

**BOARD OF SUMTER COUNTY COMMISSIONERS
JOB DESCRIPTION**

JOB TITLE: Road Technician

DEPARTMENT: Public Works

DIVISION: Operations

GENERAL DESCRIPTION:

Performs skilled work in rights-of-way (ROW) maintenance, roadway maintenance, maintenance and manufacturing of traffic control devices including signs, pavement markings, traffic signals, and basic repair of potholes. Duties include the performance of manual labor tasks.

ESSENTIAL JOB FUNCTIONS:

1. Performs skilled labor in jobs related to the construction or repair of ROW maintenance, roadway maintenance, and maintenance on County-owned or County maintained properties.
2. Performs manual labor tasks as assigned, such as repairing holes in paved or unpaved roads with asphalt or limerock. Installs and removes road signs, clears trees, brush, and other vegetation within County ROW. Utilizes jackhammers, saws, and other equipment to remove concrete and asphalt as required and loads debris on trucks. Installs and repairs traffic control devices such as: signs, signals, and pavement markings.
3. Perform minor repairs to concrete curbs, inlet tops, and sidewalks.
4. Operates gasoline or other powered machinery such as portable concrete mixers, air hammers, compressors, pumping machinery, compaction equipment, weed eaters, edgers, mowers and chainsaws.
5. Investigate, report, and/or perform maintenance due to line of sight concerns.
6. Performs sign inspections in the field assessing general condition and need for replacing signs., Utilizes the Manual of Uniform Traffic Control Devices (MUTCD) to identify issues on sign location, height, size, and color.
7. Performs road marking inspection and installation.
8. Use Florida Department of Transportation (FDOT) Standard Plans to set-up and maintain Temporary Traffic Control using the correct signage and barricades. Design and layout of routine traffic operations projects.
9. Maintains equipment and tools. Mixes paint for highway marking. Operates striping machine and street sweeper.
10. Inspects traffic signals for proper/malfunctioning operations. Performs general repair and maintenance to traffic signal devices.
11. Shovels excavations as required. Sweeps and uses an air blower to remove debris from roadways and sidewalks. Removes, transports, and handles dead animals on roadways.
12. In case of an emergency or crisis (hurricane, flood, etc.), the position is required to respond/perform recovery duties as assigned by the immediate supervisor and perform "on-call" duties at any time of day or night as needed for emergency response.

13. Employees hired on or after February 1, 2016, must be a tobacco-free person, both on and off the job, for at least one (1) year immediately preceding application and maintain the same tobacco-free status throughout the term of employment.
14. Maintains regular physical attendance during normal work hours as assigned at one of the County's offices or work facilities.

[These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.]

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of occupational hazards and safety precautions applicable to work traffic control.
- Knowledge of the MUTCD and the standard highway signs handbook.
- Knowledge of the procedures and practices of installing and maintaining traffic control devices.
- Knowledge of safe practices, methods, and materials used in public works road construction and maintenance activities.
- Skill in cleaning and maintaining equipment.
- Skill in the use of common hand tools and power tools.
- Skill in reading and writing.
- Skill in driving motor vehicle.
- Skill in operating light, medium, and heavy equipment.
- Ability to use a laptop computer.
- Ability to follow verbal and written instructions.
- Ability to do mathematical computations.
- Ability to operate thermoplastic and paint road-marking equipment.
- Ability to identify safety deficiencies.
- Ability to complete work orders, time, and equipment logs.
- Ability to generate and assemble traffic signs.
- Ability to utilize a GPS and/or road map to navigate through the County's road systems.
- Ability to operate a street sweeper and closeout maintenance management service requests through completion of work orders.
- Ability to perform manual labor tasks.

EDUCATION AND EXPERIENCE:

- Graduation from an accredited high school or possession of an acceptable equivalency diploma..
- One (1) year experience in performing manual labor associated with roadway maintenance, construction activities, or traffic signs, traffic signals, pavement marking, or pavement repair.

LICENSES, CERTIFICATIONS, OR REGISTRATIONS:

- Valid Florida Class "A" Temporary Driving Permit within (60) days of employment and a driving record to the insurance provider.
- Valid Florida Class "A" Commercial Driver License within six (6) months of employment and a driving record acceptable to the insurance provider.
- Florida Department of Transportation Temporary Traffic Control (TTC) – Basic Level Certification within six (6) months of employment.
- Florida Department of Transportation Temporary Traffic Control (TTC) – Intermediate Level Certification within one (1) year of employment.
- Required National Incident Management System (NIMS) certifications within six (6) months of employment.

ESSENTIAL PHYSICAL SKILLS:

- Acceptable vision (with or without correction)
- Acceptable hearing (with or without correction)
- Heavy lifting and carrying (45 pounds and over)
- Ability to access, input, and retrieve information from a computer.
- Eye, hand, foot coordination
- Reaching
- Pushing
- Pulling
- Climbing
- Walking
- Standing
- Kneeling
- Bending
- Stooping

VACCINATIONS:

- Hepatitis A within sixty (60) days of employment
- Hepatitis B within sixty (60) days of employment
- Tetanus within sixty (60) days of employment

ENVIRONMENTAL CONDITIONS:

- Works outside in various weather conditions with dust, fumes, gases, chemicals, solvents, uneven surfaces
- Works in or with moving vehicles and traffic
- Works on equipment with heights (up to 10 feet)

Reasonable accommodation will be made for otherwise qualified individuals with a disability.

FLSA Non-Exempt Status

Revised 03/09/2021