

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order No. 53428 (Staff recommends approval).

REQUESTED ACTION: Approve change to increase total by \$773,856.88.

Work Session (Report Only) **DATE OF MEETING:** 6/14/11
 Regular Meeting Special Meeting

CONTRACT: N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Financial Services

BUDGET IMPACT: \$773,856.88

Annual **FUNDING SOURCE:** SC Road Construction District Impact
 Capital **EXPENDITURE ACCOUNT:** 153-344-541-6556
 N/A

HISTORY/FACTS/ISSUES:

Purchase Order #53428 (The Villages) increase request by \$773,856.88 will cover final invoice for CR 139 Phase I and Phase II CEI and permitting.

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number 53428
 Vendor The Villages
 PO Amount 8,747,750.00
 Net Change Amount (-/+) +773,857.00 773,856.88 P

PLEASE CHANGE THE FOLLOWING ITEMS						
Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

PLEASE ADD THE FOLLOWING ITEMS					
Item	Account	Description	Quantity	Unit Price	Amount
1	773,857.00	CR 139 Phases I & II Invoice # 1	1	773,857.00	773,857.00
		CEI and Permitting			

Cancel Entire Purchase Order

Original Requestor's Signature

Cancel Item Numbers _____

Reason/Justification/Special Instructions:
 The requested amount will cover final invoice on CR 139 Ph I and II for CEI and permitting. Confirmed with Tom McDonough's office that this is the final invoice for this project.
 Final invoice amount: Invoice 1 \$932,065.83
 PO 53428 has an encumbered balance of \$158,209.43 which along with the requested change order amount will be used to cover invoice #1.

153-344-541-6556
(A-59-773,470⁰⁰)

Signature/Approvals <u>Denise Harrod</u> Department Head Date <u>5-20-11</u>	<u>[Signature]</u> Division Director Date <u>5-20-11</u>	<u>[Signature]</u> Financial Services Dept. Date <u>5/20/11</u>	<u>[Signature]</u> County Administrator Date <u>5-27-11</u>
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PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

53428

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

TO

BUSHNELL, FLORIDA 33513-9402

7328
The Villages
340 Heald Way, Suite 212
The Villages, FL 32163

DATE 12/30/09
DEPT. Road and Bridge
BY *[Signature]*

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
153-342-541-8556		1	CR 139 Development Based on FY 09/10 budgeted amount, less Work Order #9. <i>See attached documents for further details.</i>	\$8,747,750.00	\$8,747,750.00
TERMS:				TOTAL	8,747,750.00

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO: _____

AUTHORIZED BY: *[Signature]*

**NOTE: ONLY ORIGINAL INVOICES
WILL BE CONSIDERED FOR PAYMENT**

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

DISTRIBUTION:

- BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS
- WHITE COPY - TO VENDOR
- CANARY COPY - TO DEPARTMENT HEAD
- GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

- BY: _____ DATE: _____
OFFICER OR DEPT. HEAD
- MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
 - PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
 - EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
 - THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.

Kelley, Christie

From: Warnock, Denise
Sent: Wednesday, May 11, 2011 10:37 AM
To: Bisner, Art
Cc: Kelley, Christie
Subject: BA for CR 139 Ph I and II

Budget Amendment Request

From: 153-344-541-6500
To: 153-344-541-6556
Project Name: CR 139 Ph I and II
Amt: \$773,470.00

The requested amount will cover final invoice on CR 139 Ph I and II for CEI and permitting.
Confirmed with Tom McDonough's office that this is the final invoice for this project.

Final invoice amount: Invoice 1 \$932,065.83

PO 53428 has an encumbered balance of \$158,209.43 which along with available balance of \$386.88 will be used to partially cover invoice #1.

Budget amendment for 5/24/11. Should we hold the CO to PO 53428 for approval at BOCC meeting on 6/14/11 or can the CO be presented at same meeting as the BA.

New contact information listed below...

Denise Warnock

Sumter County Public Works
319 E Anderson Avenue
Bushnell, FL 33513

 denise.warnock@sumtercountyfl.gov

 (352) 569-6700

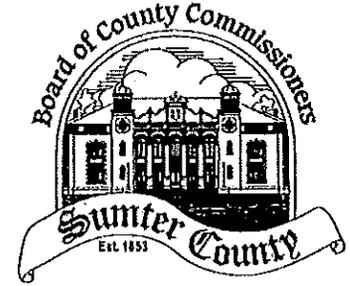
 (352) 569-6701

5/13/2011

Exhibit A

CHANGE ORDER REQUEST FORM

COPY



PO Number	53428
Vendor	The Villages
PO Amount	1,279,750.12
Net Change Amount (-/+)	0

PLEASE CHANGE THE FOLLOWING ITEMS

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code
1					153-342-541-6556	153-344-541-6556

PLEASE ADD THE FOLLOWING ITEMS

Item	Account	Description	Quantity	Unit Price	Amount

Cancel Entire Purchase Order

Original Requestor's Signature

Cancel Item Numbers _____

Reason/Justification/Special Instructions:

During 2011 budget process, expenditures for CR 139 was moved from 153-342 to 153-344. Budget amendment to cover PO amount has been requested.

A-15 will cover this PO that is going before the BOCC on 12/14/10

Signature/Approvals

Department Head

Scott Caldwell
Division Director
11-30-2010

Karen Parker
Financial Services Dept.
12-6-10

[Signature]
County Administrator

Date

Date

Date

Date *12/6/10*