SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: **Inventory Transactions – Disposal and Surplus of Property (Staff Recommends Approval).**

REQUESTED ACTION: **Staff Recommends Approval**

Meeting Type: Regular Meeting **DATE OF MEETING:** **3/9/2021**

CONTRACT: ☐ N/A Vendor/Entity:
Effective Date: Termination Date:
Managing Division / Dept: **Office of Management & Budget**

BUDGET IMPACT:
FUNDING SOURCE:
Type: N/A **EXPENDITURE ACCOUNT:**

HISTORY/FACTS/ISSUES:

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, Section IV Property Transfers, and Surplus Property and Section IV Cannibalization and Disposal of Property.
The request for the Board is to approve the inventory transactions as noted below:

Description	Asset Tag #	Custodian	Action
SAFCO Planfile MasterFile2	03792	Fire & EMS	Surplus to Auction
Scanner, Fujitsu,FI-6140	05035	Clerk of Court	Dispose
DesignJet T1300 Plotter	05418	Planning	Surplus to Auction

Prepared by: **Jennifer Hemeon** **Grammarly Check** ☒