

**SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Inventory Transactions – Disposal and Surplus of Property (Staff Recommends Approval).

REQUESTED ACTION: Staff Recommends Approval

Meeting Type: Regular Meeting **DATE OF MEETING:** 2/9/2021

CONTRACT: N/A Vendor/Entity: _____
 Effective Date: _____ Termination Date: _____
 Managing Division / Dept: **Office of Management & Budget**

BUDGET IMPACT: _____

FUNDING SOURCE: _____
Type: N/A **EXPENDITURE ACCOUNT:** _____

HISTORY/FACTS/ISSUES:

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, Section IV Property Transfers, and Surplus Property and Section IV Cannibalization and Disposal of Property.
 The request for the Board is to approve the inventory transactions as noted below:

Description	Asset Tag #	Custodian	Action
HD 3630 Contex Scanner	05158	R&B Admin	Surplus to Auction

Prepared by: Jennifer Hemeon Grammarly Check