

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Report of activities and expenditures of the Sumter County Health Department
Contract Funding (For Information Only)

REQUESTED ACTION: N/A

Work Session (Report Only) **DATE OF MEETING:** 11/27/2012
 Regular Meeting Special Meeting

CONTRACT: N/A

Vendor/Entity: Sumter County Health
Department

Effective Date: 10/1/2011
Managing Division / Dept:

Termination Date: 9/30/2012
Sumter County Health Department

BUDGET IMPACT:

Annual
 Capital
 N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

The FY 2011/2012 contract for the operation of the Sumter County Health Department allows for updating of funding adjustments as specified in paragraph 4, section d. Chapter 154, F.S., requires these reports to be submitted on a quarterly basis. The attached report is comprised of activities and expenditures of the Sumter County Health Department for the period October 1, 2011 through September 30, 2012.

The following sub-reports are produced by the Department's Contract Management System:

1. DE 385 - "Contract Management Variance Report" which compares the planned service, clients/units, FTEs, and expenditures with actual figures.
2. DE 580 - "Analysis of Fund Equities" shows total CHD year-to-date revenues, expenditures, beginning cash balance, and year-to-date equity. In accordance with Chapter 154, this report also splits cash balances/equity into state and county components.

As the DE 385 Report shows there are no variances in actual expenditures that are greater or less than 25% of the planned expenditure levels. Therefore, the Program Service Variance Analysis Report is not needed.

The above changes do not affect the amount of funding that Sumter County provides to the Sumter County Health Department.

Attached is the letter from Florida Department of Health, the variance and analysis of fund equities reports.

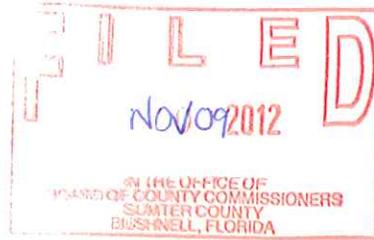


Rick Scott
Governor

John H. Armstrong, MD, FACS
Surgeon General & Secretary

November 5, 2012

Board of Sumter County Commissioners
7375 Powell Road
Wildwood, Florida 34785



Dear Commissioners:

Enclosed is the report of activities and expenditures of the Sumter County Health Department for the period October 1, 2011 through September 30, 2012. Chapter 154, F.S., and the contract between the Department of Health and Sumter County require these reports be submitted on a quarterly basis.

These reports are made up of the following sub-reports produced by the Department's Contract Management System.

1. DE 385 – "Contract Management Variance Report" which compares the planned services, clients/units, FTEs and expenditures with actual figures.
2. DE 580 – "Analysis of Fund Equities" shows total CHD year-to-date revenues, expenditures, beginning cash balance and year-to-date equity. In accordance with Chapter 154, this report also splits cash balances/equity into state and county components.

As the DE 385 Report indicates, there are **no variances** in actual expenditures that are greater or less than 25% of the planned expenditure levels. Therefore, the Program Service Variance Analysis Report is not needed. Please note, in accordance with section 6. O. ii. of the contract; *"if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required"*.

If you have any questions, please feel free to contact me at (352) 569-3138.

Sincerely,

Sanford D. Zelnick, D.O., M.S., Director
Sumter County Health Department

Enclosure(s)

cc: Beth Benton, Bureau of Budget Management
Keith Hunter, MPH, CPH, Assistant Director

Copy To:

Comms	_____	Pub Wks Div	_____
Co Atty	_____	Bldg & Dev Div	_____
Co Fin	_____	Admin Div	_____
Other	_____	Com Svcs Div	_____

Florida Department of Health County Health Department

Contract Management System

Variance Report

Sumter CHD for Report Period 10/2011 to 9/2012

Run date: 11/05/2012

Program Component / Title	F T E S			Clients or Units			Visits or Services			Expenditures		
	Reported	Planned	Percent Variance	Reported	Planned	Percent Variance	Reported	Planned	Percent Variance	Reported	Planned	Percent Variance
1 Immunization	3.43	2.35	45.96	1,576	1,381	14.12	4,137	1,978	109.15	\$152,246	\$134,354	13.32
2 Sexually Trans. Dis.	4.27	3.27	30.58	657	828	-20.65	3,223	1,770	82.09	\$238,671	\$218,430	9.27
3 AIDS	1.01	1.77	-42.94	83	46	80.43	394	294	34.01	\$54,266	\$49,618	9.37
4 Tuberculosis	0.61	0.71	-14.08	95	164	-42.07	243	538	-54.83	\$36,898	\$42,396	-12.97
6 Comm. Dis. Surv.	1.64	0.51	221.57	9	0		963	198	386.36	\$60,614	\$53,072	14.21
9 Hepatitis	0.01	0.01	0.00	43	0		81	0		\$332	\$700	-52.62
16 Preparedness and Response	1.31	1.55	-15.48	0	0		2	33	-93.94	\$107,638	\$127,114	-15.32
80 Vital Records	2.84	3.23	-12.07	4,405	5,694	-22.64	14,495	17,308	-16.25	\$119,027	\$130,602	-8.86
Communicable Disease Total	15.12	13.40	12.84	6,868	8,113	-15.35	23,538	22,119	6.42	\$769,692	\$756,286	1.77
10 Chronic Disease Prevention Pro	0.82	1.22	-32.79	1,786	1,199	48.96	110	109	0.92	\$42,788	\$64,450	-33.61
12 Tobacco Use Intervention	2.66	2.78	-4.32	0	0		109	86	26.74	\$108,784	\$129,150	-15.77
21 WIC	0.62	0.65	-4.62	1,677	2,385	-29.69	11,912	15,627	-23.77	\$22,410	\$24,060	-6.86
23 Family Planning	10.08	7.04	43.18	1,191	1,710	-30.35	9,018	5,039	78.96	\$513,353	\$476,028	7.84
25 Improved Pregnancy Outcome	2.90	4.17	-30.46	195	217	-10.14	2,658	1,408	88.78	\$170,866	\$175,906	-2.87
27 Healthy Start Prenatal	0.12	0.02	500.00	2	1	100.00	3	24	-87.50	\$4,451	\$918	384.87
29 Comprehensive Child Health	2.63	3.21	-18.07	444	409	8.56	2,028	951	113.25	\$156,698	\$158,000	-0.82
31 Healthy Start Child	0.01	0.24	-95.83	2	5	-60.00	3	185	-98.38	(\$14)	\$1,310	-101.07
34 School Health	5.06	4.06	24.63	0	0		64,890	90,014	-27.91	\$184,326	\$186,578	-1.21
37 Comprehensive Adult Health	1.22	1.00	22.00	267	114	134.21	752	357	110.64	\$78,998	\$71,782	10.05
38 Community Health Development	4.08	1.00	308.00	0	0		274	180	52.22	\$78,469	\$58,943	33.13
40 Dental Health	0.00	0.00		0	0		0	0		\$0	\$0	
Primary Care Total	30.20	25.39	18.94	5,564	6,040	-7.88	91,757	113,980	-19.50	\$1,361,130	\$1,347,126	1.04
Water & Onsite Sewage	3.75	4.60	-18.48	476	565	-15.75	1,068	1,187	-10.03	\$221,527	\$226,823	-2.33
Facility Programs	2.32	1.95	18.97	391	307	27.36	791	843	-6.17	\$111,218	\$110,744	0.43
Groundwater Contamination Program	0.27	0.20	35.00	4	11	-63.64	40	59	-32.20	\$8,849	\$11,414	-22.47
Community Hygiene	0.96	0.63	52.38	163	220	-25.91	422	560	-24.64	\$34,756	\$34,066	2.03
Environmental Health Total	7.30	7.38	-1.08	1,034	1,103	-6.26	2,321	2,649	-12.38	\$376,350	\$383,047	-1.75
Grand Total	52.62	46.17	13.97	13,466	15,256	-11.73	117,616	138,748	-15.23	\$2,507,172	\$2,486,458	0.83

Florida Department of Health County Health Department

Contract Management System

Analysis of Fund Equities

Sumter County for Report Period 7/2012 to 9/2012

Run date: 10/05/2012

	State	County	Total
Fund Balance 07/12	(\$140,525.08)	(\$468,156.64)	(\$608,681.71)
Revenue Contract - YTD			
Communicable Disease			
001009 Debit Memo - Bad Checks	\$0.00	\$7.33	\$7.33
001029 3rd Party Reimbursements	\$0.00	(\$19.10)	(\$19.10)
001060 Vital Statistics - Fees and Services	\$0.00	(\$60.00)	(\$60.00)
001077 Clinic Fee - County	\$0.00	(\$2,649.87)	(\$2,649.87)
001078 MEDICAID ADMINISTRATION OF VACCINE	\$0.00	(\$1,245.00)	(\$1,245.00)
001087 MEDICAID STD	\$0.00	(\$3,201.20)	(\$3,201.20)
001089 MEDICAID AIDS	\$0.00	(\$195.56)	(\$195.56)
001090 Medicare - Part B	\$0.00	(\$2,106.07)	(\$2,106.07)
001114 Vital Statistics - Birth Certificate	\$0.00	(\$3,075.00)	(\$3,075.00)
001115 Vital Statistics - Death Certificate	\$0.00	(\$24,398.00)	(\$24,398.00)
001117 Vital Statistics - Administrative Fee	\$0.00	(\$242.50)	(\$242.50)
001148 Medicaid HMO Non-Capitation	\$0.00	(\$3,514.80)	(\$3,514.80)
005041 Interest Earned - State Investment Account	\$0.00	(\$371.07)	(\$371.07)
007000 Federal Grants	(\$24,099.44)	\$0.00	(\$24,099.44)
008030 BCC Contribution from Health Care Tax	\$0.00	(\$238.25)	(\$238.25)
010300 SALE OF GOODS AND SERVICES TO STATE AGENCIES	\$0.00	(\$222.47)	(\$222.47)
011000 Grants and Donations	\$0.00	(\$2,970.81)	(\$2,970.81)
012021 Service Charge on Returned Check	\$0.00	(\$25.00)	(\$25.00)
015040 CATEGORICAL GENERAL REVENUE	(\$9,618.00)	\$0.00	(\$9,618.00)
015050 NON CATEGORICAL GENERAL REVENUE	(\$56,530.43)	\$0.00	(\$56,530.43)
015060 Non-Categorical Tobacco Rebasing	(\$79.26)	\$0.00	(\$79.26)
Communicable Disease Subtotal	(\$90,327.13)	(\$44,527.38)	(\$134,854.51)
Primary Care			
001009 Debit Memo - Bad Checks	\$0.00	\$16.96	\$16.96
001029 3rd Party Reimbursements	\$0.00	(\$1,117.18)	(\$1,117.18)
001077 Clinic Fee - County	\$0.00	(\$9,043.14)	(\$9,043.14)
001081 MEDICAID CHILD HEALTH CHECK UP	\$0.00	(\$7,320.40)	(\$7,320.40)
001083 Medicaid-Family Planning	\$0.00	(\$12,202.69)	(\$12,202.69)
001090 Medicare - Part B	\$0.00	(\$742.42)	(\$742.42)
001148 Medicaid HMO Non-Capitation	\$0.00	(\$12,719.03)	(\$12,719.03)
001191 MEDICAID MATERNITY	\$0.00	(\$13,097.20)	(\$13,097.20)
001192 MEDICAID COMPREHENSIVE CHILD	\$0.00	(\$2,546.60)	(\$2,546.60)
001193 MEDICAID COMPREHENSIVE ADULT	\$0.00	(\$247.80)	(\$247.80)
001208 Medipass Case Management Fee	\$0.00	(\$766.00)	(\$766.00)
005041 Interest Earned - State Investment Account	\$0.00	(\$858.71)	(\$858.71)
007000 Federal Grants	(\$43,324.11)	\$0.00	(\$43,324.11)
008030 BCC Contribution from Health Care Tax	\$0.00	(\$551.36)	(\$551.36)
010300 SALE OF GOODS AND SERVICES TO STATE AGENCIES	\$0.00	(\$514.83)	(\$514.83)
015010 Transfers Within Agency	(\$16,750.87)	\$0.00	(\$16,750.87)
015040 CATEGORICAL GENERAL REVENUE	(\$51,090.00)	\$0.00	(\$51,090.00)
015050 NON CATEGORICAL GENERAL REVENUE	(\$28,194.65)	\$0.00	(\$28,194.65)
015060 Non-Categorical Tobacco Rebasing	(\$39.53)	\$0.00	(\$39.53)
015075 Transfer of Federal Grant from Another Agency	(\$9,690.89)	\$0.00	(\$9,690.89)
Primary Care Subtotal	(\$149,090.05)	(\$61,710.40)	(\$210,800.45)
Environmental Health			

Florida Department of Health County Health Department

Contract Management System

Analysis of Fund Equities

Sumter County for Report Period 7/2012 to 9/2012

Run date: 10/05/2012

	State	County	Total
Environmental Health			
001009 Debit Memo - Bad Checks	\$0.00	\$4.78	\$4.78
001020 Environmental Health Permits	(\$15,951.50)	\$0.00	(\$15,951.50)
001092 Environmental Health Fee - State	(\$14,449.60)	\$0.00	(\$14,449.60)
001094 Environmental Health Fee - County	\$0.00	(\$90.00)	(\$90.00)
005041 Interest Earned - State Investment Account	\$0.00	(\$242.17)	(\$242.17)
008030 BCC Contribution from Health Care Tax	\$0.00	(\$155.49)	(\$155.49)
010300 SALE OF GOODS AND SERVICES TO STATE AGENCIES	\$0.00	(\$145.19)	(\$145.19)
015010 Transfers Within Agency	(\$1,724.00)	\$0.00	(\$1,724.00)
015050 NON CATEGORICAL GENERAL REVENUE	(\$17,706.14)	\$0.00	(\$17,706.14)
015060 Non-Categorical Tobacco Rebasing	(\$24.83)	\$0.00	(\$24.83)
Environmental Health Subtotal	(\$49,856.06)	(\$628.08)	(\$50,484.14)
Unallocated Revenue			
001009 Debit Memo - Bad Checks	\$0.00	(\$0.06)	(\$0.06)
005041 Interest Earned - State Investment Account	\$0.00	\$3.23	\$3.23
008030 BCC Contribution from Health Care Tax	\$0.00	\$2.07	\$2.07
010300 SALE OF GOODS AND SERVICES TO STATE AGENCIES	\$0.00	\$1.94	\$1.94
015050 NON CATEGORICAL GENERAL REVENUE	(\$474.78)	\$0.00	(\$474.78)
015060 Non-Categorical Tobacco Rebasing	(\$0.38)	\$0.00	(\$0.38)
Unallocated Revenue Subtotal	(\$475.16)	\$7.18	(\$467.99)
Projects			
Projects Subtotal	(\$3,513.75)	\$0.00	(\$3,513.75)
Total Revenue	(\$293,262.16)	(\$106,858.68)	(\$400,120.84)
Expenditures Contract - YTD			
Communicable Disease	\$88,280.01	\$97,466.32	\$185,746.33
Primary Care	\$131,249.33	\$197,864.14	\$329,113.47
Environmental Health	\$38,423.03	\$38,247.40	\$76,670.44
Projects	\$7,939.45	\$0.00	\$7,939.45
Total Expenditures	\$265,891.83	\$333,577.86	\$599,469.69
Change in Fund Balance	(\$27,370)	\$226,719	\$199,349
Ending Equity Balance	(\$167,895)	(\$241,437)	(\$409,333)