



DRIVEWAY PERMIT

Date _____ Permit No: _____

First Name _____ Last Name _____

Residential Address (provide mailing address if different from residential) _____

Address/Parcel Number of Driveway to be constructed _____

Contact Phone Number _____

Email Address _____

Please convey type of driveway:

- Non -Villages Residential Driveway
- Villages Residential Driveway - A copy of The Villages Architectural Review Committee (ARC) Home/Property alteration form approval must be submitted with this application. Once approved by ARC, a copy of the approved ARC form must be submitted with this permit application.
- Commercial Driveway – A \$90.00 application fee will be required for all Commercial Driveway Permit Applications. Payment can be made by cash, check, or credit card. Please make checks payable to Sumter County BOCC. There will be a \$25.00 fee for all returned checks.

If applying for a residential driveway, please convey what material will be used:

- Concrete/Asphalt (will require County – Engineering staff inspection)
- County provided gravel (will ensure safe passage of its users from the County rights-of-way(s) to the edge of the County maintained roadway)

If applicable, please contact your home owners association to confirm which materials are allowed for new driveways prior to applying for driveway permit.

REQUIRED - Please provide a simple sketch of the proposed driveway. The sketch should include the approximate width of right- of- way, proximity to nearest County Road, dimensions of driveway to be constructed and **if commercial** - purpose of driveway with type, drainage features and amount of traffic expected.

TERMS AND DISCLAIMER

- The applicant will save and keep Sumter County harmless from any and all damages, claims or injuries that may occur by reason of construction of said facility.
- The applicant is bound to conform to the description and sketch as approved and to all rules, regulations and ordinances of Sumter County.
- The applicant is cautioned that utilities may be located within the area of construction and that it is the applicant’s responsibility to notify any affected utility company in order to avoid damages to said utilities. **Call 1-800-NO-CUTS (1-800-432-4770).**
- During the permit review process, if a pipe is deemed necessary, you will be contacted by County Staff. Culvert pipe shall be CMP or concrete only within the County Right-of-Way. Sumter County Public Works offers a no cost delivery and installation of culvert pipe if the pipe is purchased within Sumter County and paid for in advance.
- The applicant agrees that all work shall meet Sumter County standards and The Florida Department of Transportation’s latest edition of the Design Standards.
- The applicant agrees as a condition of this permit to notify Public Works Engineering Department at least **24 hours** prior to beginning construction. (352-689-4400)
- The applicant agrees to notify Public Works Engineering Department for a final inspection upon completion of construction to insure all County property and rights-of-way are restored to its original condition. (352-689-4400)
- The applicant agrees to have a copy of the **approved permit** on site at all times during construction.
- The applicant agrees **NOT TO COMMENCE CONSTRUCTION** on the right-of-way until receipt of approval (hardcopy or email).
- Permit is only valid for 90 days. After 90 days, you will be required to submit a new application unless noted otherwise.
- Upon site plan approval, the property owner, assignees, heirs and/or successors are required to maintain the access connections, their features and appurtenances to a level which ensures safe passage of its users from the County rights-of-way(s) to the edge of the County maintained roadway.

BY SIGNING BELOW THE APPLICANT IS AGREEING TO THE ABOVE TERMS AND DISCLAIMER

Signed: _____

Print Name: _____

Date: _____

Submit this application, together with any applicable fees, ARC approval form (if applicable) and sketch to:

Development Services
319 E. Anderson Avenue
Bushnell, FL 33513
(352) 689-4400

Development Services
7375 Powell Road
Wildwood, FL 34785
(352) 689-4400

Once the completed application with any applicable fees and forms is received by Development Services, it will be reviewed by Engineering Staff.

STAFF ONLY:

Approved by: _____

Residential Driveway will require a culvert pipe.

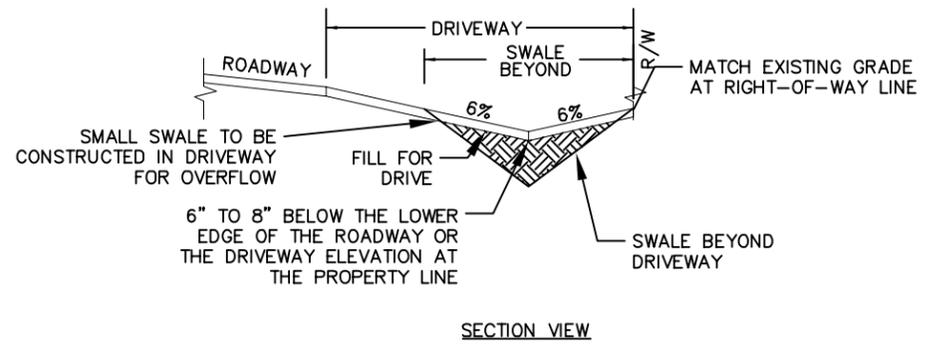
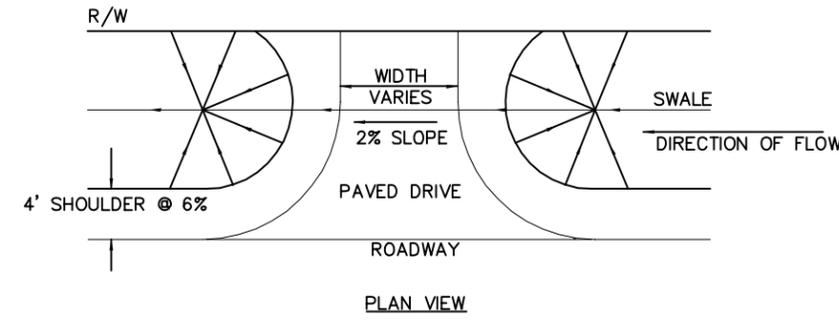
Residential Driveway will not require a culvert pipe.

Culvert pipe size _____

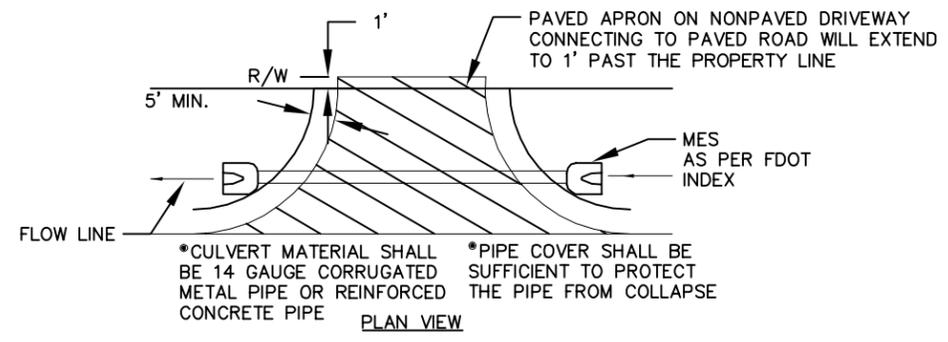
Comments or Special conditions: _____

SKETCH SHEET

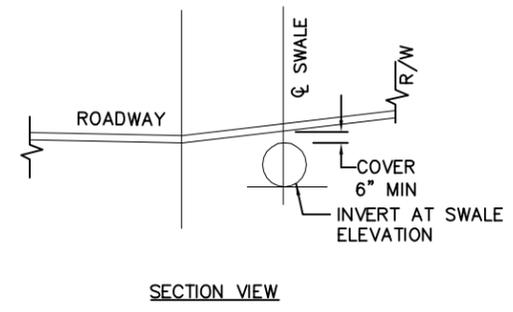
Drawing name: K:\OCA_Civil\142109067 - Engineering Standards Manual\CADD\Submittals\CADD Plan Sheets\A13-A-Typical Driveways.dwg Model Sep 24, 2015 3:22pm by: ryan.p.clark



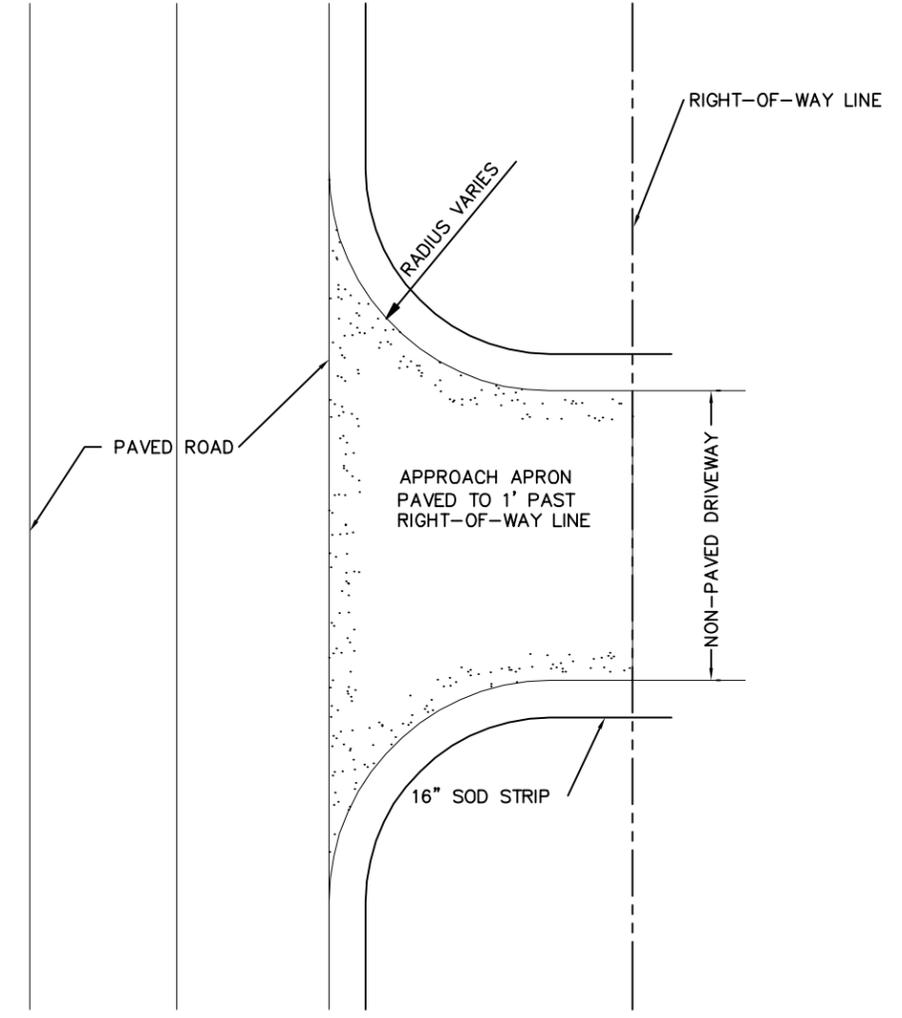
DRIVEWAYS W/DITCH BLOCK



- LEGEND**
- MIN MINIMUM
 - CL CENTERLINE
 - R/W RIGHT-OF-WAY
 - MES MITERED END SECTION



DRIVEWAYS W/CULVERT & CONCRETE MITERED END SECTIONS



| NO. | REVISIONS | DATE | BY |
|-----|-----------|------|----|
| | | | |

SUMTER COUNTY
PUBLIC WORKS DIVISION
319 EAST ANDERSON AVENUE
BUSHNELL, FL 33513
(352) 569-6700



TYPICAL DRIVEWAYS

ENGINEERING STANDARDS MANUAL
SUMTER COUNTY FLORIDA

| | |
|--------------|--------------|
| DATE | OCTOBER 2015 |
| SHEET NUMBER | A13-A |