SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: City of Webster Christmas Parade December 10, 2011 (Staff recommends option 1).
REQUESTED ACTION: **Board Approval of Option 1**

☐ Work Session (Report Only) **DATE OF MEETING:** 11/22/2011
☐ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Public Works/Road and Bridge

BUDGET IMPACT: Varies by Options- Please see options below
☒ Annual **FUNDING SOURCE:** _____
☐ Capital **EXPENDITURE ACCOUNT:** 103-340-541-XXXX
☐ N/A

HISTORY/FACTS/ISSUES:
Chief Dennis Johnson, is requesting the road closure of C-478 from SR 471 east two blocks and assistance from Sumter County Public Works utilizing county personnel, vehicles, and equipment to install detour signs, and provide the City of Webster with cones and barricades for this event.

Mr. Johnson has submitted Temporary Road Closing Request, Work Assistance Request, and Equipment Request. See Attached

Mr. Johnson will coordinate with the Road and Bridge Department on the road closure and detour routes.

The City of Webster's Police Department, as well as, the Sumter County Sheriff's Office, will direct traffic at the intersections affected by the road closures.

Options for the Board's consideration:

1. Install detour signs, and provide cones and barricades for this event. Estimated cost of $ 500 (majority of cost associated with regular pay).

2. Provide no assistance for the event.

Request must be submitted to Public Works a minimum of three week prior to date of request.

Sumter County Board of County Commissioners
7375 Powell Road Wildwood, FL 34785
Phone: (352) 569-6700 * Fax: (352) 569-6701

TEMPORARY ROAD CLOSING REQUEST

Requested: DENNIS L. JOHNSON Date: _____

Address: 155 E CENTRAL Phone & Fax #: 352-793-2073 | 352-793-8006

City, St, Zip: Webster, FL 33597 Email Address: wpd501@cfl.rr.com

Organization: City of Webster

Date(s) Requested: Saturday, DECEMBER 10, 2011

*Road(s) or Portion to be Closed: CR 478 (SE 1st Ave) to S.E. 2nd Street.

*If Parade - Detailed Route: From S.C. Farmer's Market South to SE 1st Ave (CR 478) East to SE 2nd Street. See Attached Detour Route

*Attach map as applicable

Requested Time for Road Closure: 6:00 PM to 6:45 PM

Requested Assistance or Equipment from Public Works	Date:
Detour Signs, Barricades & Arrow Board	12/10/11

We understand that any request approved will be upon the following terms and conditions:

1. We shall be responsible for all safety and maintenance requirements in connection with the event.
2. We shall indemnify and hold the County harmless as to any liability which may result from any aspect of the event.
3. We shall be responsible for clean-up work which may be required as a result of the event.
4. It is understood that any request approved by the County shall in no way be construed by us to allow our event to take place on a State Road, and that any request approved is limited to the portion of the County Road described.
5. We agree that we shall make every effort for all participants in the event to comply with all state and local laws, and that the County Road mentioned above will be closed to the public only the day and time mentioned above, but not in excess of _____ hours.

Our signature below indicates our agreement to these terms and conditions.

Signature Chief D.L. Johnson
Printed Name

This request was approved in open session of the County Commissioners meeting, this _____ day of _____, 20 ____.

Attest: Gloria R. Hayward
Clerk & Auditor

Board of County Commissioners
Sumter County

By: _____
Deputy Clerk

_____
Chairman

Sumter County Public Works Division
319 E Anderson Avenue
Bushnell, FL 33513-6152
(352) 793-0240
Fax (352) 793-0247

WORK ASSISTANCE REQUEST

Requested by: DENNIS L. JOHNSON, Police Chief, City of Webster

Phone Number: 352-793-2073

Division: Sumter County Public Works

Department: ROAD & BRIDGE

Date of Request: DECEMBER 10, 2011

Division Head Approval: _____

Work performed by Public Works employees will be billed according to wages, equipment, and material cost.
Work performed by contract or other vendors will be billed based on actual invoice amount.

Description of Work Assistance Request

County Maintenance to provide Dedour Signs & cones
(county to put up signs & cones prior to event) 12-09-11

Upon completion of form, please send to Denise Warnock, Public Works

For Public Works Division Use Only

Public Works Comments:

Approved By: _____ Completion Date: _____

Date: _____ By: Public Works: _____

Contractor: _____

Other: _____

Billable Amount _____

If completed by Public Works attach worksheet with employee(s) name and hours worked. If completed by contractor or other attach invoice.

Sumter County Public Works Division
319 E Anderson Avenue
Bushnell, FL 33513-6152
(352) 793-0240
Fax (352) 793-0247

EQUIPMENT/SUPPLY REQUEST

Requested by: DENNIS L. Johnson, Police Chief, City of Webster

Phone Number: 352-793-2073

Division: Sumter County Public Works

Department: Road & BRIDGE

Date of Request: DECEMBER 10, 2011

Division Head Approval:

Purpose: PARADE (annual Christmas)

Dates and Times: 12-09-11 & 12-09-11

Put up signs + cover Provided cones, Barricades & Arrow Board

List Equipment and Supplies: Detour Signs, Cones, Barricades & Arrow Board

Upon completion of form, please send to Denise Warnock, Public Works

For Public Works Division Use Only

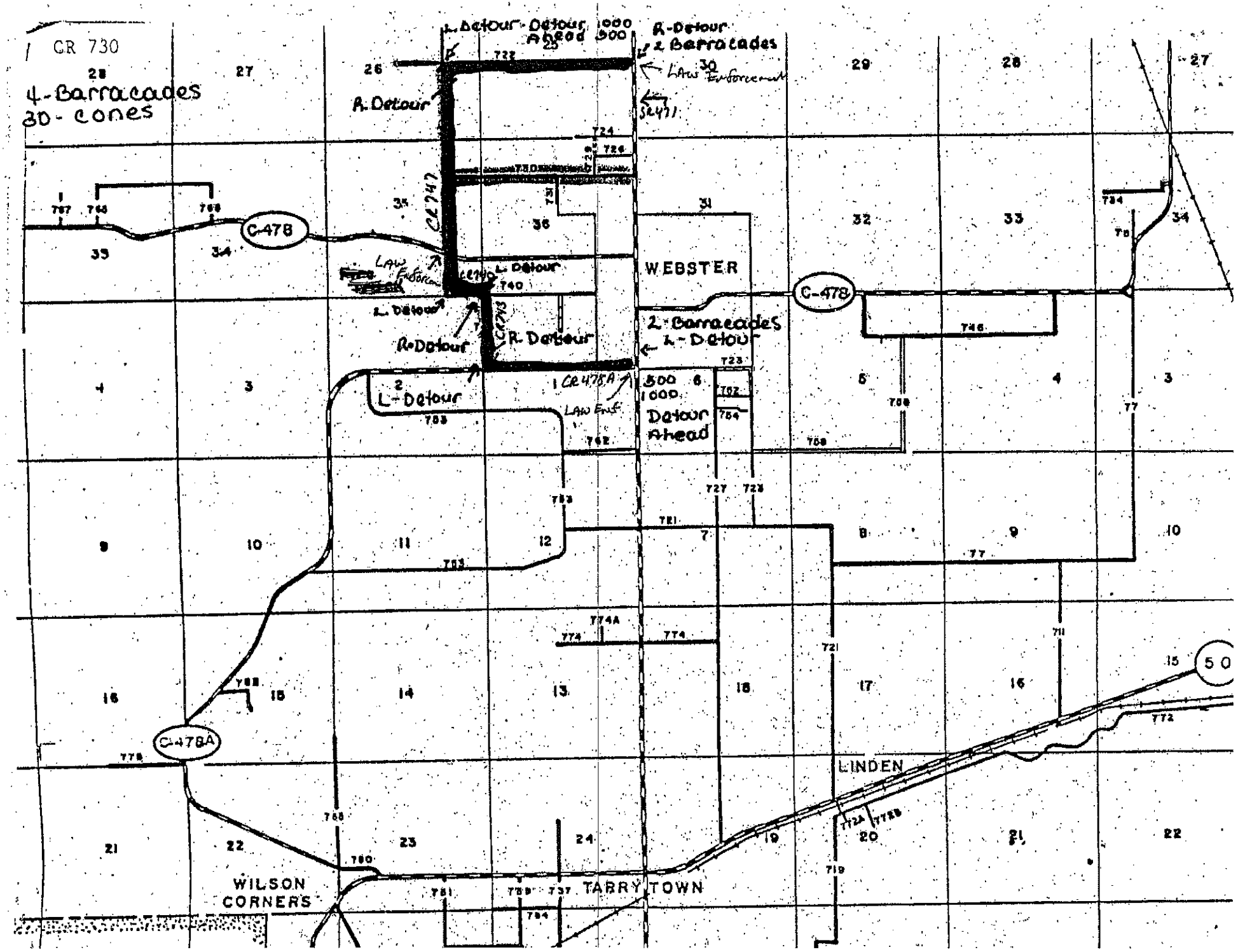
Approved? ☐ Denied? ☐

By: _____ Date: _____

Return Confirmation:

Checked In By: _____ Date: _____

Comments: _____


CR 730
4-Barracades
30-cones
L. Detour - Detour 1000
Ahead 500
R-Detour
2 Barracades
Law Enforcement
SR471
R. Detour
CR747
C-478
WEBSTER
L. Detour
R-Detour
R. Detour
2-Barracades
L-Detour
CR478A
500
1000
Detour
Ahead
L-Detour
LAW Enf
C-478A
LINDEN
WILSON
CORNERS
TARRY TOWN