SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Inventory Transactions (Staff recommends approval).
REQUESTED ACTION: Please authorize the following inventory transactions:

☐ Work Session (Report Only) **DATE OF MEETING:** 4/24/12
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Financial Services

BUDGET IMPACT: _____
☐ Annual **FUNDING SOURCE:** _____
☐ Capital **EXPENDITURE ACCOUNT:** _____
☐ N/A

HISTORY/FACTS/ISSUES:
Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, section IV Property Transfers and Surplus Property (2) (b.).

The request for the Board is to approve the inventory transactions as noted below:

Description	**Asset Tag #**	**Custodian**	**Action**
Dell Dimension 3000 Computer	CC-320-R&BO	Road & Bridge Office	Dispose - Junk
One (1) Green Chair	N/A	Health Department	Dispose - Junk
One (1) Grey Chair	N/A	Health Department	Dispose - Junk
Exam Lights	N/A	Health Department	Dispose – Junk
TV Cart	N/A	Library Services	Transfer to Facilities Maintenance
48” X 72” White Board with lines/squares	N/A	Health Department	Transfer to Fire Services
48” X 49” White Board with dates and name space	N/A	Health Department	Transfer to Fire Services
12 Double Metal Lockers (24 locker spaces)	N/A	Transit	Transfer to Wildwood Police Department