



BOARD OF SUMTER COUNTY COMMISSIONERS

Chairman - Steve Printz - District 5
Vice Chairman - Garry Breeden - District 4
2nd Vice Chairman - Al Butler - District 1
Doug Gilpin - District 2
Don Burgess - District 3

**April 21, 2020
5:00 PM**

PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES
ANY PERSON WHO MAY FEEL THE NEED TO APPEAL A BOARD DECISION IS HEREBY NOTIFIED
THAT IT WILL BE NECESSARY FOR YOU TO PROVIDE YOUR OWN VERBATIM RECORDING OF THE
BOARDS MINUTES OR ANY PORTION THEREOF

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 7375 Powell Road, Wildwood, FL 34785 (352) 689-4400 at least two days before the meeting.

The Villages Sumter County Service Center (7375 Powell Road, Room 102, Wildwood, FL 34785)

WORKSHOP AGENDA

MEETING IS CALLED TO ORDER BY THE CHAIRMAN

1. Public Forum
2. Development Services Update and CA "Support" Department Update

Documents:

[April 2020 Workshop Presentation..pdf](#)

Development Services Department

- Building Services Division
- Planning Division

CA “Support” Department

- Employee Services Division
- Purchasing Division
- OMB Division
- IT Division
- Administration Division
 - Veterans services
 - Misdemeanor probation
 - Records/Courier
 - Library System
- Economic Development Division

Building Services Division

Consolidated service for all five cities for fire plan review and inspections

Consolidated service for Center Hill, Coleman, Webster, and Wildwood for building plan review, building inspections, and code enforcement

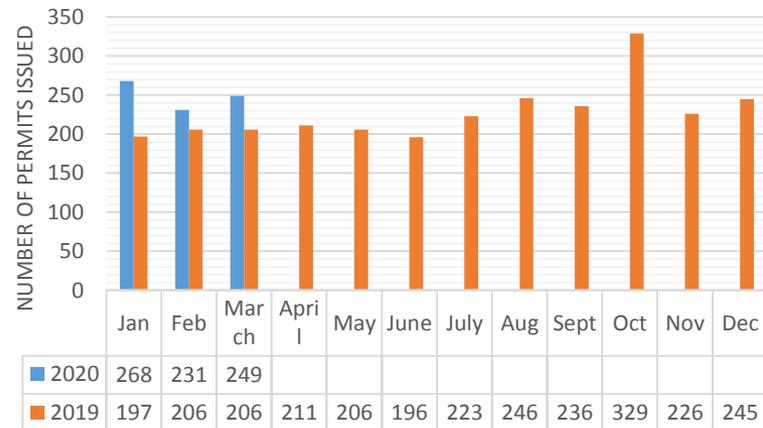
Accomplishments

- Achieved Reaccreditation
- New building permit fees effective 10/1/19
- New road impact fees effective 10/1/20

Next Steps

- Transition to Cityworks for online submissions and data management of permits

New House Permit Applications



Planning Division

Consolidated service for all five cities for Floodplain Management

Consolidated service for Center Hill, Coleman, Webster for Planning

Accomplishments

- Achieved Class 6 rating in the national Flood Insurance Program (NFIP) Community Rating System following five-year review
- Updated the floodplain ordinances for Sumter County, Center Hill, Coleman, and Webster
- Transition to a Special Master for local agency planning purposes

Comprehensive Plan Next Steps

- Update of the Unified Comprehensive Plan to run concurrent with Wildwood's update process
- Adding a property rights element
- Amendment pending for the Monarch Ranch
- JPA assistance for Webster

Land Development Code Next Steps

- Update in conjunction with code sections related to roads

Floodplain Management Next Steps

- Update of the ordinances for Bushnell and Wildwood
- Preparing for implementation of the revised Flood Insurance Study and Flood Insurance Rate Maps for Sumter County, effective June 5, 2020.

Employee Services Division

Consolidated service with the Tax Collector and Supervisor of Elections (SOE)

Purchasing Division

OMB Division

IT Division

Consolidated service with the Tax Collector, SOE, and Property Appraiser

GIS consolidated with District government, Bushnell, Center Hill, Coleman, and Webster

Accomplishments

- Distinguished Budget Award
- Completion of inventory consolidation for tracking and control

Divisions Next Steps

- Classification and Compensation Study
- Transition remaining processes for online onboarding
- Purchasing accreditation submission
- Distinguished Budget Award submission
- Development Services/Wildwood planning-building software integration with Cityworks

Administration Division

Veteran Services

Accomplishments

- \$118,692 for a vet via a claim denial reversal
- \$182,000 in retroactive pay for a vet
- Recovered a DD214 for a murdered female vet for family to have military honors for funeral
- VA waived debt due to their administrative error of \$100,129.10 and avoided vet filing for bankruptcy
- Reversed the eviction of a 96 year old female vet from an ALF
- New software to upload direct to VA system

Statistics - April 1, 2019 – April 1, 2020

- Monthly average of 171 in-person support
- Monthly average of 302 phone support

Misdemeanor Probation

Accomplishments

- Instituted online payment option

Statistics – average active cases per year

- | | |
|--------|-----|
| • 2016 | 429 |
| • 2017 | 422 |
| • 2018 | 551 |
| • 2019 | 516 |

Administration Division

Records/Courier

Accomplishments

- Reduced time to process (new software launch in June 2020 will further assist)
- Increased courier tasking to support purchasing's inventory/supplies movement
- Support to animal services
 - Indexing of records in Cityworks and AppXtender
 - Mailing of animal service tags and renewal updates
- Staffing the reception desk at The Villages Sumter County Service Center
 - Transactions closer to customer entrance
 - Guide for customers to other services in the building
- Americans with Disabilities Act updates to website and agenda process

Statistics – Open records requests per year

- | | |
|--------|-------|
| • 2016 | 325 |
| • 2017 | 501 |
| • 2018 | 565 |
| • 2019 | 1,116 |

Administration Division Library Services

Consolidated with Bushnell, Center Hill, Coleman, Webster, and Wildwood

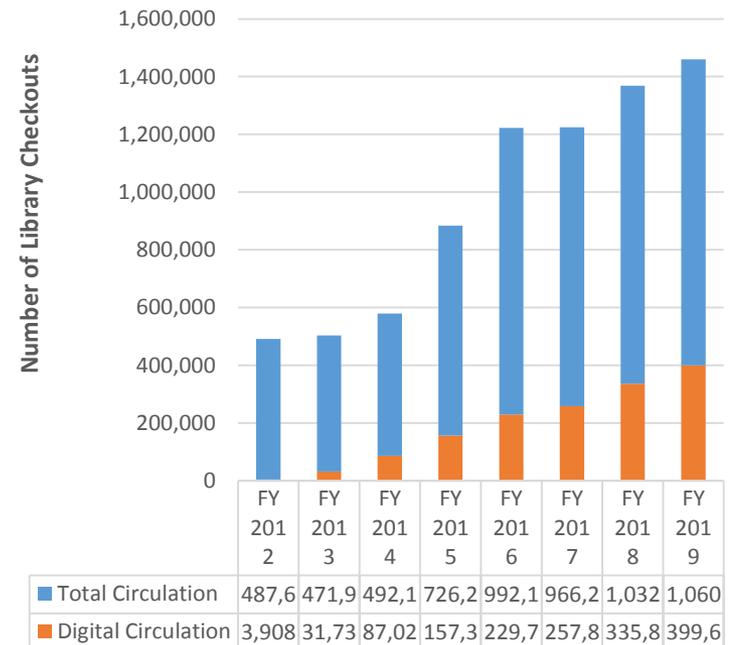
Accomplishments

- Increased library circulation

Next Steps

- Plan for a Non-traditional Branch in the C-470 area to serve the future growth
 - No standing collection except popular titles <1 year old
 - Hold Pickup
 - Customizable meeting and work spaces similar to exhibit halls
 - Computers/WiFi/Printing/Faxing Services
 - Increased investment in virtual services/collection

Total Library Circulation



Economic Development Division

Consolidated service with Bushnell, Center Hill, Coleman, Webster, and Wildwood

Housing Services

Accomplishments

- Local match policy enacted to allow for SAIL participation by multifamily housing developers
- Demo/reconstruction maximum award amount increased for inflation
- Assisted 17 families with housing improvements and home purchases

Tourism

Accomplishments

- TDC FY 19-20 grants awarded to 11 applicants and \$478,000 in awards allocated
- Website and mobile upgrades implemented

Economic Development Division

Consolidated service with Bushnell, Center Hill, Coleman, Webster, and Wildwood

Strategic Planning

Accomplishments

- Performance metrics updated to align with IEDC Scorecard and to capture county specific measures
- Succession plan, and roles/responsibilities matrix created
- SOP's updated for core functions
- Spanish and Portuguese webpages and fliers added for foreign direct investment attraction

Next Step

- Gain AEDO reaccreditation in October 2020

Infrastructure

Accomplishments

- Spring Flow Avenue
 - Road and water service to industrial park

Next Steps

- Rail spurs contingent agreements
 - Beville Industrial Park
 - Governor Rick Scott Industrial Park
- Update to the Regional Road Agreement
 - Clarifying US 301 and C-470 areas

Economic Development Division

Consolidated service with Bushnell, Center Hill, Coleman, Webster, and Wildwood

Business Retention & Expansion

Accomplishments

- Primus Pipe first payment in process-incentive was based on \$30M capex, the building alone came in at \$32M
- Great Southern Wood incentive was based on \$8M capex, the building alone came in at \$12M

Next Steps

- MAPEI
 - Has an incentive agreement
 - \$20M manufacturing expansion in site planning phase beyond original \$8M investment
- UAS
 - 9K square foot expansion pending construction
- Arcosa Highway Structures
 - (formerly Highway Systems) has an incentive agreement
 - Pending the site planning process

Business Recruitment

Accomplishments

- Machines & More
 - \$500K manufacturing - no incentive provided
- Blacklidge
 - Incentive agreement approved
 - \$5M manufacturing in site planning phase and investment increased from original \$3M
- Project Ace
 - Incentive agreement approved
 - \$78M manufacturing in site planning phase, when mobile equipment is included this capex should top \$100M
- Polimix
 - Pending incentive agreement
 - \$20M manufacturing and FDI