

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order No. 53305 (Staff recommends approval).
REQUESTED ACTION: Approve change to increase total by \$25,000.00

Work Session (Report Only) **DATE OF MEETING:** 8/24/10
 Regular Meeting Special Meeting

CONTRACT: N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Budget & Purchasing

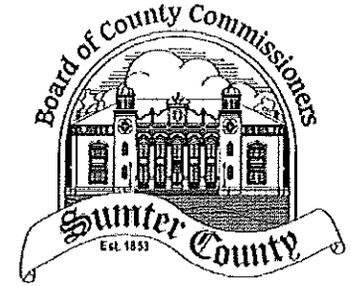
BUDGET IMPACT: \$25,000.00
 Annual **FUNDING SOURCE:** General Fund
 Capital **EXPENDITURE ACCOUNT:** 001-415-519-3400
 N/A

HISTORY/FACTS/ISSUES:
Purchase Order #53305 (DSM) increase request of \$25,000.00 to cover additions to the scope of service.

Original PO amount - \$44,500.00 (Server Hosting Prep Work & Consulting Services)

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number 53305
 Vendor DSM
 PO Amount \$44,500.00
 Net Change Amount (-/+) + \$25,000.00

PLEASE CHANGE THE FOLLOWING ITEMS						
Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

PLEASE ADD THE FOLLOWING ITEMS					
Item	Account	Description	Quantity	Unit Price	Amount

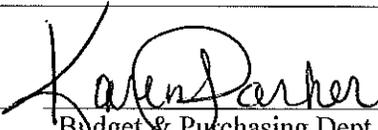
Cancel Entire Purchase Order

Original Requestor's Signature

Cancel Item Numbers _____

Reason/Justification/Special Instructions:
 Addition to scope of services.

Signature/Approvals


 Budget & Purchasing Dept.
 8/9/10


 County Administrator
 8-9-10

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

53305

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

BUSHNELL, FLORIDA 33513-9402

TO

DSM

DATE November 5, 2009

DEPT. Information Technology

BY _____

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
001-415-519-3400		1	Server Hosting Prep Work & Consulting Services See attached price listing <i>based off state contract</i>	44,500.00	44,500.00
TERMS:				TOTAL	44,500.00 ✓

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO: 960 N Main St
Bushnell FL 33513

AUTHORIZED BY: _____

NO ONLY ORIGINAL INVOICES WILL BE CONSIDERED FOR PAYMENT

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

DISTRIBUTION:

- BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS
- WHITE COPY - TO VENDOR
- CANARY COPY - TO DEPARTMENT HEAD
- GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

- BY: _____ OFFICER OR DEPT. HEAD
- DATE: _____
1. MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
 2. PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
 3. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
 4. THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.

Arnold, Bradley

From: Mike McMillan [Mike@DSM.net]
Sent: Tuesday, June 01, 2010 9:49 AM
To: Arnold, Bradley
Cc: Howell, Sandee; Robinson, George; Frankie Majowich
Subject: RE: Purchase Order Updates

Brad,

Good morning. I believe it would be best to discuss this verbally so I am completely clear on your direction.

As it stands right now, we were able to leverage your staff during much of the projects which significantly reduced the time required by DSM. The wireless project needs to be completed, and the auto-failover was put on hold due to a technical issue with the WatchGuard firewall, and as I understand the 3Mbps line will be dropped. If that is the case, what I recommend is to use some of this time to plan and design your network infrastructure for your new facility to ensure we have failover capabilities. In addition, the mapping of the existing network connectivity is extremely important. As we map it out, we may determine new technologies that may resolve current issues. I concur that BrightHouse and Century Link are performing poorly, and this should be an area we can improve upon with the correct amount of energy and effort.

The best way for us to move forward is for Frankie to work with George to map out the existing network, then once we have a good understanding of what we have, determine what changes we can put in place to make it better without major expenditures. We also need to get the wireless implemented so we can cancel the 7 T1's. We need to improve on process and customer service.

In regards to CIO/CTO consulting, I agree that using the time to work with constitutionals may be difficult due to a number of factors. I'd like to approach SOE from a Sumter (CIO) perspective and lead them down the appropriate path. Previous meetings I've represented DSM and or Sumter depending on the situation. Once they are completely under the County, we could go to another constitutional and recommend a similar solution. This week I will prioritize the recommendations from our interview sessions which should be finished before our call.

Frankie is out on Friday, so I will see if I can get him for a Thursday call.

Will Thursday work for you?

I can work with Sandee to close PO's and open a new one, perhaps we can discuss on Thursday as well.

Mike McMillan
Director of Systems Integration

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Managed Data Centers – Lakeland, Dallas, Winter Haven
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From: Arnold, Bradley [mailto:Bradley.Arnold@sumtercountyfl.gov]

Sent: Monday, May 31, 2010 9:14 AM

To: Mike McMillan

Cc: Howell, Sandee; Robinson, George

Subject: Purchase Order Updates

Importance: High

Mike,

I am looking for a status confirmation for the current Purchase Orders and/or Contracts with DSM:

1. CIO/CTO = PO# 53306 (Total PO amount = \$87,680.00)
2. Technical Consulting Services for virtualizing servers, data, local virtualization and server consolidation = PO# 53304 (Total PO amount = \$120,063.38) (Remaining balance according to my spreadsheet = \$34,020.50)
3. Server Hosting Prep Work & Consulting Services = PO# 53305 (Total PO amount = \$44,500.00) (Remaining balance according to my spreadsheet = \$12,467.50)

When we reviewed these purchase orders some time ago it was noted that DSM with support of SCIT was able to significantly reduce the anticipated costs in preparation and the move to the server hosting services. It was noted that with these excess encumbered funds that additional consulting services could be provided under each to complete additional items and that the milestone for closing out any of the purchase orders would be the resolution of the watchdog firewall issue, resolution to the wireless interface, and the conclusion of any of the drawings/documentation related to the migration. I understand the wireless is still outstanding; however, I am looking at narrowing down the consulting work to either PO # 53304 or PO # 53305 in order to release the funds to establish a new PO dedicated to the contract for the "normal" server hosting services which is PO is your preference for closeout?

Regarding the CIO/CTO contract and Purchase Order, based on where we are at – I think we would be better served amending attachment "A" of the contract to reduce the estimated hours for item 5 and only perform this with the Supervisor of Elections, eliminate item 6, and eliminate item 7. This will free up an estimated \$47,000.00 of the total PO. I would like to discuss how we could approach the from the CTO standpoint the resolution of our connectivity issues between buildings etc since that is a significant limitation with my customer service and use these funds to resolve this immediate issue. I would want you to take the lead in resolving this issue since Century Link and BrightHouse are not providing adequate support or SCIT to make sound decision. George and I will be available this week to talk about this issue.

Bradley

***** Important Notice *****

The Board of Sumter County Commissioners is a public agency subject to Chapter 119 of Florida Statutes concerning public records.