SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: State Housing Initiatives Partnership (SHIP) Program Emergency Repair bids and payment requests.

REQUESTED ACTION: Staff recommends approval

☐ Work Session (Report Only) **DATE OF MEETING:** 1/11/11
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: SHIP
Effective Date: 7/1/08 Termination Date: 6/30/13
Managing Division / Dept: Housing Department

BUDGET IMPACT: $ 116.25 Recording Fees - Program
$ 5,366.50 Emergency Repair

☐ Annual **FUNDING SOURCE:** SHIP 08/09 & SHIP 09/10
☐ Capital **EXPENDITURE ACCOUNT:** 120-554-554-4945/121-556-554-4945/121-556-554-3420

☒ N/A

HISTORY/FACTS/ISSUES:
The SHIP (State Housing Initiatives Program) Grant is through a dedicated trust fund for housing. The funds are distributed through the Florida Housing Finance Corporation and are based on revenues from Documentary Stamps for all approved counties and entitlement cities in Florida. Sumter County received $350,000 for Fiscal Year July 1, 2009 through June 30, 2010.
The funds are used for various housing projects, including replacement or rehabilitation of substandard homes, down payment and closing costs (DPCC), rental deposits, emergency repair, foreclosure prevention and disaster assistance. Rehabilitation, replacement, emergency repair, foreclosure prevention and disaster assistance strategies are only for applicants who currently own and occupy the residence. Down payment and closing costs are for applicants who will own and occupy a unit. The only strategy available for applicants who are renting units is the rent deposit strategy.

Staff recommends approval of the following payment requests:

Daniel & Maria Vera (Homeowners)	$ 43.00	(Clerk of Court) (Record Mortgage Modification)
Patricia Kelley (Homeowner)	$ 10.00	(Clerk of Court) (Record Flood Zone Acknowledgement)
Jerlynn Mann (Homeowner)	$ 63.25	(Clerk of Court (Record Mortgage)

Housing received the following emergency roof repair bids in a timely manner:
Jerlynn Mann - Homeowner

Lewis Brothers Construction	$ 5,198.50
Alan's Roofing	$ 5,366.50*
Foster's Roofing	$ 5,600.00
Professional Roof Systems	$ 5,800.00

*Homeowner requested second lowest bidder due to previous encounter with lowest bidder (housing file documented). Since the loan will be paid back by the homeowner, staff recommends the bid be awarded to Alan's Roofing, the second lowest bidder.