SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Customer Bad Debt Policy (Staff recommends approval).

REQUESTED ACTION: Approve Customer Bad Debt Policy

☐ Work Session (Report Only) **DATE OF MEETING:** 09/25/2012
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☐ N/A Vendor/Entity:

Effective Date: Termination Date:
Managing Division / Dept: Support Services / Financial Services

BUDGET IMPACT: Policy Change
☒ Annual **FUNDING SOURCE:**
☐ Capital **EXPENDITURE ACCOUNT:**
☐ N/A

HISTORY/FACTS/ISSUES:

The attached "Dishonored Check Policy adopted 12-13-11" requires revision in order to take into account other non-collectible amounts owed to the County and address the remedies for collecting such amounts.

It is recommended that the current policy be renamed to the "Customer Bad Debt Policy and Procedures". The revised policy takes into account all amounts owed to the County resulting from customer dishonored checks or from customers refusing to pay fees owed. These fees may result from code enforcement cases, citations issued for animal services or other miscellaneous charges.

Staff recommends approval of the attached "Customer Bad Debt Policy".