SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: State Housing Initiatives Partnership (SHIP) Program bid approval and payment requests.

REQUESTED ACTION: Staff recommends approval

☐ Work Session (Report Only) **DATE OF MEETING:** 11/23/10
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: SHIP
Effective Date: 7/1/08 Termination Date: 6/30/13
Managing Division / Dept: Housing Department

BUDGET IMPACT:

$ 750.00	Professional Services – Program SHIP 09/10
$12,530.00	Down Payment and Closing Costs SHIP 09/10
$ 6,900.00	Housing Rehab/Replacement SHIP 08/09
$ 2,500.00	Housing Rehab/Replacement SHIP 09/10

☐ Annual **FUNDING SOURCE:** SHIP 08/09 and SHIP 09/10
☐ Capital **EXPENDITURE ACCOUNT:** 121-556-554-3405/121-556-554-4920/120-554-554-3410/121-556-554-3410
☒ N/A

HISTORY/FACTS/ISSUES:

The SHIP (State Housing Initiatives Program) Grant is through a dedicated trust fund for housing. The funds are distributed through the Florida Housing Finance Corporation and are based on revenues from Documentary Stamps for all approved counties and entitlement cities in Florida. Sumter County received $350,000 for Fiscal Year July 1, 2009 through June 30, 2010.

The funds are used for various housing projects, including replacement or rehabilitation of substandard homes, down payment and closing costs (DPCC), rental deposits, emergency repair, foreclosure prevention and disaster assistance. Rehabilitation, replacement, emergency repair, foreclosure prevention and disaster assistance strategies are only for applicants who currently own and occupy the residence. Down payment and closing costs are for applicants who will own and occupy a unit. The only strategy available for applicants who are renting units is the rent deposit strategy.

The Housing Department received the following faxed bids for boundary surveys as follows (bid approval sheet atttached):

Homeowner - Aqualena Mitchell

Hall, Farner & Associates	$ 975.00
Farner Barley & Associates	$1,800.00
Hunts Surveying & Mapping	$ 750.00*

*Staff recommends the bid be awarded to the lowest bidder - Hunts Surveying & Mapping.

Staff recommends approval of the following payment requests:

Shukeeta Douglas (DPCC) $12,530.00 (Premium Title Services, Inc.) (Closing Agent)
Daniel & Maria Vera (Homeowners) $ 6,900.00 (Premier Building) (Change Order #1)*
*Change order is for new septic installed to Environmental Health guidelines.
Sherry Loughary (Homeowner) $ 2,500.00 (Law offices of Pollack & Rosen, P.A.)*
*This is to satisfy a small lien against homeowner in order for the Housing Department mortgage to be recorded in first position. The mortgage will be repaid by the homeowner, including the above lien (letter from attorney attached).