SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Renewal of Contract with Zachary Broome for Services as Planning and Zoning Special Master and Back-Up Code Enforcement Special Master Services (Staff Recommends Approval)

REQUESTED ACTION: **Staff Recommends Approval**

Meeting Type: Regular Meeting **DATE OF MEETING:** **10/13/2020**

CONTRACT: ☐ N/A Vendor/Entity: Zachary Broome
Effective Date: 10/1/2020 Termination Date: 9/30/2021
Managing Division / Dept: **Building & Code**

BUDGET IMPACT: $28,800
FUNDING SOURCE: **General Fund**
Type: Annual **EXPENDITURE ACCOUNT:** **001-140-515-3100**

HISTORY/FACTS/ISSUES:

Section 13-300 of the Sumter County Land Development Code delegates the Sumter County Administrator the authority to appoint, re-appoint, and place under contract a Special Master to hear and conduct and adjudicate Planning and Zoning hearings and make recommendations to the Board of County Commissioners on Planning and Zoning related matters. Appointments must have the concurrence of the Board of County Commissioners.

The Planning and Zoning Special Master hears Use Permit, Variance, Zoning and Comprehensive Plan issues twice per month. The monthly cost is $2,400.

Attached for BOCC review and approval is the original contract as well as the renewal with Zachary Broome as the Planning and Zoning Special Master.