

DRAFT

REGULAR MEETING BOARD OF COUNTY COMMISSIONERS 8/23/2011

The Board of County Commissioners convened in regular session on this Tuesday, August 23, 2011, at The Villages, Sumter County, Florida, with the following members present to wit: Richard Hoffman, District No. 1; Doug Gilpin, 2nd Vice Chairman, District No. 2; Don Burgess, Chairman, District No. 3; Garry Breeden, Vice Chairman, District No. 4; and Randy Mask, District No. 5. The following individuals were also present and acting in their respective official capacities: Bradley Arnold, County Administrator; William Kleinsorge, Finance Director; Connie Webb, Deputy Clerk; and George Angeliadis of The Hogan Law Firm, Attorneys for the Board. Chairman Burgess called the meeting to order at 5:00 p.m. with the invocation given by Commissioner Mask followed by the flag salute led by 2nd Vice Chairman Gilpin.

1. TIMED ITEMS AND PUBLIC HEARINGS

a. 5:00 p.m. - Public Hearing - Sumter MSBU Rate Resolution

Chairman Burgess called for a public hearing to consider a Resolution of the Board of County Commissioners of Sumter County, Florida, relating to the provision of fire rescue services, facilities and programs in the incorporated and unincorporated area of Sumter County Florida; ratifying and confirming the legislative determinations and appointment methodology provided for in the initial assessment resolution for the Sumter County Fire District; determining that certain real property will be specially benefited by the Fire Rescue Services and approving the method of assessing fire rescue assessed costs against assessed property located within the Sumter Fire District that will be specially benefited thereby; imposing fire rescue assessment against assessed property; approving the assessment roll; providing the method of collection; and providing an effective date. Proof of Publication, as advertised, filed herewith.

Bradley Arnold, County Administrator, explained that the current (FY 2010/2011) fire assessment fee for the Sumter Fire District is \$106 and there is no recommendation for increase in the assessment for FY 2011/2012. Staff recommends adoption of the Annual Assessment Resolution for the Sumter Fire District (Res. No. 2011-36) establishing the assessment rate at \$106 per improved parcel and to authorize the Chairman to execute the Certificate to Non-Ad Valorem Assessment Roll.

PUBLIC - There was no public input.

08-23-11-1-a

Vice Chairman Breeden moved, with a second by Commissioner Mask, to approve the resolution (Res. No. 2011-36) setting the fire assessment fee for Fiscal Year 2011/2012 for the Sumter Fire District at \$106 per improved parcel and authorize the Chairman to execute the Certificate to Non-Ad Valorem Assessment Roll. The motion carried unanimously 5 - 0.

b. 5:00 p.m. - Public Hearing - Villages MSBU Rate Resolution

Chairman Burgess called for a public hearing to consider a Resolution of the Board of County Commissioners of Sumter County, Florida, relating to the provision of fire rescue services, facilities and programs in the unincorporated area of Sumter County, Florida; ratifying and confirming the legislative determinations and appointment methodology provided for in the initial assessment resolution for The Villages Fire District; determining that certain real property will be specially benefited by the Fire Rescue Services and approving the method of assessing fire rescue assessed costs against assessed property located within The Villages Fire District that will be specially benefited thereby; imposing fire rescue assessment against assessed property; approving the assessment roll; providing the method of collection; and providing an effective date. Proof of Publication, as advertised, filed herewith.

Bradley Arnold, County Administrator, explained that the current (FY 2010/2011) fire assessment fee for The Villages Fire District is \$81 and there is no recommendation for increase in the assessment for FY 2011/2012. Staff recommends adoption of the Annual Assessment Resolution for The Villages Fire District (Res. No. 2011-37) establishing the assessment rate at \$81 per improved parcel and to authorize the Chairman to execute the Certificate to Non-Ad Valorem Assessment Roll.

PUBLIC - There was no public input.

08-23-11-1-b

2nd Vice Chairman Gilpin moved, with a second by Commissioner Hoffman, to approve the resolution (Res. No. 2011-37) setting the fire assessment fee for Fiscal Year 2011/2012 for The Villages Fire District at \$81 per improved parcel and authorize the Chairman to execute the Certificate to Non-Ad Valorem Assessment Roll. The motion carried unanimously 5 - 0.

c. 5:00 p.m. - Hearing - Appeal of Staff Determination Filed by Lynn Townsend Burnett for RCM Construction, Inc. Subdivision of Land (Staff recommends Option A)

Chairman Burgess called for a hearing regarding the Appeal of Staff Determination filed by Lynn Townsend Burnett for RCM Construction, Inc. Brad

Cornelius, Director of Planning and Development, advised that the Notice of Appeal regarding this matter was filed consistent with Section 13-236 of the Sumter County Land Development Code. The appeal is based on the determination by Kathy Steele, Planning Technician, and confirmed by Aimee Webb, Development Coordinator, and Mr. Cornelius that property owned by RCM Construction, Inc. within the Wildwood Country Estate Phase I Subdivision (Plat Book 4, Pages 48-48F) is a non-compliant parcel created inconsistent with the subdivision requirements of the Sumter County Land Development Code.

The following options are presented for the Board's consideration:

Option A - Affirm Staff's determination in the letter from Ms. Steele dated July 25, 2011 that the subject RCM Construction, Inc. property is a non-compliant parcel pursuant to the Sumter County Land Development Code. (This is Staff's recommendation.)

Option B - Reverse Staff's determination and deem the subject property owned by RCM Construction, Inc. as a legal lot of record and allow for the issuance of building permits.

Option C - Other action as deemed appropriate by the Board.

Lynn Thompson Burnett of LTA Engineers, LLC appeared on behalf of RCM Construction, Inc. Ms. Thompson summarized the information leading up to this appeal and provided additional information to the Board on this matter.

08-23-11-1-c; 08-23-11-1-c-exhibit

Vice Chairman Breeden moved, with a second by 2nd Vice Chairman Gilpin, to table the Appeal of Staff Determination Filed by Lynn Townsend Burnett for RCM Construction, Inc. until September 27, 2011, 5:00 p.m., Colony Cottage, The Villages to allow Staff time to review the new information provided. The motion carried unanimously 5 - 0.

* Quasi Judicial Hearing

2. REPORTS AND INPUT

- a. Proclamation for the Board of Sumter County Commissioners to join the National Moment of Remembrance of the 10th Anniversary of September 11th

Chairman Burgess read a proclamation regarding the National Moment of Remembrance of the 10th Anniversary of September 11th and presented a copy to Brad Burris, Fire Marshal/Deputy Chief.

08-23-11-2-a

- b. Proclamation recognizing IBM's 100 Year Anniversary

Chairman Burgess read a proclamation recognizing IBM on their 100 Year Anniversary.

08-23-11-2-b

1. Purchase Orders (For Information Only)

08-23-11-2-c-1

2. Significant Schedule of Items (For Information Only)

08-23-11-2-c-2

3. Road Project Update Report (For Information Only)

08-23-11-2-c-3

4. Facilities Development Update Report (For Information Only)

08-23-11-2-c-4

5. Department Surveys for July (For Information Only)

08-23-11-2-c-5

6. Notification of Extension of Villages DRI Build Out to December 13, 2018 (For Information Only)

08-23-11-2-c-6

7. Animal Control Services - Performance Measures - June 2011 (For Information Only)

08-23-11-2-c-7

8. Consulting Engineering Agreement, Individual Project Order Number 28 and Purchase Order 54310 in the amount of \$18,400.00 (For Information Only)

This is related to the Residential Speed Limit Study in The Villages.

08-23-11-2-c-8

9. Draft response letter to Mr. Tom Swain, Tax Collector (For Direction)

This letter is in response to Tom Swain's request for an additional position for Fiscal Year 2011/2012. Consensus of the Board is for the Chairman to sign the letter and it be forwarded to Mr. Swain.

08-23-11-2-c-9

The following items were added to Mr. Arnold's agenda.

10. E-mail from Judd Wright

Mr. Arnold discussed an e-mail from Judd Wright advising that he will be terminating his employment with Sumter County effective September 30, 2011. Mr. Arnold advised that the position has been posted and advertised.

08-23-11-2-c-10

11. Sumter County Tourism Development Council Grant Application

This application is to develop a gateway and wayfinding signage master plan for Sumter County. The plan will provide an assessment of the current condition, identify effective sign locations, provide sign design concepts, and present recommendations for implementation. Consensus was for Chairman to execute the letter authorizing Bradley Arnold, County Administrator, to act as the Authorized Agent on behalf of the BOCC with regard to this application.

08-23-11-2-c-11

d. County Attorney

George Angeliadis discussed a request received from Jon Cherry, LifeStream Behavioral Center, regarding the Local Match for the Crisis Stabilization Unit of LifeStream. Mr. Angeliadis requested direction from the Board on seeking a formal opinion from the Attorney General regarding this matter. Consensus was for Mr. Angeliadis to proceed with obtaining a formal opinion from the Attorney General.

08-23-11-2-d

e. Clerk of Court - No report.

f. Board Members

1. Commissioner Richard Hoffman - No report.

2. Commissioner Randy Mask

Commissioner Mask advised that he was able to take part in the Richloam Cleanup and advised how much the people involved in this project appreciate the Board's support.

3. 2nd Vice Chairman Doug Gilpin

2nd Vice Chairman Gilpin advised that he had requested Mr. Arnold to draft a letter to Governor Rick Scott supporting the appointment of Kelly L. Flores to the Lake-Sumter Community College Board of Directors. Consensus was for the Chairman to execute the letter.

08-23-11-2-f-3

4. Vice Chairman Garry Breeden - No report.

5. Chairman Don Burgess

Chairman Burgess provided a handout which he read into the record regarding the matter of golf cart/pedestrian access to the Buenos Aires and Santa Barbara Professional Plazas. It is suggested that The Villages Committee for Safe Access Accommodations contact their Villages Community Development District Board for assistance in improving the pedestrian access of the existing multi-modal pathway to the Santa Barbara Professional Plaza. Consensus was for Mr. Arnold/Public Works to relay this information to the appropriate parties. **CLERK'S NOTE:** Commissioner Hoffman advised that he is not able to support this recommendation.

08-23-11-2-f-5

g. Public Forum

Chairman Burgess advised that the Board of County Commissioners welcomes and encourages public input on all issues subject to the Board's jurisdiction which affect the residents of Sumter County. However, to preserve decorum in these proceedings, the Board respectfully requests that an individual wishing to address the Board during the public forum be mindful of the following provisions of Section 2-31 of the Sumter County Code, which have been in effect since 1982. "Each person shall limit his address to five (5) minutes unless granted additional time by majority vote of the Board of County Commissioners. All remarks shall be to the Board of County Commissioners as a body and not to any individual member. Additionally, any person making impertinent or slanderous remarks, or who becomes boisterous, shall be instructed to remain silent by the presiding officer until permission to continue is granted."

There was no public input.

3. NEW BUSINESS-ACTION REQUIRED

a. MINUTES

1. Minutes of regular meeting held on August 9, 2011 (Staff recommends approval).

08-23-11-3-a-1

Commissioner Hoffman moved, with a second by Commissioner Mask, to approve the minutes of the regular meeting held on August 9, 2011. The motion carried unanimously 5 - 0.

b. FUTURE PUBLIC HEARINGS OR MEETINGS

1. Cancel Board of County Commissioners meetings on August 31, 2011, and November 30, 2011 (Staff recommends approval).

CLERK'S NOTE: Mr. Arnold advised that the correct dates are August 30, 2011 and November 29, 2011.

08-23-11-3-b-1

2nd Vice Chairman Gilpin moved, with a second by Vice Chairman Breeden, to approve the cancellation of the Board of County Commission meetings scheduled for August 30, 2011 and November 29, 2011. The motion carried unanimously 5 - 0.

c. APPOINTMENTS

1. Affordable Housing Advisory Committee vacancy (Board's option).

It is being requested to move Matthew Yoder from Areas of Labor Activity Sector to Employer Representative Sector. This will leave the Areas of Labor Activity Sector vacant which vacancy will need to be filled.

08-23-11-3-c-1

Vice Chairman Breeden moved, with a second by Commissioner Mask, to approve moving Mathew Yoder from the Areas of Labor Activity Sector to the Employer Representative Sector of the Affordable Housing Advisory Committee. The motion carried unanimously 5 - 0.

Commissioner Hoffman moved, with a second by 2nd Vice Chairman Gilpin, to approve the appointment of Darlene Ford as the Areas of Labor Activity Sector representative on the Affordable Housing Advisory Committee. The motion carried unanimously 5 - 0.

2. Enterprise Zone Development Agency vacancies (Board's option).

No action taken.

08-23-11-3-c-2

3. Industrial Development Authority vacancy (Board's option).

No action taken.

08-23-11-3-c-3

d. FINANCIAL

1. Purchase Order Approval (Staff recommends approval).

Purchase Order #54605 in the amount of \$38,957.60 to CXT, Inc. for Cortez Flush Building (restroom) at Rutland.

08-23-11-3-d-1

2. Budget Amendment A-83 (FY 10/11) General Fund & Building Services Fund (Staff recommends approval).

The purpose of this budget amendment is to increase budgeted line items to cover reimbursement to the General Fund of information technology costs associated with the Building Services Department.

08-23-11-3-d-2

3. Budget Amendment A-84 (FY 10/11) Capital Outlay Reserve Fund (Staff recommends approval).

The purpose of this budget amendment is to cover Architecture Studio design costs of the Euthanasia Facility and barn/pasture portion of the CDA/AC Joint Use Facility.

08-23-11-3-d-3

4. Budget Amendment A-85 (FY 10/11) State Mosquito Control Program (Staff recommends approval).

The purpose of this budget amendment is to amend the County budget for State budget amendments approved by the Sumter County Board of County Commissioners on July 26, 2011.

08-23-11-3-d-4

5. Budget Amendment A-86 (FY 10/11) Capital Outlay Reserve Fund (Staff recommends approval).

The purpose of this budget amendment is to increase the budgeted line items to cover additional costs on contract change orders submitted on this agenda for solar panel structural support and re-roofing on the South Wildwood Fire Station #33 and solar panel structural support on Downtown Wildwood Fire Station #31.

08-23-11-3-d-5

6. Budget Amendment A-87 (FY 10/11) Sumter County Road Construction District Impact Fund (Staff recommends approval).

The purpose of this budget amendment is to update the Summary Appraisal Report (C-468 4-Lane) with a date of value of April 4, 2011, for Drainage Pond SRA to only that land needed for the relocation of the existing power line onto lands owned by Bobby Hunt.

08-23-11-3-d-6

7. Budget Amendment A-88 (FY 10/11) General and Capital Outlay Fund (Staff recommends approval).

The purpose of this budget amendment is to cover expenditures for FY 10/11 for Voice Over Internet Protocol (VoIP) Equipment and Labor for remaining County-Wide Offices with The Villages Technology Solutions Group.

08-23-11-3-d-7

8. Change Order Request to Purchase Order No. 54073 (Staff recommends approval).

This increase to PO #54073 (The Villages Technology Solutions Group) by \$60,000 is to cover expenses for the remainder of FY 2010/2011 due to information technology services provided to the Building Services Department.

08-23-11-3-d-8

9. Change Order Request to Purchase Order No. 54074 (Staff recommends approval).

This increase to PO #54074 (DSM Technology Consultants) by \$500 is to cover expenses for the remainder of FY 2010/2011.

08-23-11-3-d-9

10. Edward Byrne Memorial Justice Grant - Local Solicitation (Staff recommends approval).

This grant in the amount of \$11,738 is entitled "Detention Security Enhancement Program". There is no County match required. The grant period is from October 1, 2011 through September 30, 2014 and will provide for:

1. Purchase and install razor wire on the compound to eliminate any weaknesses in the perimeter.
2. Purchase ear microphones for all officers so the inmates will not be able to overhear radio transmissions while in the facilities.
3. Purchase Special Response Team equipment for training and deployment which will provide a resource for when unusual occurrences happen.
4. Purchase a floor display to be used as communication with the community as training as well as provide vital information at a glance.

08-23-11-3-d-10

2nd Vice Chairman Gilpin moved, with a second by Commissioner Mask, to approve Agenda Items 1 through 10 under Financial. The motion carried unanimously 5 - 0.
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- e. CONTRACTS AND AGREEMENTS

1. Amendment No. 4 to contract with A.D. Morgan, Inc. (Staff recommends approval).

The objective of this contract amendment will provide for the scope of work associated with paint corrective action as detailed in the A.D. Morgan Contingency Change Request #232 dated August 12, 2011 in the amount of \$57,995.00. This will increase the GMP amount of \$17,218,814.00 as stated in the Third Amendment to the revised amount of \$17,276,809.00.

08-23-11-3-e-1

2. Agreement to Amend Contract for Services #1 with Professional Probation Services, Inc., for the provision of misdemeanor probation services for Sumter County (Staff recommends approval).

The purpose of this amendment is to (1) incorporate the FBI's Security Addendum into the contract and (2) designate the State Attorney's Office as the criminal justice agency providing oversight for Professional Probation Services, Inc.'s access to criminal justice records as required by the Jessica Lunsford Act and the Florida Department of Law Enforcement.

08-23-11-3-e-2

3. City of Wildwood Potable Water Service Agreement for the South Wildwood Fire Station 33 - 1st Amendment (Staff recommends approval).

This amendment will incorporate additional fees in the amount of \$3,303.11 for a Water Connection Fee and a 1-1/2" Water Meter at the South Wildwood Fire Station #33.

08-23-11-3-e-3

4. County Incentive Grant Program (CIGP) Agreement for C-469 Mill and Resurface and Resolution Authorizing Chairman's Signature (Staff recommends approval).

This project is to mill and resurface C-469 from C-48 in Center Hill to SR 50 (approximately 5.7 miles). FDOT recommended a CIGP grant in the amount of \$2,850,000 which includes a waiver for the Rural Economic Development Initiative (REDI) match requirement by the County. The Agreement includes a resolution (Res. No. 2011-38) authorizing the Chairman to execute the Agreement for Financial Project No. 429759-1-58-01.

08-23-11-3-e-4

5. Contract Change Order 28 South Wildwood Fire Station 33 with Emmett Sapp Builders (Staff recommends approval).

This is an increase (\$9,252.60) in scope of work for solar panel structural support and re-roofing.

08-23-11-3-e-5

6. County Incentive Grant Program (CIGP) Agreement for C-466W Mill and Resurface and Resolution authorizing Chairman's signature. (Staff recommends approval).

This project is to mill and resurface C-466W from CR 209 west to CR 475 (near I-75) (approximately 3.4 miles). FDOT recommended a CIGP grant in the amount of \$1,625,000 which includes a waiver for the Rural Economic Development Initiative (REDI) match requirement by the County. NOTE: PWD is preparing a follow-on project to widen C-466W from two to three lanes from CR 209 east to US 301. The Agreement includes a resolution (Res. No. 2011-39) authorizing the Chairman to execute the Agreement for Financial Project No. 429758-1-58-01.

08-23-11-3-e-6

7. Execute Purchase and Sales Agreement for Surplus Real Property with Terry Yoder (Staff recommends approval).

This property in Rutland (Parcel E02=002) has not been used in over 15 years. Land is overgrown and the structure on the property is not salvageable for use and needs to be demolished. Terry Yoder would like to purchase the property for \$10,000. Mr. Yoder will pay all closing costs along with any title insurance or survey. The County will be responsible for County Attorney costs and real estate commission. (**CLERK'S NOTE:** 2nd Vice Chairman Gilpin filed with the Clerk Form 8B - Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers as Terry Yoder is his employer and a relative and therefore recused himself from voting on this matter.)

08-23-11-3-e-7

8. Housing and Urban Development (HUD) Section 8 Voucher Program contracts (Staff recommends approval).

08-23-11-3-e-8

9. National Pollutant Discharge Elimination System (Pesticide Generic Permit) Notice of Intent (Staff recommends approval).

08-23-11-3-e-9

10. One year lease agreement with Michael Buxton to lease mobile home lot located within the Lake Okahumpka Park property (Staff recommends approval).

The monthly rental for the first year will be \$1.00 per month. A security deposit of \$100 is also required. **CLERK'S NOTE:** Mr. Buxton's check number 1276 in the amount of \$112.00 was included as part of this agenda packet which was given to the Clerk's Finance Department for processing upon approval.

08-23-11-3-e-10

11. Professional Service Agreement with Mid-State Electric of Ocala, Inc. for the Sheriff's Office and VoIP Generators (Staff recommends approval).

This is in response to Request for Written Quotes PW-FD #001-0-2011/DLC Sumter County Sheriff's Office & VoIP Generators. The following quotes were received: (1) Palmer Electric - lump sum price of \$382,083.00; (2) Corporate Electric Services - lump sum price of \$251,309.00; (3) Mid-State Electric of Ocala, Inc. - lump sum price of \$293,683.00; and (4) Tri-City - lump sum price of \$258,792.00. After review and evaluation by the Review Team, Mid-State Electric of Ocala, Inc. was found to provide the best product for the value. They met all of the materials and equipment specifications as determined by the engineer and provided all submittal documentation and cost analysis necessary to meet all project requirements.

08-23-11-3-e-11; 08-23-11-3-e-11-proposal; 08-23-11-3-e-11-RFQ

12. Architecture Studio Inc. On-Call Services Agreement Amendment No. 4 (Staff recommends approval).

This amendment will extend the original contract which was executed on September 11, 2007 until February 22, 2012 to allow staff additional time needed to prepare an RFP for services.

08-23-11-3-e-12

13. Contract Change Order 29 with Emmett Sapp Builders for Fire Station Projects West Bushnell, South Wildwood and Downtown Wildwood (Staff recommends approval).

The Department of Labor (DOL) recently conducted a field audit and advised the County that it should modify the contract between Sumter County BOCC and Emmett Sapp Builders, Inc. to include the following documents which should have been included in the original contract with Emmett Sapp Builders, Inc. for the Fire Station Projects at West Bushnell, South Wildwood and Downtown Wildwood: (1) Exhibit A - Sumter County Florida Wage Determination Sheets; (2) Exhibit B - E-CFR Title 29 Labor; (3) Exhibit C - Contract Work Hours and Safety Standards Act as amended; (4) Exhibit D - Copeland Anti-Kickback Act; and (5) Exhibit E - The Davis-Bacon Act as amended. The County considers this Contract Change Order 29 modification to be a clarification to the base contract ARRA requirements. As such Emmett Sapp Builders, Inc will modify all of their sub-contract agreements to include these contract documents. Emmett Sapp Builders, Inc. was provided written notification of the pending contract modifications on August 15, 2011 and directed to start corrective action with regards to the Davis-Bacon Act immediately per Department of Labor.

08-23-11-3-e-13

14. Award and enter into contract with URS Corporation (primary contractor) for RFQ 009-0-2011/AT Sumter County Project Management Services (Staff recommends approval).

URS Corporation will serve in the capacity of an "on call" building design and construction consultant.

08-23-11-3-e-14

Vice Chairman Breeden moved, with a second by Commissioner Mask, to approve Agenda Items 1 through 4, 6, 8 through 12 and 14 under Contracts and Agreements. The motion carried unanimously 5 - 0.

Commissioner Mask moved, with a second by Vice Chairman Breeden, to approve Agenda Item 7 under Contracts and Agreements. (CLERK'S NOTE: 2nd Vice Chairman Gilpin filed with the Clerk Form 8B - Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers as Terry Yoder is his employer and a relative and therefore recused himself from voting on this matter.) The motion carried unanimously 4 - 0.

Vice Chairman Breeden moved, with a second by 2nd Vice Chairman Gilpin, to approve Agenda Items 5 and 13 under Contracts and Agreements. CLERK'S NOTE: Commissioner Hoffman advised he is in favor of the projects, however, he cannot support the funding method for the projects. The motion carried 4 - 1 with Commissioner Hoffman voting nay.

f. GENERAL ITEMS FOR CONSIDERATION

1. Approve the Reduction in Force Plan and Severance Package for the Building Services, Housing, and Risk Management Department employees effective September 30, 2011 (Staff recommends approval).

08-23-11-3-f-1

2. Citizens' Drop Off Area (CDA) Efficiencies Study (Staff recommends approval).

Mid Atlantic Solid Waste Consultants (MSW) conducted an analysis of the existing CDA and the proposed new CDA location and arrangement. Using the report from MSW as a basis and including current PWD plans for the CDA, it is recommended:

1. Reduce operations at the CDA from six (6) to five (5) days per week effective October 31, 2011. The busiest day of the week is Saturday, followed by Monday. Wednesday and Thursday are usually the slowest. As the CDA will relocate to

the Animal Control area in the future and they (Animal Control) are not closed on Wednesday and Thursday, it is recommended to close the CDA on Sunday and Monday. This will maintain Saturday as the busiest day and Monday's traffic will gravitate to Tuesday.

2. Reduce two (2) OPS positions at the CDA no later than October 30, 2011 as a result of the five (5) day work week. This will result in 3 FTE employees at the CDA plus one SCSO inmate each day to assist. Note that one of the two OPS employees has already departed. Annual savings of \$25k.

3. Amend our current waste hauling contracts for Class 1 waste, small tires, and C&D/brush to allow the County PWD to use internal personnel and equipment to haul and tip, especially to the close landfills and/or transfer stations, with the contractors on call. Amend the large tire contract to allow the PWD to use their personnel and equipment, but with the contractor in the lead. Estimated annual savings of \$50k.

4. Improve the language in the hauling contracts to consolidate hauling and tipping fees in order to receive one bill for each type of waste instead of two (hauling and tipping) and improve the reporting requirements. N/A.

5. Research local markets for metals, newspapers and cardboard for continued and increased revenues in this area. TBD.

6. Renegotiate the recycling contract with FDS to enhance CDA income. TBD.

7. Buy and install trash compactors at the new CDA as part of the new CDA project. Estimated annual savings of \$25k and one time capital cost of \$45k (this was always part of the plan).

8. Reconfigure the layout of the tire de-rimmer, C&D, and brush areas at the new CDA to ensure efficient operations and loading of bins. N/A.

9. Surplus the existing baler in the MRF (very large and very old) and buy a new or refurbished smaller baler for the new CDA. Estimated surplus revenue of \$10k and capital cost of \$10k. Note that we will earn more than \$32k this year in baled cardboard alone.

Two recommendations from the MSW study that are not being recommended include:

1. County-wide special assessment.
2. Monitor glass markets or consider recycling glass.

Two recommendations which need further study before and if implementation can be recommended are:

1. Consider reducing the work week from six (6) days to four (4). The County needs to study the impact of reducing to five (5) days first on efficiency, cost, and customer service.

2. Consider purchasing the trash compactors early and install them at the current CDA. PWD will first assess power and foundation requirements and costs, as compared to savings that might be realized by optimizing loads, thus reducing pulls. This will also be dependent on the schedule for the new CDA area.

08-23-11-3-f-2

3. Release of Lien for Bank of New York Mellon property (Staff recommends approval).

This Release of Lien is for a Code Enforcement Lien recorded in Official Record Book 2205, Page 368, Public Records of Sumter County, Florida on Parcel C01=031.

08-23-11-3-f-3

4. Roadway Acceptance, Unit 158, Unit 172, Unit 165 (Staff recommends approval).

The acceptance of Units 158, 172, and 165 will increase the County's current roadway infrastructure by 2.441 miles.

08-23-11-3-f-4

5. Right-of-Way Permit Revision (Staff recommends approval).

The recommended revisions to the existing right-of-way use permit consist of detail and specification updates and permittee information.

08-23-11-3-f-5

6. Inventory Transactions (Staff recommends approval).

08-23-11-3-f-6

7. Equal Employment Opportunity Resolution (Staff recommends approval).

This Resolution (Res. No. 2011-40) certifies compliance with the Equal Employment Opportunity Laws of the United States and that the Board shall require contractors that the Board hires with funds provided through the Federal

Government to comply with the Equal Employment Opportunity laws of the United States.

08-23-11-3-f-7

Commissioner Hoffman moved, with a second by Vice Chairman Breedon, to approve Agenda Items 1 through 7 under General Items for Discussion. The motion carried unanimously 5 - 0.

4. ADJOURN

The meeting was adjourned at 6:00 p.m.