Contract; 09-11-12-3-e-5-RFP; 09-11-12-3-e-5-Brickman; 09-11-12-3-e-5-Circle C; 09-11-12-3-e-5-Southern Lawn

6. Enter into Contract with Geo-Tech, Inc. to provide Geotechnical and Material Testing Services (Staff recommends approval).

This is the agreement whereby Geo-Tech, Inc. was approved as the secondary vendor for RFQ 015-0-2012/AT - Sumter County Geotechnical and Materials Testing Services on July 27, 2012.

09-11-12-3-e-6

7. Right-of-Way Maintenance Agreements between Sumter County Board of County Commissioners and The Villages Community Development Districts (VCDD) (Staff recommends approval).

These Right-of-Way (ROW) Maintenance Agreements are for VCDD 1, VCDD 2, VCDD 3, VCDD 5, VCDD 5-C466, VCDD 6, VCDD 7, VCDD 9, and VCDD 10. The term for these agreements is five years beginning October 1, 2012. The County will reimburse the Districts for providing maintenance of the right-of-way outside the edge of pavement or back of curb, for certain collector roads within The Villages, upon receipt of documentation of completion of the work as described in the agreement. The Districts agree to contract for ROW landscape maintenance for a minimum of three (3) years during which time the rates are fixed and may only be adjusted by market value during the bidding process upon contract renewal. The parties agree that the CPI will not be applied. Only sections of the named roads in the Annexes for each District may be added during the term of the Agreement, and then only subsequent to acceptance by the County for maintenance after the two-year warranty period.

Provisions in the Agreements relating to repairs of other items include:

1. County pays for or conducts all maintenance, repairs, striping, and repaving on the roads within curb lines/from edge of pavement to edge of pavement (EOP).
2. Districts pay for maintenance of the ROW outside the curbs and EPO and for median areas and are responsible for storm water drainage and retention systems outside the ROW.
3. County will perform maintenance and repair of storm water drainage structures within the ROW with provision for the District to do so if the County cannot and the District may bill time and materials for same.
4. Districts are responsible for maintenance of all ROW, repair of storm water or drainage structures and systems located outside the ROW of all other County roads not listed in the reimbursable section, but located within that District.
5. Districts and County agree that the Districts have previously installed various trees, shrubs, plants, flowers, and irrigation systems within the ROW, and the Districts will be solely responsible for maintaining additional landscaping irrigation systems.
6. County is responsible for settlements and depressions within the ROW. If the settlement or depression is caused by District in performance of its obligations of this Agreement, then the District will be responsible for their share.

09-11-3-e-7-es; 09-11-3-e-7-VCDD 1; ; 09-11-3-e-7-VCDD 3; 09-11-3-e-7-VCDD 5; 09-11-3-e-7-VCDD 5-C466; 09-11-3-e-7-VCDD 6; 09-11-3-e-7-VCDD 7; 09-11-3-e-7-VCDD 9; 09-11-3-e-7-VCDD 10

8. Technical Service Support Agreement with Physio-Control, Inc, for servicing of Physio Control LifePak Equipment (Staff recommends approval).

This is for service and maintenance on 12 cardiac monitor/defibrillator/pacing devices for diagnosis and treatment during field care interaction. These highly sophisticated life-saving devices require annual service to ensure they operate within the parameters specified for the device.

09-11-12-3-e-8

9. Approve and execute Authorizing Resolution and the Joint Participation Agreement (JPA) with Florida Department of Transportation (FDOT) in reference to Section 5311 Grant Funding (Staff recommends approval).

The Authorizing Resolution (Res. 2012-45) authorizes the County Administrator to sign all future grant applications and all documents relating to this Joint Participation Agreement. The JPA (Financial Project No. 424119-1-84-31) provides for the FDOT's participation in the County's operational, administrative and managerial expenses for public transportation in the non-urbanized areas of Sumter County. The maximum federal share for operating assistance is 50 percent of the net operating costs and the award is based on an FDOT formula.

09-11-12-3-e-9

Vice Chairman Gilpin moved, with a second by Commissioner Burgess, to approve Agenda Items 1 through 9 under Contracts and Agreements. The motion carried unanimously 5 – 0.

f. GENERAL ITEMS FOR CONSIDERATION

1. Inventory Transactions (Staff recommends approval).

09-11-12-3-f-1

2. Central Florida Great Prostate Cancer Challenge Dash for Dads 5K Relay (Staff recommends approval).

This is a Temporary Road Closing Request for November 17, 2012 from 7:30 a.m. to 10:30 a.m. for a portion of CR103 which includes a request for assistance from the Public Works Division with putting up and taking down barricades.

09-11-12-3-f-2

3. Approval of Release of Lien for Morris L. and William L. Willett (Staff recommends approval).

A code enforcement lien was filed against Parcel F36=057 owned by Morris L. and William L. Willett on July 5, 2012. The property was found in compliance on October 3, 2011 and Staff costs in the amount of \$443.06 were paid on August 23, 2012.

09-11-12-3-f-3

4. Approve and execute Authorizing Resolution for 2013 Shirley Conroy Grant Application (Staff recommends approval).

This Authorizing Resolution (Res. 2012-46) will allow the County Administrator to sign the necessary documents for the 2013 Shirley Conroy Grant Application.

09-11-12-3-f-4

Commissioner Hoffman moved, with a second by 2nd Vice Chairman Mask, to approve Agenda Items 1 through 4 under General Items for Consideration. The motion carried unanimously 5 – 0.

4. ADJOURN

The meeting was adjourned at 5:15 p.m.