

**SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Individual Project Order #3 with Kimley-Horn and Associates, Inc. and Sumter County Board of County Commissioners (BOCC) for Bushnell Canal Easement Coordination (Staff Recommends Approval).

REQUESTED ACTION: **Staff Recommends Approval**

Meeting Type: Regular Meeting **DATE OF MEETING:** 3/9/2021

CONTRACT: N/A Vendor/Entity: **Kimley-Horn and Associates, Inc**

Effective Date: **9/22/2020** Termination Date: **9/30/2022**
Managing Division / Dept: **Engineering**

BUDGET IMPACT: **\$73,060.00**

Type: Annual **FUNDING SOURCE:** **General Fund**
EXPENDITURE ACCOUNT: **001-131-538-3100**

HISTORY/FACTS/ISSUES:

On September 22, 2020, the BOCC entered into a contract with Kimley-Horn and Associates, Inc. through RFQ 030-0-2020/RS Sumter County Continuing Engineering Services. Attached for BOCC review and approval is Individual Project Order #3. Under this project, Kimley-Horn and Associates, Inc. will perform the following:

- Review the Sketch of Descriptions prepared by Wantman Group, Inc., Job: 1470.27 and 1470.35.
- Review the Sumter County Recreation and Water conservation and Control Authority Right of Way Maps to determine if any existing easements or rights of way may exist.
- Determine overall parcel descriptions to be used for Owners & Encumbrance reports
- Plot vesting deeds for parent parcels
- Create an estimated four Sketch of Descriptions for access from a public right of way to portions of the canal easements
- Prepare a Sketch of Description for access based on the location of the existing drainage ditch area starting between CR613 and SW22nd Way and traveling south and southwest to the point of intersection with the identified drainage ditch scope at CR615.
- Provide an Ownership & Encumbrance (O&E) report for an estimated twenty-seven parcels. The O&E reports will have a 60-year search history.

Kimley-Horn has been selected for this task as they have previous experience with canal easement coordination within Sumter County.

Prepared by: **Steven Cohoon** **Grammarly Check**