



BACON GROUP, INC.  
ARCHITECTURE

April 28, 2010

Mr. Doug Conway, Project Manager  
Sumter County  
910 Main Street N.  
Bushnell, FL 33513

Via: Doug.conway@sumtercountyfl.gov  
352-793-0279, 352-793-0207 fax

Re: Fee Amendment Support

Dear Doug:

As you requested in your March 26, 2010 e-mail response to my February 9, 2010 letter, this correspondence includes the proposals from each consultant with fee for each additional services task. I have also attached invoices, both paid and unpaid, which further supports the request for the fee amendment.

The increases are requested primarily for three reasons. The first is the need to provide off-site work including surveying and civil engineering. The second reason is for the additional architectural and engineering effort for the renovations to Wildwood, No 31 fire station and Oxford, No 32 fire station, which require major work on the building exterior envelopes. The third reason is for the work provided by the design team to begin the process for LEED certification.

- 1. Modica & Associates:** There is no reference to the requirement for environmental or ecological assessments required in the Request for Proposal or in the contract architectural/engineering scope of services. We do not believe the County was aware it was going to need these services.

Attached is the original proposal and fee letter date November 19, 2010 for the ecological assessments from Modica and Associates for two ecological assessments provided for Coleman Fire Station No. 33 and the West Bushnell Fire Station No. 22. Also included is their invoice for the work including reimbursables; these have been paid.

Attached is a new proposal and fees for additional environmental services as required by Southwest Florida Water Management District (SWFWMD) permit comments. This fee is not included in my original change order request of February 9, 2010.

|  |                               |
|--|-------------------------------|
| a. Fire and Rescue Station 22 – West Bushnell<br>(Invoiced by MA and paid by BGI.) | \$ 935.00 (original proposal) |
| b. Fire and Rescue Station 33 - Coleman<br>(Invoiced by MA and paid by BGI.)       | 1,275.00 (original proposal)  |
| c. Additional Services<br>(Authorized by BGI but not yet invoiced by MA.)          | 1,020.00                      |
| d. 12% Administration Fee on additional services<br>per contract para. 6.2.1       | 387.60                        |
| <b>Total</b>   | <b>\$3,617.60</b>             |

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AA C002095 | EB 0006092

The reimbursables in the Modica & Associates proposals and invoices are applied to the original fee line item assigned for reimbursables.

2. **Atlantic Surveying, Inc.:** Your March 26, 2010 e-mail acknowledges that Atlantic Surveying provided additional services.

Attached is the original proposal letter with fee dated November 11, 2009 from Atlantic Surveying for the survey work for all four station sites. Also included is the additional proposal letter with fee dated November 23, 2009 for West Bushnell Fire Station No. 22, Oxford, No 32 Fire Station and Coleman Fire Station No. 33 for the off-site utility surveying. Attached are the invoices for the work further describing the basis of the fee.

|  |               |
|--|---------------|
| a. Additional Services Fee                       | \$4,660.00    |
| (Invoiced by AS but not paid by BGI.)            |               |
| b. 12% Administration Fee on additional services |               |
| per contract para. 6.2.1                         | <u>559.20</u> |
| Total  | \$5,219.20    |

3. **Griffey Engineering, Inc.:** Your March 26, 2010 e-mail acknowledges that Griffey Engineering, Inc. is entitled to additional compensation.

Attached is the Scope of Services proposal letter and fees from Griffey Engineering, Inc. dated November 23, 2009 for the additional off-site waste water system design work for West Bushnell Fire Station No. 22 and the off-site water supply system for Wildwood Fire Station No 31. These fees include reimbursable allowance.

The additional services have been completed and invoiced to BGI. Included are the unpaid invoices.

In reference to fee paragraph c below, on April 14, 2010, Doug Conway and Don Griffey (Site Civil Engineer) meet with the review staff of the SWFWMD to discuss the Coleman Fire Station Site. Most of the discussion revolved around the filling activities performed by the previous property owner. During the discussion the engineering reviewer noted that prior to filling there was a depressional area on-site that could possibly have been flood prone. If it was, there has been a loss of flood storage that would need to be compensated. In order to determine if flood plane encroachment has occurred, an off-site flood analysis needs to be performed. If it can be demonstrated that the depressional area was not flood prone, then no compensating storage would be required. If it was flood prone and flood storage was lost, then compensating storage will need to be provided either on-site or off-site.

The additional engineering services are to provide the off-site flood analysis required by SWFWMD.

|  |                 |
|--|-----------------|
| a. Station #22 Additional Services               | \$2,500.00      |
| (Invoiced by GEI but not paid by BGI.)           |                 |
| b. Station #33 Additional Services               | 6,000.00        |
| (Invoiced by GEI but not paid by BGI.)           |                 |
| c. Station #33 Additional Services               | 2,795.00        |
| (Proposal only.)                                 |                 |
| d. 12% Administration Fee on additional services |                 |
| per contract para. 6.2.1                         | <u>1,355.40</u> |
| Total Additional Services Fee                    | \$12,650.40     |

4. **LEED:** Attached for your information are all the original proposals from each consultant for the LEED effort when originally determined that stations #22, #31 and #33 would require basic Certification. Also attached are the invoices from the consultants with information supporting their portion of the work. These invoices have not been paid.

Further, the hours expended by BGI supporting the fee is also included.

|   |             |
|---|-------------|
| a. Griffey Engineering, Inc. - Station # 22 LEED Services                                 | \$3,048.50  |
| Station #33 LEED Services   | 3,311.00    |
| Station #31 LEED Services   | 2,073.50    |
| b. Ingenuity Engineers, Inc.  | 4,000.00    |
| c. Bergman Associates   | 1,440.00    |
| Sub-total   | \$13,873.00 |
| d. 12% Administration Fee on additional consultant services only per contract para. 6.2.1 | 1,664.76    |
| Sub-total Additional LEED services fee  | \$15,537.76 |
| e. Bacon Group, Inc. LEED Services  | 3,930.00    |
| Total Additional LEED services fee  | \$19,467.76 |

**Additional Amendment Fee Summary**

|                                   |             |
|-----------------------------------|-------------|
| 1. Modica & Associates:           | \$3,617.60  |
| 2. Atlantic Surveying, Inc.:      | 5,219.20    |
| 3. Griffey Engineering, Inc.:     | 12,650.40   |
| 4. LEED:                          | 19,467.76   |
| Sub-total Additional Services Fee | \$40,954.96 |

Should you have additional comments, questions or requirements, please let me know.

Respectfully submitted,  
BACON GROUP, INC.



Richard S. Bacon, AIA  
President

**Attachments**

Add-1-Enviro-Survey-Geotech  
Add-1-GriffeyAdditional  
Add-1-LEED