

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order No. 53153 (Staff Recommends Approval).
REQUESTED ACTION: Approve change to increase total by \$139.43

Work Session (Report Only) **DATE OF MEETING:** 10/13/09
 Regular Meeting Special Meeting

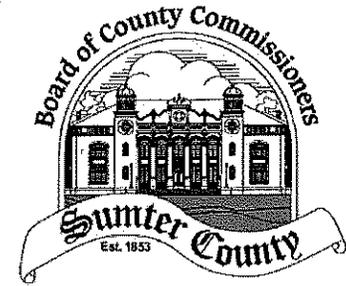
CONTRACT: N/A **Vendor/Entity:** _____
Effective Date: _____ **Termination Date:** _____
Managing Division / Dept: Budget & Purchasing

BUDGET IMPACT: \$139.43
 Annual **FUNDING SOURCE:** _____
 Capital **EXPENDITURE ACCOUNT:** 182-182-522-6450
 N/A

HISTORY/FACTS/ISSUES:
Purchase Order #53153 (Ten-8 Fire Equipment) original quote to Fire Services for shipping costs were more than the quoted estimate and due to an error in transferring numbers from the quote to the Purchase Order resulted in a calculation error; therefore, requires a Change Order to be processed. Please note, this Change Order does not change the low price vendor.

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number 53153
 Vendor Ten-8
 PO Amount \$2,783.80
 Net Change Amount (-/+) \$ 139.43

PLEASE CHANGE THE FOLLOWING ITEMS						
Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code
1	6	6	\$179.40	\$194.40	182-182-522- 2-6450	182-182-522 -6450
			\$100.00	\$149.43	182-182-522-6450	182-182-522-6450 35#

PLEASE ADD THE FOLLOWING ITEMS					
Item	Account	Description	Quantity	Unit Price	Amount

Cancel Entire Purchase Order

Original Requestor's Signature

Cancel Item Numbers _____

Reason/Justification/Special Instructions:

Error in transferring numbers from quote to PO request. + freight is more than estimated. P
THE CHANGE DOES NOT CHANGE THE LOW PRICE VENDOR

Signature/Approvals

Department Head

Date

9/25/09

Division Director

Date

Budget & Purchasing Dept.

Date

Kara Parker
9/30/09

County Administrator

Date

[Signature]
9/30/09

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

53153

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

TO

BUSHNELL, FLORIDA 33513-9402

August 31, 2009

DATE _____

DEPT. Fire Services

BY [Signature]

Ten-8 Fire Equipment
2904 59th Ave Drive East
Bradenton, FL 34203

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	522 182-182-52-6450	6	Trash Hooks	85.00	510.00
		6	Drywall Hooks	95.00	570.00
		2	Hose Clamps	263.70	527.40
		6	Gateed Wye Valves	191.40	1,076.40
			Etimated Shipping	100.00	100.00
			Quotes Attached		
			Freight TOTAL = \$ 149.43		
			I will need another change ORDER for the Freight		
			494.43		
			POSTED		
				2,923.23	
				2,873.80	
TERMS:				TOTAL	2,763.80

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO: _____

AUTHORIZED BY: [Signature]

**NOTE: ONLY ORIGINAL INVOICES
WILL BE CONSIDERED FOR PAYMENT**

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF
THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

DISTRIBUTION:
BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS
WHITE COPY - TO VENDOR
CANARY COPY - TO DEPARTMENT HEAD
GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

BY: _____ OFFICER OR DEPT. HEAD
DATE: _____
1. MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
2. PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
3. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
4. THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL
EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.



FIRE
EQUIPMENT
INC.

INVOICE

IN SERVICE TO SERVE YOU

2904 59th AVENUE DRIVE EAST
BRADENTON, FLORIDA 34203
(941) 766-7777
In FL 1-800-220-6648 TOLL FREE
FAX # 941-766-9290

Invoice Number: IN715421
Invoice Date: 09/16/09
Order Number: 526932
Order Date: 09/08/09

Page: 1

Sold To: SUMTER COUNTY FIRE RESCUE
Mary Alderman
910 NORTH MAIN STREET
SUITE 319
BUSHNELL, FL 33513

Ship To: SUMTER COUNTY FIRE RESCUE
BRIAN TUCKER
324 E SEMINOLE AVE
BUSHNELL, FL 33513

Customer Account: SUMTER
Customer P.O. No.: 53153
Terms: NET 30 DAYS
Sales Person: TCO
Called In By:

Ship Via: STANDARD DELIVERY
Ship Date: 09/07/09
Problem:
Equip Code:
Equip Desc:
Work Done:

Item No.	Description	Quantity			Unit	Unit Price	Total Price
		Order	BackOrder	Invoice			
FRH-TRH-6	HOOK ARSON TRASH 6' W/D	6	6		EACH		
FRH-DWHS-6WD	DRYWALL HOOK 6'D-HDL	6	6		EACH		
HEB-6HC	6" HOSE CLAMP	2		2	EACH	263.70	527.40 ✓
ELK-B-100A	WYE BALL VLV 2.5"Fx (2) 1.5" M, ALUM. LONG	6		6	EACH	194.40	1,166.40
	FREIGHT CHARGES	1		1	EACH	21.35	21.35

Amount Subject to Sales Tax: 0.00
Amount Exempt from Sales Tax: 1,715.15

Shop Supplies: 0.00
Subtotal: 1,715.15
Invoice Discount: 0.00
Sales Tax: 0.00
Total: 1,715.15

Please Pay This Amount --->



INVOICE

IN SERVICE TO SERVE YOU

2904 59th AVENUE DRIVE EAST
 BRADENTON, FLORIDA 34203
 (941) 756-7779
 In FL 1-800-228-8368 TOLL FREE
 FAX # 1-941-756-2598

Invoice Number: IN716112
 Invoice Date: 09/29/09
 Order Number: 526932
 Order Date: 09/08/09

Page: 1

Sold To: SUMTER COUNTY FIRE RESCUE
 Mary Alderman
 910 NORTH MAIN STREET
 SUITE 319
 BUSHNELL, FL 33513

Ship To: SUMTER COUNTY FIRE RESCUE
 BRIAN TUCKER
 324 E SEMINOLE AVE
 BUSHNELL, FL 33513

Customer Account: SUMTER
 Customer P.O. No.: 53153
 Terms: NET 30 DAYS
 Sales Person: TCO
 Called In By:

Ship Via: STANDARD DELIVERY
 Ship Date: 09/23/09
 Problem:
 Equip Code:
 Equip Desc:
 Work Done:

Item No.	Description	Quantity		Unit	Unit Price	Total Price
		Order	BackOrder Invoice			
FRH-TRH-6	HOOK ARSON TRASH 6' W/D	6		6 EACH	85.00	510.00
FRH-DWHS-6WD	DRYWALL HOOK 6'D-HDL	6		6 EACH	95.00	570.00
HEB-6HC	6" HOSE CLAMP	2		EACH		
ELK-B-100A	WYE BALL VLV 2.5"Fx (2) 1.5" M, ALUM. LONG	6		EACH		
	FREIGHT CHARGES	1		1 EACH	128.08	128.08

Amount Subject to Sales Tax: 0.00
 Amount Exempt from Sales Tax: 1,208.08

Shop Supplies: 0.00
 Subtotal: 1,208.08
 Invoice Discount: 0.00
 Sales Tax: 0.00
Total: 1,208.08

Please Pay This Amount --->



Exhibit C

TELEPHONE QUOTATION FORM

Department	Fire Services		Vendor Information			
Employee Name	Brian Tucker		Vendor Name	Ten-8	Municipal	Darley
Requisition			Phone Number			
Date	9/1/09		Fax Number			
Risk Management Requirements			Quote By	Bruce Scott	Dale West	Web Site
Workers Compensation	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Delivery Date			
Insurance	Yes <input type="checkbox"/>	No <input type="checkbox"/>				

Item	Qty	Unit	Description	Unit Price	Extend Price	Unit Price	Extend Price	Unit Price	Extend Price
1	6	each	Trash Hooks	\$85.00	\$510.00	\$95.00	\$570.00	\$89.95	\$539.70
2	6	each	Drywall Hook	\$95.00	\$570.00	\$106.00	\$636.00	\$92.95	\$557.70
3	2	each	Hose Clamps	\$263.70	\$527.40	\$285.00	\$570.00	\$355.95	\$711.90
4	6	each	Gated Wye Valves	\$179.40	\$1,076.40	\$206.00	\$1,359.60	\$213.65	\$1,281.90
5									
6									
7									
8									
9									
10					\$2,683.80		\$3,135.60		\$3,091.20
Total						Total		Total	

TEN-8 FIRE EQUIPMENT INC.

IN SERVICE TO SERVE YOU

2904 59TH AVENUE DRIVE EAST
BRADENTON, FL 34203
IN FLA: 1-800-228-8368
PHONE: 941-756-7779
FAX: 941-756-2598
or visit us at: www.ten8fire.com

141 MARITIME DRIVE
SANFORD, FL 32771
PHONE: 407-328-5081
FAX: 407-328-5083

SALES QUOTE

Sales Quote Number: Q118509
Sales Quote Date: 05/18/09

Page: 1

Sell To: SUMTER COUNTY FIRE RESCUE
BRIAN TUCKER
910 NORTH MAIN STREET
SUITE 319
BUSHNELL, FL 33513

Ship To: SUMTER COUNTY FIRE RESCUE
67 COUNTY ROAD 538
BUSHNELL, FL 33513

Ship Via: STANDARD DELIVERY
Payment terms: NET 30 DAYS

Ten-8 Contact: BSCOTT
Customer ID: SUMTER

em No.	Description	Unit	Quantity	Unit Price	Total Price
EM-DD18-H-5.5	18" BLOWER DIR. DRIVE HONDA	EACH	1	1,969.50	1,969.50
EM-DD-21-H-6.5	BLOWER 21" HONDA, DIRECT DRIVE	EACH	1	2,047.50	2,047.50
EM-TV400-50	20" VENTMASTER SAW W DEPTH GAUGE	EACH	1	1,989.00	1,989.00
EY-DP17-800-ARN 50'	'BIG 10' D/J HOSE 1.75" X 50', WHITE CPLD 1.5" ALU	EACH	40	91.25	3,650.00
EY-RC40-500-STORZ 100	'PRO-FLOW' 4" X 100' LDH (*SPECIFY COLOR*)	EACH	14	488.75	6,842.50
EY-RC50-400-STORZ 100	'PRO-FLO' 5" X 100' LDH CPLD STZ YEL	EACH	4	603.75	2,415.00
EY-RB10-600R	REELITE 1"X100' W/ REPL CPLGS	EACH	3	300.00	900.00
Y-DP30-800-ARN 50'	'BIG-10' DJ HOSE 3" X 50' WHITE CPLD 2.5" ALU.	EACH	1	178.15	178.15
R-1088 1.5X3	APPLICATOR PIERCING 3'	EACH	2	565.44	1,130.88
C-B-100A	WYE BALL VLV 2.5"Fx (2) 1.5" M, ALUM. LONG	EACH	3	194.40	583.20
Transferred to page 2.....					21,705.73

TEN-8 FIRE EQUIPMENT INC.

IN SERVICE TO SERVE YOU

2904 59TH AVENUE DRIVE EAST
BRADENTON, FL 34203

141 MARITIME DRIVE
SANFORD, FL 32771

IN FLA: 1-800-228-8368

PHONE: 941-756-7779

FAX: 941-756-2598

PHONE: 407-328-5081

FAX: 407-328-5083

or visit us at: www.ten8fire.com

SALES QUOTE

Sales Quote Number: Q118509

Sales Quote Date: 05/18/09

Page: 2

Sell To: SUMTER COUNTY FIRE RESCUE
BRIAN TUCKER
910 NORTH MAIN STREET
SUITE 319
BUSHNELL, FL 33513

Ship To: SUMTER COUNTY FIRE RESCUE
67 COUNTY ROAD 538
BUSHNELL, FL 33513

Ship Via: STANDARD DELIVERY
Payment terms: NET 30 DAYS

Ten-8 Contact: BSCOTT
Customer ID: SUMTER

Item No.	Description	Unit	Quantity	Unit Price	Total Price
EB-6HC	Transferred from page 1..... 6" HOSE CLAMP	EACH	2	263.70	21,705.73 527.40
AR-H301-50-50-25NH	MANIFOLD 3 WAY	EACH	1	1,388.80	1,388.80
C-EAHB-50-24	HOSE BRIDGE, 5"X24", PER SET	EACH	2	1,053.50	2,107.00
FE-PHY-6	PICK HEAD 6LB F/G HANDLE	EACH	4	45.00	180.00
FE-FHY-6	FLAT HEAD 6LB F/G HANDLE	EACH	4	39.60	158.40
RH-TRH-6	HOOK ARSON TRASH 6' W/D	EACH	3	85.00	255.00
RH-DWHS-6WD	DRYWALL HOOK 6'D-HDL	EACH	3	95.00	285.00
RH-TD-5	TURBO DRAFT FIRE EDUCTOR, 5"	EACH	2	2,687.50	5,375.00
K-241-150	FOAM EDUCTOR 150 GPM (2.5"Fx1.5"M)	EACH	1	415.80	415.80
	Transferred to page 3.....				32,398.13



MUNICIPAL EQUIPMENT COMPANY, LLC

2049 West Central Boulevard, Orlando, FL 32805
 800-228-8448 Fax: 877-775-2448
 www.MecoFire.com ~ MunicipalEquip@MecoFire.com

QUOTE

Customer Copy	
Number	044331
Date	05/19/09
Page	1

Ship To: 4	SUMTER COUNTY FIRE RESCUE ATTN: JERRY KOOISTRA 67 COUNTY ROAD 538 BUSHNELL, FL 33513	Bill To: 19348	SUMTER COUNTY FIRE RESCUE ATTN: MARY ALDERMAN 910 N MAIN ST, STE 319 BUSHNELL, FL 33513
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REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
1	07/19/09	70	NET 10 DAYS	01	PREPAID	UPS

QUOTED BY: DW	QUOTED TO: BRIAN TUCKER
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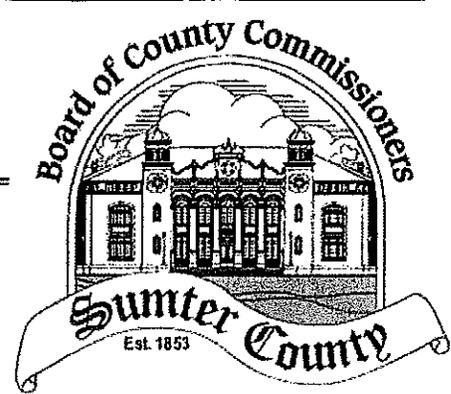
ITEM	DESCRIPTION	ORDERED	UM	PRICE	UM	EXTENSION
HFX50X100Y50S	SNAPTITE HFX RUBBER HOSE, YELLOW, 100' X 5" COUPLED 5" STORZ	4	EA	605.000	EA	2420.00
HFX40X100Y40S	SNAPTITE HFX RUBBER HOSE, YELLOW, 100' X 4" COUPLED 4" STORZ	14	EA	480.000	EA	6720.00
8D25X50W25N	NATIONAL 8D POLYESTER DOUBLE JACKET RUBBER LINED FIRE HOSE, WHITE, 50' X 2.5" COUPLED 2.5" NST	10	EA	125.000	EA	1250.00
8D25X50B25N	NATIONAL 8D POLYESTER DOUBLE JACKET RUBBER LINED FIRE HOSE WITH BLUE DURACOTE, 50' X 2.5" COUPLED 2.5" NST	10	EA	145.000	EA	1450.00
8D17X50W15N	NATIONAL 8D POLYESTER DOUBLE JACKET RUBBER LINED FIRE HOSE, WHITE, 50' X 1.75" COUPLED 1.5" NST	40	EA	94.000	EA	3760.00
700-024	TEMPEST DD-18-H-5.5 18" DIRECT DRIVE GASOLINE POWER BLOWER WITH HONDA ENGINE	1	EA	1835.000	EA	1835.00
02507501	ELKHART B-100A GATED WYE WITH LONG ALUMINUM HANDLES, 2.5" FNST X (2) 1.5" MNST	3	EA	206.000	EA	618.00
241-150	ELKHART INLINE FOAM EDUCTOR WITH BRASS TRIM, 150 GPM, 2.5" FNST X 1.5" MNST	1	EA	440.000	EA	440.00
TRH-6' W/D	FIRE HOOKS 6' TRASH HOOK WITH D HANDLE	3	EA	95.000	EA	285.00
DWHS-6' W/D	FIRE HOOKS 6' DRYWALL HOOK WITH D HANDLE	3	EA	106.000	EA	318.00
HEBHC6	HEBERT HOSE CLAMP UP TO 6"	2	EA	285.000	EA	570.00
AKRFHY-6	AKRON 6# FLAT HEAD AXE WITH 36" FIBERGLASS HANDLE	4	EA	48.000	EA	192.00
AKRPHY-6	AKRON 6# PICK HEAD AXE WITH 36" FIBERGLASS HANDLE	4	EA	54.000	EA	216.00

CONTINUED					
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Board of County Commissioners

Sumter County Fire Rescue

910 N. Main Street, Suite 319 • Bushnell, FL 33513 • Phone (352) 793-0212 • FAX: (352) 569-0118
SunCom: 665-0212 • <http://sumtercountyfl.gov>



Memo

To: William Gulbrandsen, Fire Chief
From: Brian Tucker, Shift Commander
Date: August 30, 2009
RE: Purchase of equipment

*Approved
WAG
8/31/09*

Attached are sales quotes from 3 different vendors for drywall and trash hooks, hose clamps and gated wyes. These items are need for our Engines and Towers overhaul and suppression activities. This is also part of the ongoing standardization of the apparatus.

Of the quotes Ten-8 produced the lowest pricing, based on this I recommend that we purchase the equipment from Ten-8.

Bill Gulbrandsen
Fire Services Director
(352) 793-0212

Mary Alderman
Administrative Assistant
(352) 793-0212

Bradley S. Arnold,
County Administrator
(352) 793-0200