



Sumter County Board of County Commissioners Cares Act Funding Spending Plan

Sumter County Board of County Commissioner (BOCC) were sent \$5,776,567 with Phase 1 disbursement of Cares Act funds to be spent by December 30,2020. In addition to those dollars, Sumter County BOCC was assigned additional funding that could be requested for reimbursement in Phase 2 and 3 for a total of \$10,397,821. As of January 2021, Sumter County BOCC has spent \$2,432,277.44 of the Phase 1 funding.

Below is our current spending plan that will include an additional \$421,869 for the Tax Collector Drive Thru Kiosk and \$82,555 for a High Digital Clear Touch Panel Wall for the emergency management facility.

Phase I Spending Plan		
Category	Funding	Estimated Completion Date
Public Health Expense	810,851.46	6/30/2021
Small Business Assistance	515,642.62	12/30/2020
COVID-19 Testing & Contact Tracing	5,869.08	12/30/2020
Facilitating Distance Learning	1,604,338.28	12/30/2020
Total	2,936,701.44	

PUBLIC HEALTH EXPENSE

The public health expense includes but is not limited to cleaning supplies, sneeze guards, sanitizing stations and supplies. It also includes the new Drive Thru kiosk for the Tax Collector to maintain social distancing and protect the public and Digital Clerk Touch Panel Wall to assist emergency management with County assistance for the COVID-19 state of emergency.

SMALL BUSINESS ASSISTANCE

The BOCC proposed funds on a first come, first serve basis using an online application and document submission process for local for-profit businesses located in Sumter County.

Business Eligibility:

- For-profit Corporations, Limited Liability Companies, Limited Partnerships listed as an active Florida business established before March 1, 2020, per the Florida Department of State, Division of Corporations website
- Business is located in Sumter County, Florida

Expense Reimbursement Eligibility:

- Personal Protective Equipment (PPE), Products and Services Covered:
 - PPE covered is based on the recommendations in the OSHA Guidance on Preparing Workplaces for COVID-19 and the CDC.
 - Purchases of products and services must have been made on or after March 1, 2020 through July 31, 2020.
 - Taxes on purchases of products and services will not be reimbursed.

Examples of eligible PPE for reimbursement:

- Face Mask/Respirators
- Gloves
- Face Shields
- Sneeze Guards
- Eye Protection
- Gowns

Examples of eligible Products and Services for reimbursement:

- Hand Sanitizer with alcohol content 60% or higher
- Disinfecting products or disinfecting services using products identified on the US Environmental Protection Agency's website of disinfectants for use against SARS-CoV-2
- Sanitizing and related professional services
- Training for employees directly related to COVID-19
- Installation of protective barriers such as service windows

Required Documentation for Review before Reimbursement:

- Documentation to confirm the points of business eligibility, including:
 - Proof of business address in Sumter County verified by the State of Florida Division of Corporations <https://dos.myflorida.com/sunbiz/search/>
 - Completed IRS W-9 Form
- Receipt or invoice for PPE, products, or services containing the following information:
 - Date of purchase
 - Seller/Vendor information (Name, Address, Phone Number as available)
 - Description of item purchased, clearly identifying the item as an approved PPE, product or service eligible for reimbursement
 - Purchase amount less any taxes
 - Proof item has been purchased
 - Stamp at the bottom of receipt from vendor showing method of payment
 - Invoice identifying how the product or service was purchased
 - Image of front and back of the processed check
 - Additional documentation such as a bank statement or credit card statement may be requested as needed as proof of payment
- Execution of the attestation by the authorized representative of the business as to the accuracy and compliance of the submitted application.

General Process:

- Sumter County Economic Development (SCED) created an application form, which will be posted and processed through the SCED website <https://sumterbusiness.com/grant-application/>
- SCED will receive the applications through the website portal, verify the applicant's eligibility, review supporting documentation, and contact the applicant.
- SCED will contact the applicant within 14 days of receiving the application and discuss the review process if issues noted and provide notice of approval or denial of the application for reimbursement.

COVID-19 TESTING & CONTACT TRACING

Sumter County BOCC entered into a contract with Lake Sumter State College to secure an epidemiologist to provide support to the County and the Health Department.

FACILITATING DISTANCE LEARNING AND SAFETY FOR ONSITE LEARNING

The Sumter County School Board and The Villages Charter Schools requested to use the funding allocation for expenditures related to COVID-19 consistent with the eligible uses under Sumter County's agreement. These sub-recipient agreements were to aid in the facilitating distance learning and safety for onsite learning.

SINGLE AUDIT ACT

Sumter County BOCC understands that funds are subject to the Single Audit Act. The County will fund the cost of performing this audit from Administrative Expenses from the fund or from the County's general operating fund. The County is aware that the State of Florida is not responsible for the costs of meeting the Single Audit Act requirements for any CARES funds disbursed to the County.