

REGULAR MEETING BOARD OF COUNTY COMMISSIONERS APRIL 26, 2011

The Board of County Commissioners convened in regular session on this Tuesday, April 26, 2011, at The Villages, Florida, with the following members present to wit: Richard Hoffman, District No. 1; Douglas Gilpin, 2nd Vice Chairman, District No. 2; Donald Burgess, Chairman, District No. 3; Garry Breeden, Vice Chairman, District No. 4; and Randy Mask, District No. 5. The following individuals were also present and acting in their respective official capacities: Bradley Arnold, County Administrator; Bill Kleinsorge, Finance Director; Melissa Elliott, Deputy Clerk; Connie Webb, Deputy Clerk; and George Angeliadis of The Hogan Law Firm, Attorneys for the Board. Chairman Burgess called the meeting to order at 5:00 p.m. with the invocation given by Commissioner Mask followed by the flag salute led by Vice Chairman Breeden.

**1. TIMED ITEMS AND PUBLIC HEARINGS**

- a. 5:00 pm - Public Hearing - Ordinance to Amend Section 17-3 of the Sumter County Code of Ordinances Related to Golf Cart Operations

Chairman Burgess called for a Public Hearing to consider an ordinance to amend Section 17-3 of the Sumter County Code related to golf cart operations. Proof of Publication, as advertised, filed herewith.

Bradley Arnold, County Administrator, advised that given the growth of golf cart operations in Sumter County related to development within The Villages and recent interest of other communities and areas of the County to allow golf cart operations, it is necessary to amend Section 17-3 of the Sumter County Code to further clarify and establish standards and procedures for the use of golf carts. The proposed ordinance is consistent with Sections 316.212 and 316.2125, Florida Statutes which regulate the use of golf carts. Mr. Arnold advised that the County Attorney added an additional "Whereas" clause which insures that any of the past resolutions adopted by the Board regarding operation of golf carts are still in full force and effect.

**PUBLIC**

Lucy Borg, 925 Chula Court, Lady Lake, addressed the Board regarding a handout and the need of safe golf cart access to medical facilities/offices at Buenos Aires Boulevard and El Camino Real.

04-26-11-1-a-1

Verl Short, 1550 El Camino Real, The Villages, a resident of Freedom Pointe (an independent living facility), discussed the need for pedestrian crossings at Buenos Aires Boulevard and El Camino Real. Vice Chairman Breeden called for a Point of Order. Mr. Arnold explained Point of Order according to Roberts Rules of Order.

**Vice Chairman Breeden moved, with a second by 2nd Vice Chairman Gilpin, to free form to move the discussion regarding pedestrian crossings to the Public Forum portion of the meeting. The motion carried unanimously 5 - 0.**

Robert Jones, 1550 El Camino Real, The Villages, a resident of Freedom Pointe, discussed the need for a golf cart crossing at the light at Freedom Pointe which would allow the residents access to the medical facilities/offices in that area.

Barbara Smith, 775 Hanesville Way, The Villages, discussed the increased congestion on the golf cart access to Sumter Landings. She would like the Board to consider allowing golf carts on the traffic circle at Buena Vista to help alleviate this problem.

Charles Gaines, 1702 Abasco Court, The Villages, discussed his concern regarding the narrow golf cart path on the bridge on Morse Boulevard from Sumter Landing to C-466. After discussion Mr. Arnold was directed to submit this concern to Janet Tutt.

After Board discussion a vote was taken.

04-26-11-1-a

**Vice Chairman Breeden moved, with a second by 2nd Vice Chairman Gilpin, to approve the Ordinance (2011-07) amending Section 17-3 of the Sumter County Code of Ordinances related to golf cart operations with the inclusion of the following language "WHEREAS, the Board of County Commissioners of Sumter County has previously approved operation of golf carts along certain designated public streets and roads, and said designations shall not be affected by the adoption of the Amendment to Section 17-3 of the Sumter County Code of Ordinances." The motion carried 4 – 1 with Commissioner Hoffman voting nay.**

- b. 5:00 pm - Public Hearing - Amendment to Sumter County Code of Ordinances - Fire and Emergency Medical Services

Chairman Burgess called for a Public Hearing to consider an Ordinance of Sumter County, Florida, providing for the amendment of Chapter 8, Article I, Section 8-3 of the Sumter County Code of Ordinances, for the purpose of amending the enabling language of the Fire Rescue Department, the title and function of the Fire Chief and the title, meeting schedule, purpose and appointment process of the Sumter County Fire Rescue Advisory Board, providing for conflicts and severability; and providing for an effective date. Proof of Publication, as advertised, filed herewith.

Mr. Arnold advised that the Sumter County Code establishes the existence of, and certain criteria for, Sumter County Fire Rescue. Certain changes in scope

and function of the Fire Services Division necessitate a revision to the Code. The Division responds to an increasing volume of calls for emergency medical assistance, and is now delivering pre-hospital Advanced Life Support care; the Division is also tasked with overseeing the ambulance provider contract.

Revisions to the title of the organization and the Chief are necessary to be consistent with their scope and function, and to ensure consistency within the County's Department/Division structure. There is also a need to revise the Fire Advisory Board to encompass the revised scope, and to ensure appropriate stakeholder input and to enhance functionality of the Board. The recommended changes to the Sumter County Code addresses the revisions needed.

Commissioner Mask, who serves on the Fire Advisory Board, feels that the recommended changes are a positive for both the Fire Advisory Board, as well as the County.

PUBLIC - There was no public input.

04-26-11-1-b

**2nd Vice Chairman Gilpin moved, with a second by Commissioner Mask, to approve an Ordinance (2011-08) amending Section 8-3 of the Sumter County Code of Ordinances regarding Fire and Emergency Medical Services. The motion carried unanimously 5 - 0.**

- c. 5:30 p.m. - Public Hearing - Zoning and Adjustment Board Recommendations
- 1. \* OP2011-0001 - Amendment of Operating Permit OP2006-0003 for Cemex - Center Hill

Chairman Burgess called for a Public Hearing to consider OP2011-0001, Amendment of Operating Permit OP2006-0003 for Cemex - Center Hill. Proof of Publication, as advertised, filed herewith.

Chairman Burgess advised that "If you plan to speak during any of the public hearings listed under number 1 of the agenda which are marked with an asterisk, indicating they are quasi judicial in nature, please rise and be sworn." Those responding were sworn in by Melissa Elliott, Deputy Clerk. Chairman Burgess reminded the audience that "only competent, substantial, fact based testimony or evidence will be considered by the Board in deciding the quasi judicial matters listed on today's agenda. Pure speculation or opinion, not based on competent facts, cannot be legally considered by the Board in weighing the appropriateness of the quasi judicial application. If you intend to speak on an item marked "quasi judicial," please keep this in mind. Finally, please state your name, address and

whether or not you have been sworn when you approach the podium to speak on a quasi judicial matter."

The Chairman polled the Board Members for ex parte communications, either written or verbal, related to this case. Commissioner Hoffman advised that on February 9, 2011 he with Tracy Bryant, Mark Stevens of The Colinas Group, and James Morris of Cemex where they reviewed the proposal being presented this evening. Commissioner Mask advised that he also met with Tracy Bryant, Mark Stevens, and James Morris to review the proposal. 2nd Vice Chairman Gilpin advised he met with the same individuals for the same purpose. Vice Chairman Breeden advised he too met on February 9, 2011 at 3:00 pm with Tracy Bryant and an engineer and basically discussed what is being presented this evening. Chairman Burgess advised he met with the same group and had basically the same discussions.

Brad Cornelius, Director of Planning and Development, summarized the application. The request is for a minor amendment to the existing operating permit, OP2006-0003. The current operating permit referenced a mining site plan. The applicant proposes a revised site plan that reconfigures three quarries into two quarries within the same area of the mining facility. The proposed modification will create a more efficient operating plan that will reduce the amount of blasting associated with starting a new quarry, and does not include any additional lands outside the existing facility. The applicant is agreeable to maintaining the current terms and conditions of the existing operating permit with the following amendments.

B3 Mining Plan Incorporated by reference into this permit are the proposals and terms of the Application for Conditional Use Permit, May 8, 2006, proposal and terms approved by the Board of Sumter County Commissioners on July 6, 2006, and the proposals and terms in the Application for Operating Permit, September 11, 2006. The Application for Conditional Use Permit included the Environmental Monitoring and Management Plan, which includes specific details of the mining plan. That document is incorporated by reference, and made a part of this permit. Activity shall proceed according to the amended approved mining site plan signed and sealed on March 1, 2011.

B5 Buffers and Setbacks. Setbacks and buffers shall be as set forth on the approved mining site plan referenced in Condition B3 (Figure 2 of the "Application for Operating Permit"). The approved site plan includes a 700' setback to be observed on the southern boundary parallel to C-48.

The Development Review Committee reviewed the proposed amendment and unanimously recommended approval. Fifty-eight (58) notices were sent with two (2) being returned in objection. Staff recommends approval.

PUBLIC - There was no public input.

Vice Chairman Breeden commented that the proposed amendment appears to improve the environmental situation as well as lessen impacts to adjacent properties.

04-26-11-1-c-1

**Vice Chairman Breeden moved, with a second by 2nd Vice Chairman Gilpin, to approve OP2011-0001, Amendment of Operating Permit OP2006-0003 for Cemex Construction Materials Florida, LLC for Center Hill Mine. The motion carried unanimously 5 - 0.**

\*Quasi Judicial Hearing

## 2. REPORTS AND INPUT

- a. Proclamation recognizing May 2011 as Motorcycle Safety Awareness Month

Chairman Burgess read into the record a Proclamation declaring May 2011 as Motorcycle Safety Awareness Month. The Proclamation was presented to Mickey Meyer and other members of the Christian Motorcycle Association and Al Monteleone, Safety Director of Florida Abate.

04-26-11-2-a

- b. County Administrator
  1. Purchase Orders (For Information Only)

04-26-11-2-b-1

2. Encumbered Contract Purchase Orders (For Information Only)

04-26-11-2-b-2

3. Significant Schedule of Items (For Information Only)

04-26-11-2-b-3

4. Road Project Update Report (For Information Only)

04-26-11-2-b-4

5. Facilities Development Update (For Information Only)

04-26-11-2-b-5

6. Department Surveys for March (For Information Only)

04-26-11-2-b-6

7. Major Revenue Collection Report through March 2011 (For Information Only)

04-26-11-2-b-7

8. Health Care Responsibility Act Claims for March 2011 (For Information Only)

04-26-11-2-b-8

9. Letter to Norane Downs, District Secretary, Florida Department of Transportation regarding programming of County Incentive Grant Program funding for C-466 and C-469 (For Information Only)

04-26-11-2-b-9

10. Standard & Poors review and "A" rating of Capital Improvement Revenue Bonds (For Information Only)

04-26-11-2-b-10

11. Amendment to The Villages PSA and Road Impact Fee Credit Agreement Opportunity (For Information Only)

Mr. Arnold summarized his letter to George Lovett, Director of Transportation Development, FDOT, regarding the proposed amendment to The Villages of Lake-Sumter, Inc. DRI Transportation Proportionate Share and Joint Participation Agreement and the Corresponding County Amended Road Impact Fee Credit Agreement with The Villages.

04-26-11-2-b-11

12. Newspaper and Publication Distribution on County property (For Direction)

After discussion the consensus was to authorize Mr. Arnold to evaluate what services are currently being rendered on County property and provide a proposed policy for discussion at the next workshop.

13. Lease Agreements between the Board of County Commissioners and Sheriff Deputies for property at Lake Panasoffkee Recreation Park and Lake Okahumpka Park at no charge for security purposes in order to cut down on vandalism (For Direction)

Mr. Arnold advised that at a minimum he recommends including term language in the agreements as well as improving the termination provisions within the agreements. After discussion, it was consensus for Mr. Arnold to bring back options to the Board for consideration at the next meeting. It was also requested that Mr. Arnold research to see what impact the presence of the officers residing on the property may or may not have.

14. Ground Lease for Solid Waste Digester (For Direction)

Mr. Arnold discussed the history of this proposed Ground Lease. The County is proposing, among other things, a day to day lease, commencing May 1, 2011. The Lessee shall pay Lessor \$1,000 upon the execution of this lease. Lessee shall pay an additional \$100 per day for each day the lease is in full force and effect. Randy Messer of FDS Disposal, Inc. has requested \$1,000 for the month of May and then \$33 per day until the lease is terminated. After further discussion, a vote was taken.

04-26-11-2-b-14

**2nd Vice Chairman Gilpin moved, with a second by Commissioner Mask, to approve the Ground Lease for Solid Waste Digester as written. The motion carried unanimously 5 - 0.**

- c. County Attorney

George Angeliadis reported that on April 21, 2011 his office received a copy of a Petition for Writ of Certiorari filed in the Circuit Court of Sumter County by James David Shelley, Jr. and Barbara Shelley seeking court review of the Board's denial of the Conditional Use Permit for the Compost USA facility. Mr. Angeliadis advised he is in the process of reviewing this and will respond if directed to do so by the Court.

04-26-11-2-c-1; 04-26-11-2-c-1-appendix

- d. Clerk of Court - No report.
- e. Board Members
1. Commissioner Richard Hoffman - No report.

2. Commissioner Randy Mask - No report.

3. 2nd Vice Chairman Doug Gilpin

2nd Vice Chairman Gilpin advised that he had attended the grand opening of American Cement that afternoon and had spoken with the Lt. Governor of Florida who was also in attendance.

4. Vice Chairman Garry Breeden

Vice Chairman Breeden discussed a handout he had provided from Florida Association of Counties Trust (FACT) regarding Risk Management Services and would like for the Board members to review it for possible future discussion.

5. Chairman Don Burgess - No report.

f. Public Forum

Verl Short, 1550 El Camino Real, The Villages, a resident of Freedom Pointe (an independent living facility), discussed a handout regarding the need for pedestrian crossings at Buenos Aires Boulevard and El Camino Real. He advised the current areas are too dangerous for walkers and they are in serious need of sidewalks. After discussion Mr. Arnold was directed to have the Public Works Director look into the proposal presented by Mr. Short to the Board.

04-26-11-2-f-1

James Shafer, 775 Hanesville Way, The Villages, addressed the Board regarding a speed limit sign at the south end of Canal Street. He also discussed his concern with golf cart speeders.

Smokey West, 16820 SE 85 Avenue, The Villages, representing The Tri-County Tea Party, addressed the Board regarding a handout, UN Agenda 21, Understanding Sustainable Development.

04-26-11-2-f-2

Dennis Nant, Continental Country Club, discussed the proposed improvements on CR 468 and the proposed speed limit of 35 mph. He also discussed the installation of a safety barrier on CR 468.

Cathy Popiel, 2 Grove Trail, Wildwood, is a resident of Continental Country Club. Ms. Popiel discussed a prepared statement regarding the widening of CR 468 and the need for a safety barrier. Mr. Arnold advised that since this project is being funded by local dollars there is no requirement to abide by state and federal highway project requirements as suggested by Ms. Popiel.

04-26-11-2-f-3

Bill Garner, 601 Catalina Court, The Villages addressed the Board regarding pedestrian safety and the need for a pedestrian crosswalk at Morse Boulevard and Rio Grande. He also inquired regarding draft letters he provided to the Board at a previous meeting on the subject of illegal immigration and oil drilling. Chairman Burgess advised that the letters were prepared and mailed. 2nd Vice Chairman Gilpin encouraged the audience to also write letters to their representatives.

04-26-11-2-f-4-a; 04-26-11-2-f-4-b

Scott Hindman, 6110 Richland Avenue, Leesburg, addressed the Board regarding agenda item e.5. "Award and enter into contract with Willis of Florida, Inc. for RFP 002-0-2011/AT Employee Benefits Consulting & Brokerage Services." Mr. Hindman complimented the staff on their hard work and efforts in preparing these RFPs. He advised that he was speaking on behalf of the County's current broker, Brown & Brown. He advised that he respectfully disagrees with the Selection Committees recommendation on this particular agenda item. He provided some history and additional comments regarding this agenda item.

Anthony Larocco, 17089 SE 79th Clearview Avenue, The Villages. Mr. Larocco is a member of the Tri-County Tea Party and commented on the seriousness of agenda 21. He invited the Board members to attend their meetings.

Edward Conner, 402 Sandalwood Lane, Continental Country Club, Wildwood read a prepared statement into the record regarding the CR 468 project. This statement is available via the audio recording of this meeting provided on the Clerk's website.

Carol Best, 515 South Timber Trail, Wildwood, is a resident of Continental Country Club. Ms. Best advised the Board that her house is very close to CR 468 and is concerned with the proposed widening project.

**3. NEW BUSINESS-ACTION REQUIRED**

a. MINUTES

1. Minutes of Regular meeting held on April 12, 2011 (Staff recommends approval).

**Vice Chairman Breeden moved, with a second by Commissioner Mask, to approve the minutes of regular meeting held on April 12, 2011. The motion carried unanimously 5 - 0.**

b. FUTURE PUBLIC HEARINGS OR MEETINGS

1. Schedule Agri-Business Public Meeting on May 12, 2011, at 5:30pm, located at Bright Leaf Nursery, 480 CR 416 S Lake Panasoffkee, FL 33538 (Staff recommends approval).

04-26-11-3-b-1

**2nd Vice Chairman Gilpin moved, with a second by Vice Chairman Breeden, to approve to schedule Agri-Business Public Meeting on May 12, 2011, at 5:30pm, located at Bright Leaf Nursery, 480 CR 416 S Lake Panasoffkee, FL 33538. The motion carried unanimously 5 - 0.**

c. APPOINTMENTS

1. Enterprise Zone Development Agency vacancies (Board's option).

There was no action taken.

04-26-11-3-c-1

2. Citizens Advisory Task Force vacancies (Board's option).

04-26-11-3-c-2

**Vice Chairman Breeden moved, with a second by Commissioner Mask, to approve the appointment of Barry H. Mann, Barbara S. Mann, Jeffrey Revis and Reba Mazak to the Citizens Advisory Task Force. The motion carried unanimously 5 - 0.**

3. Sumter County Fire and Emergency Medical Services Advisory Board reorganization and appointments (Board's option).

04-26-11-3-c-3

**2nd Vice Chairman Gilpin moved, with a second by Commissioner Mask, to approve the following appointments to the Sumter County Fire and Emergency Medical Services Advisory Board as recommended by Bradley Arnold. City of Center Hill Resident - Diane Lamb; City of Webster Resident - Stephen Croft; City of Coleman Resident - Milton Hill; Unincorporated Area Resident - Gene Elliott; At-Large Alternate Member - Levi Solomon; and At-Large Member - Duane Carlson. The motion carried unanimously 5 - 0.**

d. FINANCIAL

1. Budget Amendment A-50 (FY 10/11) General Fund (Staff recommends approval).

The purpose of this budget amendment is to increase the FY 2010/11 revenue for projected receipts on the ARRA Edward Byrne JAG Grant. Additional FY 2010/11 expenditures have been budgeted.

**Chairman Burgess moved, with a second by Commissioner Mask, to approve Budget Amendment A-50 (FY 10/11) General Fund. The motion carried 4 – 1 with Commissioner Hoffman voting nay.**

04-26-11-3-d-1

2. Budget Amendment A-54 (FY 10-11) General Fund (Staff recommends approval).

The purpose of this budget amendment is to process Tax Deed Applications in order for the Tax Collector to proceed with a tax sale.

04-26-11-3-d-2

3. Change Order Request to Purchase Order No. 54073 (Staff recommends approval).

Purchase Order #54073 (The Villages Technology Solutions Group) increase request by \$70,000 to cover expenses through September 30, 2011.

04-26-11-3-d-3

4. Change Order Request to Purchase Order No. 53485 (Staff recommends approval).

Purchase Order #53485 (Kessler Consulting) increase request by \$30,000 for professional services.

04-26-11-3-d-4

5. State Housing Initiatives Partnership (SHIP) Program Payment Requests (Staff recommends approval).

04-26-11-3-d-5

6. Inventory Transaction (Staff recommends approval).

04-26-11-3-d-6

<b>Commissioner Mask moved, with a second by Vice Chairman Breeden, to approve Agenda Items 2 through 6 under Financial. The motion carried unanimously 5 - 0.</b>
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e. CONTRACTS AND AGREEMENTS

1. Contract Change Order 10 for Emmett Sapp Builders for The Villages Sumter County Service Center (Staff recommends approval).

This contract change reflects the following modifications to the scope of work: #173 adding identification name inserts to signage - \$165.90; #174 provide and install "Take-a-Number" system - \$2,052.07; #172 added sound system to video projectors in Library and multi-purpose room - \$5,282.50; #171 supplied and installed electric panic controls to main entry doors - \$1,467.66; and #125 credit for changing electric contractor - \$10,000.

04-26-11-3-e-1

2. Second amendment of the Pet Angel Memorial Center contract to extend animal cremation services for one (1) year (Staff recommends approval).

04-26-11-3-e-2

3. Housing and Urban Development (HUD) Section 8 Voucher Program Contracts (Staff recommends approval).

04-26-11-3-e-3

4. Award and enter into contract with Andy Easton & Associates for RFP 005-0-2011/AT Grant Writing & Grant Administration Services for the Sumter County Community Development Block Grant (CDBG) Economic Development Category, FFY 2010 & 2011 (Staff recommends approval).

Three proposals were received for this RFP as follows: (1) Andy Easton & Associates - no fee for grant writing, price listing for grand administration is a total fee of \$12,000. NOTE: IF the grant is not awarded, no fee is due. If the grant application is less than \$150,000, the grant administration fee will be reduced to an amount that will not exceed 8% of the requested grant amount. If the project scope is changed and the amount requested is more than \$150,000, the grant administration fee shall not exceed \$43,000 or 8% of the grant, whichever is less. (2) Keyser Marston Associates, Inc. price listing for grant writing is not-to-exceed the amount of \$16,120 and no price was listed for grant administration. (3) Chastain Skillman, Inc. - price listing for grant writing is \$3,900 and price listing for grant administration listed at \$40,000. The grant administration fee would be adjusted proportionally if the grant amount is smaller. The Selection Committee is recommending Andy Easton & Associates.

04-26-11-3-e-4; 04-26-11-3-e-4-Attachments

5. Award and enter into contract with Willis of Florida, Inc. for RFP 002-0-2011/AT Employee Benefits Consulting & Brokerage Services (Staff recommends approval).

After discussion it was consensus to table this item until May 10, 2011 at which time Mr. Arnold will also be discussing the outsourcing of Risk Management.

04-26-11-3-e-5;04-26-11-3-e-5-a; 04-26-11-3-e-5-b; 04-26-11-3-e-5-c; 04-26-11-3-e-5-d

**2nd Vice Chairman Gilpin moved, with a second by Vice Chairman Breeden, to approve Agenda Items 1 through 4 under Contracts and Agreements. The motion carried unanimously 5 - 0.**

f. GENERAL ITEMS FOR CONSIDERATION

1. Request from The Sumter County Ministerial Association to use the front steps of the Historic Courthouse for the National Day of Prayer event on May 5, 2011 at 12:00 pm (Staff recommends approval).

04-26-11-3-f-1

2. Authorize and sign Tax Deed Applications in order to proceed with tax sales (Staff recommends approval).

04-26-11-3-f-2

3. Roadway Acceptance - Unit 167

This is a continuance of the acceptance of dedicated roadways constructed through the development process, subsequent to a two-year warranty period. The acceptance of Unit 167 will increase Sumter County's current roadway infrastructure by 0.70 miles. The roads accepted are Trout Court, Salmon Way, Swordfish Terrace, and Triggerfish Run.

04-26-11-3-f-3

4. Adopt-A-Highway Litter Removal Agreement with Department of Health Tobacco Prevention Program: Students Working Against Tobacco (SWAT) (Staff recommends approval).

04-26-11-3-f-4

5. Adopt-A-Highway Litter Removal Extension Agreement with Jumper Creek Ranch (Staff recommends approval).

04-26-11-3-f-5

6. Resolution Approving the Redistricting of the Board of Sumter County Commissioner Districts Pursuant to the Florida Constitution and Florida Statutes (Staff recommends approval).

**CLERK'S NOTE:** A full copy of the proposed resolution with exhibits is attached and incorporated as part of the permanent minutes of this meeting. See document number 04-26-11-3-f-6.

Commissioner Mask commented on how much he enjoys serving the people of Sumter County and that he is in full support of the proposed redistricting even though it is affecting his district. Even though he will no longer be serving as the Commissioner from District 5, it is his desire to continue serving the citizens in other capacities.

Mr. Arnold advised that if this item is approved, Commissioner Hoffman and Commissioner Mask, who will both be affected, will fully serve their existing terms. This action will set in motion the district lines that will be pertinent for the 2012 election cycle.

04-26-11-3-f-6

**Vice Chairman Breeden moved, with a second by 2nd Vice Chairman Gilpin, to approve Agenda Items 1 through 6 under General Items for Discussion. The motion carried unanimously 5 - 0.**

**4. ADJOURN**

The meeting was adjourned at 6:55 p.m.