



**Development Services Department  
Building Services Division**

7375 Powell Road, Suite 115  
Wildwood, FL 34785  
<http://sumtercountyfl.gov>



**Villages Sumter County Service Center Bushnell Annex Office**  
Phone: (352) 689-4460 Fax: (352) 689-4461  
Email: [Planning2@sumtercountyfl.gov](mailto:Planning2@sumtercountyfl.gov)

**Construction Industry Licensing Board  
CERTIFIED CONTRACTORS Application**

License Holder Name

Company Name

Mailing Address

Business Phone # /Cell Phone #

City State Zip Code

Business Fax #

State Certified Number

Driver's License Number - Qualifier

E-Mail Address

Federal Identification Number

**Please submit the following:**

1. Copy of State Certified License
2. Copy of Qualifier's Drivers License
3. Workers Compensation exemption form (if applicable) from the Dept. of Financial Services
4. Certificate of Insurance - Liability and Workers Compensation:
  - General & Building: \$300,000 Bodily Injury; \$50,000 Property Damage
  - Electrical: \$300,000 per occurrence; \$500,000 Property Damage
  - All other categories: \$100,000 Bodily Injury; \$25,000 Property Damage

**CERTIFICATES OF INSURANCE:**

- Must be mailed or faxed directly from the insurance company and must be valid in Florida.
- Insurance Certificates and Workers Compensation Exemption Forms must appear in the *exact* name as your DBPR License or your Sumter County Competency Card.

Sumter County Building Department must be listed as the certificate holder with the address of: 7375 Powell Road Wildwood, FL 34785

**Authorized Signer:**

The following persons are authorized to sign for permits for the above referenced license holder. Any changes will require a new form or letter. **This authorization is to remain in effect unless cancelled in writing by the undersigned.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_ . The foregoing instrument was subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ by \_\_\_\_\_ who is personally known to me or \_\_\_\_\_ who has produced \_\_\_\_\_ as identification.

Signature of Notary \_\_\_\_\_

Seal: