





INDIVIDUAL PROJECT ORDER NUMBER 27  
March 15, 2011

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the "Engineer"), and the Board of County Commissioners of Sumter County, Florida (the "Board") in accordance with the terms of the Consulting Engineering Agreement for Sumter County, Florida Division of Planning & Development and Public Works dated March 25<sup>th</sup>, 2008, which is incorporated herein by reference.

*Identification of Project:*

"As Requested" General Engineering Support: Fiscal Year 2011 (March, 2011 – September 30, 2011)

*General Category of Services:*

Under this Individual Project Order (IPO), the Engineer will provide an employee to work in the Board's offices part time to serve as an extension of staff to the Public Works Department. Services covered under this IPO will generally consist of "as requested" and "as directed" services that are not part of another approved IPO and are limited in scope.

*Specific Scope of Basic Services:*

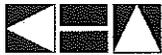
KHA will provide an Engineering Intern (the "KHA EI") with a laptop PC (with AutoCAD) to serve as an extension of staff to the Professional Engineers (PE's) in the Sumter County Public Works Department (SCPWD). The anticipated level of support is +/- two days a week on average, with only whole days being worked. The KHA EI will perform tasks during those days as directed by SCPWD. As requested by SCPWD staff, the KHA EI may attend meetings, provide general support services, prepare drawings in AutoCAD, review documents, respond to the public, conduct engineering research or analysis, assist with BOCC agenda items, conduct site inspections or perform other engineering services at the direction of SCPWD staff.

*Additional Services if required:*

It is understood that engineering decisions and work product through this IPO are under the direct supervision of registered PE's working for Sumter County, and not KHA personnel. Services requested that require direction and supervision from a KHA Professional Engineer are specifically not included and will require a new and separate IPO agreement.

*Method of compensation:*

Services under this IPO will be provided on an hourly basis and will not exceed \$30,000.00 without written authorization by the Board. The KHA EI billing rate for on-site services will be \$95/hour. Direct expenses will be billed at 1.15 times cost. Mileage accumulated while on County business by a KHA vehicle will be reimbursed at the federal rate of mileage reimbursement (currently 51 cents per mile). There will be no charge for the KHA EI to drive from his/her home to the County's offices.



*Other special terms of Individual Project Order:*

Services provided under this will be invoiced on a monthly basis. All invoices will include a description of services provided.

ACCEPTED:

BOARD OF COUNTY COMMISSIONERS  
OF SUMTER COUNTY, FLORIDA

KIMLEY-HORN AND ASSOCIATES, INC.

BY: \_\_\_\_\_

BY:   
Richard V. Busche, PE

TITLE: \_\_\_\_\_

TITLE: Vice President

DATE: \_\_\_\_\_

DATE: March 15, 2011