

INDIVIDUAL PROJECT ORDER NUMBER 4

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the “Consultant” or “Kimley-Horn”), and Board of Sumter County Commissioners (the “Client” or the “County”) in accordance with the terms of the Master Agreement for Continuing Engineering Services dated September 22, 2020, which is incorporated herein by reference.

Identification of Project:

Project: Sumter County Advanced Transportation Management System (ATMS) Phase 1

Client: Sumter County Board of County Commissioners

Project Understanding:

Kimley-Horn will retain a subconsultant, VIBE Engineering (SUBCONSULTANT), to perform the following Scope of Services:

Specific Scope of Basic Services:

Task 1 – Post Design Construction Assistance for FPID 436365-1-54-01

Under this task order, the SUBCONSULTANT shall provide post-design construction assistance services which may include, but are not limited to, Meeting Attendance, Engineering Assistance, Contract Maintenance, and Plans Update. These services are intended to focus on changed conditions or services not covered by previous contract provisions.

- A. *Meeting Attendance.* At the COUNTY’s request, the SUBCONSULTANT shall attend pre-construction meetings or other similar meetings.
- B. *Engineering Assistance.* The SUBCONSULTANT shall provide to the COUNTY representation during the construction phase to focus on issues concerning the intent and interpretation of the construction contract plans and documents prepared for the project. Should changed conditions be encountered during construction and when requested by the COUNTY, the SUBCONSULTANT shall respond in a timely manner with suitable engineering solutions that take into account the changed conditions.

On-site appearance of the SUBCONSULTANT shall be made during construction at the request of the COUNTY or its designated representative.

From time-to-time during construction, the SUBCONSULTANT may be requested by the COUNTY or its designated representative to review contractor proposed field changes or to respond with a recommended solution to remedy particular field situations not covered by the plans and specifications.

- C. *Contract Maintenance.* The SUBCONSULTANT shall provide written documentation in the form of engineering calculations and letter responses to all construction related engineering issues as requested. This documentation may be provided via email responses.

The CONSULTANT shall be available to provide reviews of shop drawings, submittal data, and any other related contractor submitted materials.

- D. *Plans Update.* The SUBCONSULTANT shall provide engineering analysis and minor design for modifications due to changed conditions in the field during construction. Changed conditions may include, but are not limited to, topographical changes that were not present during the original survey or design, utility conflicts that were not visible during survey or design, and any other type of modification required which was not a result of an error or omission by the SUBCONSULTANT.

At the conclusion of the construction, the SUBCONSULTANT, if requested by the COUNTY, shall transcribe to CADD the approved as-built plans furnished to the SUBCONSULTANT by the CONTRACTOR to reflect as-built conditions. At the conclusion of construction or at the COUNTY's request, the SUBCONSULTANT shall return all CADD files to the COUNTY for its use and file.

Task 2 – County Signal Standards Update

Under this task order, the CONSULTANT shall provide assistance in updating the County's Signals Standards which may include, but is not limited to, the preparation of Standard Documents and Drawings.

Schedule:

Kimley-Horn will provide the above scope of services to meet a mutually agreeable schedule.

Additional Services if required:

Any services not specifically identified within this IPO are not included. Should additional services be needed, Kimley-Horn will prepare a separate IPO for processing.

Method of Compensation:

Services under this IPO will be provided on a time and materials basis in accordance with the attached Table A.

Services provided under this will be invoiced monthly. All invoices will include a description of services provided.

Attachments: Table A

ACCEPTED:

BOARD OF SUMTER COUNTY COMMISSIONERS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY:  _____

Richard V. Busche, P.E.

TITLE: _____

TITLE: Senior Vice President

DATE: _____

DATE: February 28, 2021

**TABLE A
FEE ESTIMATE FOR PROFESSIONAL SERVICES**

PROJECT: SUMTER COUNTY ATMS POST DESIGN SERVICES

CLIENT: BOARD OF SUMTER COUNTY COMMISSIONERS

FEB 2021

KHA PM: AMBER GARTNER

BASIS FOR ESTIMATE: APPROVED RATES PER RFQ 030-0-2020/RS

TASK NO.	DESCRIPTION	DIRECT LABOR (MAN-HOURS)					LABOR HOURS	LABOR TOTAL
		Principal Engineer	Sr. Engineer Project Manager	Project Engineer	Support Staff			
		\$ 225.00	\$ 195.00	\$ 135.00	\$ 70.00	--		
	TASK A: Post-Design Services					0.0	\$ -	
	1. Meeting Attendance	1.0		2.0	2.0	5.0	\$ 635	
	2. Engineering Assistance	1.0	6.0	8.0	2.0	17.0	\$ 2,615	
	3. Contract Maintenance	1.0	6.0	8.0	2.0	17.0	\$ 2,615	
	4. Plans Update	2.0	4.0	16.0		22.0	\$ 3,390	
	TASK B: Signal Standards Update	2.0	4.0	16.0	2.0	24.0	\$ 3,530	
	TOTALS	7.0	20.0	50.0	8.0	85.0	\$ 12,785.00	