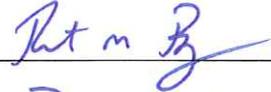


**PART 4  
PROPOSALS DOCUMENTS  
PROPOSALS COVER PAGE**

|   |
|---|
| <b>Name of Firm, Entity or Organization:</b><br><u>Climate Control Mechanical Services, Inc.</u>  |
| <b>Federal Employer Identification Number (FEIN):</b> <u>59-3740395</u>   |
| <b>State of Florida License Number (If Applicable):</b> <u>CMC056921</u>  |
| <b>Name of Contact Person:</b> <u>Robert M. Boyer</u>   |
| <b>Title:</b> <u>Vice President</u>   |
| <b>E-Mail Address:</b> <u>RBoyer@climatecontrolflorida.com</u>  |
| <b>Mailing Address:</b> <u>2695 NW 4<sup>th</sup> St.</u>   |
| <b>Street Address (if different):</b>   |
| <b>City, State, Zip:</b> <u>Ocala, FL 34475</u>   |
| <b>Telephone:</b> <u>352-291-0185</u> <b>Fax:</b> <u>352-351-0219</u>   |
| <b>Organizational Structure – Please Check One:</b><br>Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other <input type="checkbox"/> |
| <b>If Corporation:</b><br><b>Date of Incorporation:</b> <u>7-20-2001</u> <b>State of Incorporation:</b> <u>Florida</u>  |
| <b>States Registered in as Foreign Corporation:</b>   |
| <b>Authorized Signature:</b><br><b>Print Name:</b> <u>Robert M. Boyer</u>   |
| <b>Signature:</b> <u></u>  |
| <b>Title:</b> <u>Vice President</u>   |
| <b>Phone:</b> <u>352-291-0185</u>   |
| <b><i>This document must be completed and returned with your Submittal.</i></b>   |

**Proposal**

Date Submitted: Sept 10, 2012  
Company Name: Climate Control Mechanical Services, Inc.  
Business Address: 2695 NW 4th St.  
Ocala, FL 34475  
Telephone Number: 352-291-0185

References:  
(1) University of Florida Keith Ponitz 352-392-6217  
Company Name Contact Name Telephone No.  
(2) Ocala Regional Medical Center Ray Hopkins 352-401-1220  
Company Name Contact Name Telephone No.  
(3) Alachua County Jail Energy Upgrade Brian Schneider 352-374-5229  
Company Name Contact Name Telephone No.

Person who may be contacted for information regarding the contents of this proposal:  
Rob Boyer

**QUOTE RESPONSE CONTINUED**

| <u>Description</u>        | <u>Unit Price</u>     |
|---------------------------|-----------------------|
| 1. Material (cost plus %) | <u>15</u> %           |
| 2. Labor (straight time)  | \$ <u>60</u> per hour |

License numbers of all personnel available for this contract attached?  yes  no CMC056921

The service to be furnished by us is hereby declared and guaranteed to be in conformance with the specifications of the County.

The undersigned do agree that should this Proposal be accepted, to execute the form of contract and present the same to the Director for approval within fifteen (15) days after being notified of the awarding of the Contract.

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this 10<sup>th</sup> day of Sept., 2012 in the County of Marion, in the State of Fl.

Climate Control Mechanical Services, Inc.  
Firm's Complete Legal Name  
2695 NW 4th St.

Address Phone No.

Ocala, Fl 34475  
City, State, Zip

Fax No. 352-351-0219

Check one of the following:

- Sole Proprietorship
- Corporation or P.A. State of FL
- Limited Partnership
- General Partnership

By: Robert M. Boyer   
Typed and Written Signature

Vice President  
Title

**ADDITIONAL CONTACT INFORMATION**

**Send Payments To:**

(REQUIRED ONLY if different from above) same as above  
(Company Name used as Payee)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, ZIP)

Contact Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Title \_\_\_\_\_ Fax No. \_\_\_\_\_

Email address: \_\_\_\_\_

**Office Servicing Sumter County Account  
/Place Orders/Request Supplies**

(REQUIRED ONLY if different from above) same as above  
(Address)

\_\_\_\_\_  
(City, State, ZIP)

Contact Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Title \_\_\_\_\_ FAX No. \_\_\_\_\_

Email Address: \_\_\_\_\_

**(Initial appropriate line certifying compliance with Sumter County Building Codes)**

**Permit Required** \_\_\_\_\_  
Financial Services Department

**Not Required** \_\_\_\_\_

## **PROPOSAL DOCUMENTS CHECKLIST OF ITEMS REQUIRED TO BE SUBMITTED**

The following documents and forms in the following arrangement must accompany each proposal or alternate proposal submitted:

- Proposal Cover Page. This is to be used as the first page of the RFP. This form must be fully completed and signed by an authorized officer of the vendor.
- Proposal Form located in Part 5.
- Proposal Document Checklist of Items Required to be Submitted (this sheet).
- A separate sheet or sheets, clearly identified and numbered, of Exceptions or Deviations from the minimum specifications, must be attached to the Proposal Form (if applicable).
- Proposer Certification / Addenda Acknowledgement Form.
- Statement of General Terms and Conditions.
- Disclosure of Subcontractors, Sub-consultants and Suppliers
- Proposal / Price Form
- A sworn, notarized Statement of Contractor's Experience and Personnel.
- A sworn, notarized Drug Free Work Place Certificate must accompany each proposal or alternate proposal.
- Anti-Collusion Statement
- E-Verify Certification Form
- Hold Harmless Agreement
- One (1) original proposal, clearly labeled "Original; three (3) printed copies of the proposal in its entirety; and one (1) electronic version not password protected of the original submitted proposal in its entirety.
- A Certificate of Insurability, acceptable to the County, shall accompany each proposal or alternate proposal, in the amounts as prescribed by State and Sumter County BOCC
  - All insurance policies shall be written on companies authorized to do business in the State of Florida and satisfactory to the Sumter County BOCC. Prior to commencing services pursuant to the award of this proposal, the Contractor shall furnish to the Sumter County BOCC certificates of insurance showing the required coverage has been procured and paid for in advance. Within thirty (30) days prior to expiration, the Contractor shall provide the Sumter County BOCC with proof that required coverage has been extended.

Date: 9-10-2012

I, Robert M. Boyer (name), an authorized officer of Climate Control Mechanical Services, Inc. (company/vendor), confirm that the above listed documents are provided in our company's proposal being submitted to Sumter County and confirm I have read and understand the RFP document in its entirety

***This document must be completed and returned with your Submittal.***

## PROPOSER'S CERTIFICATION

|  |  |                                 |
|--|--|---------------------------------|
| Submit To: Sumter County Board of County Commissioners<br><br>7375 Powell Road<br>Wildwood, Florida, 34785<br>Phone 352-689-4400<br>Fax 352-689-4401   | SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS<br><br>REQUEST FOR PROPOSALS (RFP) CERTIFICATION<br><br>AND ADDENDA ACKNOWLEDGMENT |                                 |
| <b>DUE DATE:</b> September 10, 2012  | <b>DUE TIME:</b> 11:00 am  | <b>RFP #</b> 020-0-2012/AT      |
| <b>TITLE:</b> Sumter County On-Call HVAC / Refrigeration Repairs & New Installation, Scheduling, Maintenance, and Servicing  |  |                                 |
| <b>VENDOR NAME:</b><br><i>Climate Control Mechanical Services, Inc</i>   | <b>PHONE NUMBER:</b><br><i>352-291-0185</i>  |                                 |
| <b>VENDOR MAILING ADDRESS:</b><br><i>2695 NW 4<sup>th</sup> St</i>   | <b>FAX NUMBER:</b><br><i>352-351-0219</i>  |                                 |
| <b>CITY/STATE/ZIP:</b><br><i>Ocala, FL 34475</i>   | <b>E-MAIL ADDRESS:</b><br><i>rboyce@climatecontrolflorida.com</i>  |                                 |
| <p>"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose."</p>   |  |                                 |
| <u><i>Memo # 1</i></u><br>Addendum #   | _____<br>Addendum #  | _____<br>Addendum #             |
| _____<br>Addendum #  | _____<br>Addendum #  | _____<br>Addendum #             |
| <p>"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for Sumter County Board of County Commissioners (BOCC), respondent agrees that if this Proposals is accepted, the respondent will convey, sell, assign, or transfer to the Sumter County BOCC all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the COUNTY. At the Sumter County BOCC discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."</p> |  |                                 |
| <u><i>Robert M. Boyce, Vice President</i></u><br>Authorized Agent Name, Title (Print)  | <u><i>Robert M. Boyce</i></u><br>Authorized Signature  | <u><i>9-10-2012</i></u><br>Date |
| <b><i>This form must be completed and returned with your Submittal</i></b>   |  |                                 |

## Statement of General Terms and Conditions

**PUBLIC ENTITY CRIME:** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

**INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless Board of Sumter County Commissioners, and their elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss of expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission of the tenant.

**PROHIBITION OF LOBBYING:** During the black out period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Qualifications, or information, as applicable, are received at Contracts / Purchasing and the time the Board awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the Board, or any Board employee other than the Financial Services Manager. Violation of this provision may result in disqualification of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (IBID) must be submitted in writing to the Board's Financial Services Manager.

**ANTI TRUST LAWS:** By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

**CONFLICT OF INTEREST:** The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the Boards at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest hereafter.

**INTERPRETATION, CLARIFICATIONS AND ADDENDA:** No oral interpretations will be made to any vendor as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the Financial Services Manager before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The Board and/or his CONSULTANT do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

**GOVERNING LAWS AND REGULATIONS:** The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

**PROPRIETARY/CONFIDENTIAL INFORMATION:** Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. Any person wishing to view the RFP's/BID's must make an appointment by calling the Financial Services Manager at (352) 793-0200. All RFP's/BID's submitted in response to this solicitation become the property of the Board. Unless information submitted is proprietary, copy written, trademarked, or patented, the Board reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

**TAXES:** The Board of Sumter County Commissioners is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

**NON-COLLUSION DECLARATION:** By signing this RFP/BID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposals in connection with the work for which their RFP/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

**PROPOSER RESPONSIBILITY:** Invitation by the Boards to vendors is based on the recipient's specific request and application to DemandStar by Onvia at [www.DemandStar.com](http://www.DemandStar.com) [(800) 711-1712] or as the result of response by the public to the legal advertisements required by State law. Firms or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

**OWNERSHIP OF SUBMITTALS:** All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the Board. Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

**EXAMINATION OF BID DOCUMENTS:** Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

**VENDOR RESPONSIBILITY:** Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The Financial Services Manager will not be responsible for any mislabeled or misdirected submissions, nor those handed by delivery persons, couriers, or the US Postal Service.

**DRUG FREE WORKPLACE:** All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

**This document must be completed and returned with your Submittal.**

**BOARD OF SUMTER COUNTY COMMISSIONERS,** are political subdivisions of the State of Florida, and reserve the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the Boards. Submittals not meeting stated minimum terms and qualifications may be rejected by the Boards as non-responsive. The Boards reserve the right to reject any or all submittals without cause. The Boards reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the Boards, or who has failed to perform faithfully any previous contract with the Boards or with other governmental agencies.

**PUBLIC RECORDS LAW:** Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

**VERIFICATION OF TIME:** Nextel time is hereby established as the Official Time of the Boards.

**PREPARATION OF PROPOSALS/BIDS:**

**Signature of the Bidder:** The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as \_\_\_\_\_" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the firm name and the words, "Member of the Firm" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

**Basis for Bidding:** The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

**Total Proposed Price/Total Contract Sum Proposed:** If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

**TABULATION:** Those wishing to receive an official tabulation of the results of the opening of this RFP/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

**OBLIGATION OF WINNING BIDDER:** The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

**AWARD OF BID:** It is the Boards' intent to select a vendor within **sixty (60) calendar days** of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be firm and valid for award for at least **ninety (90) calendar days** after the deadline for receipt of the RFP/BID.

**ADDITIONAL REQUIREMENTS:** The firms shall furnish such additional information as the Boards may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The Boards reserve the right to make investigations of the qualifications of the firm as it deems appropriate.

**PREPARATION COSTS:** The Boards shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

**TIMELINESS:** All work will commence upon authorization from the Boards' representative (Financial Services Manager). All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

**DELIVERY:** All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

**ADDITIONAL SERVICES-PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):** The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract – services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval – without the vendor's approval, the seeking Agency cannot Piggy-Back.

**PLANS, FORMS & SPECIFICATIONS:** Bid Packages are available from the Financial Services Manager. These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals bid. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable (vendor must pay any DemandStar fees or any shipping).

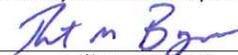
**MANUFACTURER'S NAME AND APPROVED EQUIVALENTS:** Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The Financial Services Manager is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the Boards unless evidenced by a Change Notice issued and signed by the Financial Services Manager, or designated representative.

**QUANTITIES:** The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

**SAMPLES:** Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the Boards within a reasonable time as deemed appropriate.

**DOCUMENT RE-CREATION:** Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original Board format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED:

 9-10-2012  
(Signature and Date)

**REFERENCE & SIMILAR PROJECTS EXPERIENCE FORM**  
*This document must be completed and returned with your Submittal*

|   |  |           |
|---|--|-----------|
| Owner / Business Name: <u>University of Florida</u>   |  |           |
| Project Location / Address: <u>VARIOUS</u>  |  |           |
| City: <u>Gainesville</u>  | State: <u>FL</u>                                   | Zip Code: |
| Point of Contact: <u>Keith Ponitz</u>   | Dates of Work: <u>Sept 1, 2009 to Aug 31, 2012</u> |           |
| Phone Number: <u>352-392-6217</u>   | Fax Number:  |           |
| E-mail Address: <u>kponitz@ufl.edu</u>  |  |           |
| Project Name: <u>UF Mechanical Quick Response Contract</u>  |  |           |
| Brief Description of Project: <u>Quick Response work for all parts of the mechanical trade; sheetmetal, insulation; refrigeration, chillers, chilled water, etc. Projects Ranged in size from \$1,500 to \$90,000 each. Approx \$2.5 million in work over 3 years</u> |  |           |

|   |   |                        |
|---|---|------------------------|
| Owner / Business Name: <u>Ocala Regional Medical Center</u>   |   |                        |
| Project Location / Address:   |   |                        |
| City: <u>Ocala</u>  | State: <u>FL</u>                                | Zip Code: <u>34471</u> |
| Point of Contact: <u>Ray Hopkins</u>  | Dates of Work: <u>ongoing over last 3 years</u> |                        |
| Phone Number: <u>352-401-1220</u>   | Fax Number:                                     |                        |
| E-mail Address: <u>ray.hopkins@hcahealthcare.com</u>  |   |                        |
| Project Name: <u>VARIOUS</u>  |   |                        |
| Brief Description of Project: <u>We have done mechanical service at ORMC multiple times each week. In addition, we've done chiller maintenance, AHU changeouts, duct repair, insulation, etc. for the last 3 years or so.</u> |   |                        |

|   |  |           |
|---|--|-----------|
| Owner / Business Name: <u>Alachua County</u>  |  |           |
| Project Location / Address:   |  |           |
| City: <u>Gainesville</u>  | State: <u>FL</u>                             | Zip Code: |
| Point of Contact: <u>Brian Schneider</u>  | Dates of Work: <u>ongoing from Sept 2011</u> |           |
| Phone Number: <u>352-374-5229</u>   | Fax Number:                                  |           |
| E-mail Address: <u>bschneider@alachua-county.us</u>   |  |           |
| Project Name: <u>Alachua County Jail Energy Upgrade</u>   |  |           |
| Brief Description of Project: <u>Maintenance of existing RTU equipment while installing a new \$6.7 million HVAC upgrade at the existing jail while it is occupied.</u> |  |           |

**CONTRACTOR'S AFFIDAVIT**

State of Florida

County of Manon

Before me personally appeared Robert M Boyer who is (title) Vice President of (the company described herein) Climate Control Med. Sv. being duly sworn, deposes and says that the foregoing statements are a true and accurate statement of the position of said organization as of the date thereof, and, that the statements and answers to the foregoing experience questionnaire are correct and true as of the date of this affidavit; and, that he/she understands that intentional inclusion of false, deceptive, or fraudulent statements of this application constitutes fraud; and, agrees to furnish any pertinent information requested by The Sumter County Board of County Commissioner deemed necessary to verify the statements made in this application or regarding the ability, standing and general reputation of the applicant.

Personally Known  or Produced Identification \_\_\_\_\_

Sworn to and subscribed before me this 10 day of September, 2012

Jayme L. Head  
NOTARY PUBLIC - STATE OF FLORIDA  
(Signature of Notary Public)

Jayme L. Head  
(Print Name of Notary Public)

(seal)



***This document must be completed and returned with your Submittal***

**DRUG FREE WORKPLACE CERTIFICATE**

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

Climate Control Mechanical Services, Inc.

(print or type name of firm)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the work place, the firm’s policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under Proposals or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under Proposals or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (\*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee’s community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.
- “As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”.

Rt m Byer  
Authorized Signature

9-10-2012  
Date Signed

State of: FLORIDA

County of: MARION

Sworn to and subscribed before me this 10 day of September, 2012

Personally known  or Produced Identification \_\_\_\_\_  
(Specify Type of Identification)

Jayme L. Head  
Signature of Notary

My Commission Expires 10/3/2015



***This document must be completed and returned with your Submittal.***

**ANTI-COLLUSION STATEMENT**

By signing this form, the vendor agrees that this quote is made without any other understanding, agreement, or connection with any person, corporation, or firm submitting a quote for the same purpose and that the quote is in all respects fair and without collusion or fraud,

IT IS AGREED BY THE UNDERSIGNED VENDOR. THAT THE SIGNING AND DELIVERY OF THE QUOTE REPRESENTS THE VENDOR'S ACCEPTANCE. OF THE TERMS AND CONDITIONS OF THE FORGOING SPECIFICATIONS AND PROVISIONS, AND IF AWARDED, THIS CONTRACT WILL REPRESENT THE AGREEMENT BETWEEN THE VENDOR AND THE BOARD OF SUMTER COUNTY COMMISSIONERS

NAME OF FIRM: Climate Control Mechanical Services, Inc.

[Sign in ink in the space provided below]

SIGNED BY: Rt M Bogen

TITLE: Vice President

ADDRESS: 2695 NW 4<sup>th</sup> St.

CITY & STATE: Ocala, FL

TELEPHONE: 352-291-0185

NO quotes will be withdrawn for a period of sixty (60) days subsequent to the opening of quotes, without the consent of the Board of Sumter County Commissioners,

NO QUOTE (Reason):

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***This document must be completed and returned with your Submittal***

### E-Verify Vendor/Contractor/Subcontractor Certification

The Sumter County Board of County Commissioners has mandated that effective August 1, 2012, all vendors, contractors and subcontractors doing business with Sumter County must certify that they have implemented the federal E-Verify program.

E-Verify is a federal system established by the Department of Homeland Security to determine the immigration and work-eligibility status of prospective employees. Detailed E-Verify program information for employers can be found at <http://www.dhs.gov/e-verify>.

Prior to providing goods or services to Sumter County, vendors must certify compliance with the federal E-Verify program. In the case of contractors, this includes obtaining written certification from all subcontractors who will participate in the performance of the contract. The certification below has been prepared for all vendors and contractors to use for this purpose. All subcontractor certifications must be kept on file with the contract vendor and made available to the state and/or County upon request.

#### CERTIFICATION (In accordance with Executive Order No. 11-02)

I certify that the company shown below is in compliance with the above statement and that I am authorized to sign on its behalf.

Name of Company: Climate Control Mechanical Services, Inc.  
Authorized signature: R M Boyer  
Printed name & Title: Robert M. Boyer Vice President  
Address: 2695 NW 4<sup>th</sup> St, Ocala, FL 34475  
Date: 9-10-2012  
Telephone Number: 352-291-0185  
E-mail address: rboyer@climatecontrolflorida.com

Sumter County reserves the right to determine how it will respond to any instances of non-compliance or false certification of compliance. Potential County actions include, but are not limited to, cancellation of the contract and/or suspending or debarring the contract vendor from performing services in any aspect to the County.

Please send the completed form to the Financial Services Department, 7375 Powell Road, Suite 206, Wildwood, FL 34785, or fax the form to (352)-689-4436. Once the form is received by the Financial Services Department the completed form will remain on file according to the Sumter County Retention Policy.

Please contact the Financial Services Department at 352-689-4435 with questions regarding this requirement.

The effective dates of this E-Verify Form shall be for the current fiscal year.

*This document must be completed and returned with your Submittal.*

## HOLD HARMLESS AGREEMENT

The Contractor/Vendor is required to purchase and maintain minimum limits of \$1,000,000 per occurrence for all liability, which includes general liability and, if applicable, automobile liability. Other coverage may be required where applicable.

The Contractor/Vendor agrees to hold the Board of Sumter County Commissioners harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, unless such claims are a result of the County's sole negligence.

The Contractor/Vendor shall purchase and maintain workers' compensation insurance for all workers' compensation obligations imposed by state law and employer's liability limits of at least \$100,000 each accident and \$100,000 each employee/\$500,000 policy limit for disease. Even if the Contractor/Vendor is not required by state law to secure workers' compensation insurance, the Contractor/Vendor shall purchase and maintain worker's compensation insurance in order to perform or provide services to Sumter County. This is the standard requirement however; the Financial Services Department can perform a special review as needed on a case-by-case basis for the Contractor/Vendor.

The Contractor/Vendor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the County representative requesting the service.

By signature upon this form the Contractor/Vendor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

Climate Control Mechanical Services, Inc.

Contractor/Vendor-Print Name

Rt m Boyer

Signature

RFP # 020-0-2012/AT

Project Name

9-10-2012

Date

The effective dates of this Hold Harmless Agreement shall be for the current Fiscal Year.





**HVAC Preventative Maintenance Checks and Services**

In addition to on call services; the contractor will provide preventative maintenance checks and services for the equipment listed below to include: Monthly- Change filters (Pleated Filters), check drains, belts, and overall operation of equipment. Annually- Clean coils and replace belts. The invoice provided to the Facilities Maintenance department will list the checks completed for the units.

\$1,680 / yr

| BUILDING        | ADDRESS                   | TYPE AND NUMBER OF UNITS | FILTER Size (Pleated Only) | Filter# |
|-----------------|---------------------------|--------------------------|----------------------------|---------|
| Clerk Warehouse | 1000 N Main St., Bushnell | Carrier Roof Top PKG (2) | 20 X 20 X 2                | 8       |

\$18,224 / yr

|                    |                                 |                                       |             |    |
|--------------------|---------------------------------|---------------------------------------|-------------|----|
| Government Offices | 910 & 900 N. Main St., Bushnell | Carrier Roof Top PKG (19)<br>Mini (4) | 16 X 20 X 2 | 24 |
|                    |                                 |                                       | 16 X 25 X 2 | 24 |
|                    |                                 |                                       | 20 X 20 X 2 | 4  |

\$15,843 / yr

|                  |                            |                         |             |    |
|------------------|----------------------------|-------------------------|-------------|----|
| Sheriff's Office | 1010 N. Main St., Bushnell | Trane Roof Top PKG (15) | 16 X 20 X 2 | 20 |
|                  |                            |                         | 20 X 25 X 1 | 4  |
|                  |                            |                         | 20 X 30 X 1 | 6  |
|                  |                            |                         | 20 X 25 X 2 | 16 |
|                  |                            |                         | 16 X 25 X 2 | 12 |

\$1,164 / yr

|                    |                           |                          |         |   |
|--------------------|---------------------------|--------------------------|---------|---|
| Clerk Admin Office | 990 N. Main St., Bushnell | Carrier Roof Top PKG (1) | 20x20x1 | 1 |
|--------------------|---------------------------|--------------------------|---------|---|

\$1,164 / yr

|           |                           |                          |         |   |
|-----------|---------------------------|--------------------------|---------|---|
| IT Office | 960 N. Main St., Bushnell | Carrier Roof Top PKG (1) | 20x20x1 | 1 |
|-----------|---------------------------|--------------------------|---------|---|

\$17,746 / yr

|                  |                                 |                                |             |    |
|------------------|---------------------------------|--------------------------------|-------------|----|
| Detention Center | 219 East Anderson Ave, Bushnell | Carrier Roof Top Unit PKG (18) | 16 X 20 X 2 | 32 |
|                  |                                 |                                | 20 X 20 X 2 | 16 |
|                  |                                 |                                | 20 X 25 X 1 | 2  |
|                  |                                 |                                | 20 X 30 X 2 | 10 |
|                  |                                 |                                | 12 X 25 X 1 | 2  |

|                |                            |  |             |    |
|----------------|----------------------------|--|-------------|----|
| Service Center | 7375 Powell Road, Wildwood | York Roof Top Units (19) Fresh Air Units (3) | 15 X 20 X 2 | 24 |
|                |                            |  | 14 X 25 X 2 | 12 |
|                |                            |  | 16 X 25 X 4 | 28 |
|                |                            |  | 20 X 25 X 4 | 14 |
|                |                            |  |             |    |

\$19,591/yR

**Ice Machine Preventative Maintenance Checks and Services**

In addition to on call services; the contractor will provide preventative maintenance checks and services for the equipment listed below to include: Semi Annually- Clean per manufacturers recommended procedure. Only manufacturer recommended cleaning and sanitizing solutions will be used. Change water filters and leave on site for county pick up and inspection. The invoice provided to the Facilities Maintenance department will list the services completed for the units.

| Building                      | Address                           | Make      | Model       | Serial Number |
|-------------------------------|-----------------------------------|-----------|-------------|---------------|
| Sheriff Administration        | 1010 North Main St., Bushnell     | Manitowoc | SD1002A     | 110663352     |
| Lake Pann Fire Station        | 1448 CR 459, Lake, Panasoffkee    | Manitowoc | SDO302A     | 110925439     |
| Lake Pann Rec Building        | 1582 CR 459, Lake Panasoffkee     | Manitowoc | QYO274A     | 310099881     |
| Oxford Fire Station           | 4147 East CR 466, Oxford          | Hoshizaki | KML-250 MAH | N11593G       |
| Wildwood Fire Station         | 227 Hall Street, Wildwood         | Hoshizaki | KML-250 MAH | N11617G       |
| Bushnell Fire Station (East)  | 324 East Seminole Ave, Bushnell   | Manitowoc | SDO452A     | 110967256     |
| Public Works Maintenance Shop | 125 North Church Street, Bushnell | Manitowoc | SDO852A     | 110094764     |
| Bushnell Fire Station (West)  | 5654 CR 313, Bushnell             | Manitowoc | SD0302A     | 110862996     |
| South Wildwood Fire Station   | 2390 CR 521, Coleman              | Manitowoc | ID0302A-161 | 1101049731    |

\$318 per Building for yearly cost, semi-annual maintenance Above

The county reserves the right to furnish parts and equipment when it is in the best interest of the county and to solicit formal bids for jobs with an estimated cost of \$25,000 or more.

Note: The contractor must list annual price for the Preventative Maintenance Checks and Services per job for HVAC and Ice Machines.

**Repair Parts and Parts warranty**