

**Board of County Commissioners**  
**Sumter County, Florida**

7375 Powell Road • Wildwood, FL 34785 • Phone (352) 689-4400 • FAX: (352) 689-4401  
Website: <http://sumtercountyfl.gov>



# Memo

**To:** Bill Kleinsorge, Finance Director  
**From:** Bradley Arnold, County Administrator *BA*  
**Date:** August 30, 2011  
**RE:** Authorization to Travel

Per Florida Statute Chapter 112.031 (3) (a) "All travel must be authorized and approved by the head of the agency, or his or her designated representative, from whose funds the traveler is paid." I am assigning this responsibility to the Division Directors named below and am authorizing them to approve the travel requests for their subordinates.

The Division Directors authorized are: Scott Cottrell, Deb Barsell, Leland Greek, and Brad Cornelius

Richard "Dick" Hoffman, Dist 1  
(352) 689-4400  
7375 Powell Road  
Wildwood, FL 34785

Doug Gilpin, Dist 2  
2<sup>nd</sup> Vice Chairman  
(352) 689-4400  
7375 Powell Road  
Wildwood, FL 34785

Don Burgess, Dist 3  
Chairman  
(352) 689-4400  
7375 Powell Road  
Wildwood, FL 34785

Garry Breeden, Dist 4  
Vice Chairman  
(352) 689-4400  
7375 Powell Road  
Wildwood, FL 34785

Randy Mask, Dist 5  
Office: (352) 689-4400  
Home: (352) 793-3930  
7375 Powell Road  
Wildwood, FL 34785

Bradley S. Arnold,  
County Administrator  
(352) 689-4400  
7375 Powell Road  
Wildwood, FL 34785

Gloria R. Hayward, Clerk & Auditor  
(352) 793-0215  
209 North Florida Street  
Bushnell, FL 33513

County Attorney  
The Hogan Law Firm  
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Brooksville, Florida 34605