

The Board of Sumter County Commissioners (BOCC/Board) convened in a regular session on Tuesday, March 9, 2021, at the Everglades Regional Recreation Center in The Villages, Florida, with the following members present to wit: Gary Search, District No. 1; Doug Gilpin, District No. 2; Craig Estep, Vice Chairman, District No. 3; Garry Breeden, Chairman, District No. 4; and Oren Miller, 2nd Vice Chairman, District No. 5. The following individuals were also present and acting in their respective official capacities: Bradley Arnold, County Administrator; Bill Kleinsorge, Finance Director; Caroline Alrestimawi, Deputy Clerk; and Jennifer Rey of The Hogan Law Firm, Attorneys for the Board. Commissioner Breeden called the meeting to order at 7:00 p.m. with the invocation given by Commissioner Search followed by the flag salute was led by Commissioner Miller. The complete audio recording of this meeting is available on the Clerk's Website - [www.sumterclerk.com](http://www.sumterclerk.com).

**1. TIMED ITEMS & PUBLIC HEARINGS**

- a. 7:00 PM - CP2021-0002: Conduct the First Required Public Hearing Amending the limits of the Coleman Joint Planning Area on the Future Land Use Map, and Transmit the Amendment to the Department of Economic Opportunity and Other Agencies as Required by Statute (Staff Recommends Approval)

This is the first required public hearing. This amendment proposes a revision to the City of Coleman Joint Planning Area (JPA) on the Future Land Use Map of the Unified Comprehensive Plan by excluding two parcels totaling 88 acres. The subject properties are owned by The Villages® development and are adjacent to the 2018 contraction area. Removing them from the Coleman JPA will provide the maximum flexibility for the developer to determine how they want to proceed. The Planning & Zoning Special Master held a public hearing on March 1, 2021 and recommended approval.

PUBLIC - There was no input from the public.

3-9-21-1-a

**Commissioner Estep moved, with a second by Commissioner Search, to Approve transmitting CP2021-0002, amending the limits of the Coleman Joint Planning Area on the Future Land Use Map, to the Department of Economic Opportunity and other agencies as required by statute. The motion carried unanimously 5 – 0.**

**2. REPORTS AND INPUT**

- a. County Administrator

Bradley Arnold, County Administrator, provided the following items for information.

- 1. Southwest Florida Water Management District 2021 Consolidated Annual

Report (For Information Only)

3-9-21-2-a-1

2. Information on Future NE 136th Avenue Roadway Improvements (For Information Only)

Capacity and roadway improvements to NE 136th Avenue will proceed when Character Oaks Real Estate, Inc. (CORE) agrees to dedicate all right-of-way (ROW) from US 441/US 27 ROW line to NE 86th Path. Contingent on the dedication, Sumter County will design, construct, inspect, and permit the following transportation improvements:

1. Construction and modification of NE 136th Avenue to accommodate a minimum of four ten-foot lanes; includes a westbound left-turn lane, a westbound through lane, a westbound right lane, an eastbound through lane. Site-specific turn-lanes will also be constructed.
2. Resurface NE 136th Avenue along the length of the improvement.
3. Install stormwater improvements, where needed, along NE 136th Avenue, east of the intersection of NE 136th Avenue at US 441/US 27.
4. Install necessary signalization hardware at the intersection of NE 136th Avenue at US 441/US 27.

3-9-21-2-a-2

3. Impact Fees Bill HB 337 - SB 750 (For Information Only)

Mr. Arnold, as well as the County's Lobbyist, have review the attached Bill. The two principal components of the bill is a limitation of increasing impact fees on an annual basis to 3% and expansion of other governments to be able to impose impact fees, not just cities and counties. The second principle component, which Mr. Arnold has directed the Lobbyist to address, raises concerns because the cities and counties are responsible for the general welfare and economic development throughout their jurisdictions. Districts and School Boards are specific purpose type governments. Their missions are not focused on the general welfare or economic development within the particular communities, which is the concern regarding the bill. For the Board, the concern is the planned road impact fee discussion scheduled to take place on or around July 1, 2021, which would be potentially impacted if this bill if passed.

3-9-21-2-a-3

- b. County Attorney

No report.

c. Clerk of Circuit Court  
No report.

d. Board Members

1. Commissioner Search

Commissioner Search spoke about the phenomenal letters received from the kids in 4-H regarding the County Fair. Commissioner Search is aware of the tradition started by Commissioner Gilpin to purchase an animal(s) from the 4-H kids. Commissioner Search would like to continue the tradition of supporting the 4-H kids this Saturday and asked if there was Board consensus to attend the auction as a group with the Chairman as the bidder. Commissioner Breeden stated that Commissioner Gilpin had previously stated that he will be purchasing an animal on his own and Commissioner Breeden further stated that he may do the same thing. Commissioner Gilpin reiterated that he will support the kids on his own. Commissioner Miller stated that he is unavailable on Saturday but would like to give Commissioner Search a check to support the 4-H kids. No consensus was provided to attend the fair and bid on an animal(s) as a group.

2. Commissioner Miller

No report.

3. Commissioner Gilpin

No report.

4. Commissioner Estep

Commissioner Estep attended the Lake Sumter Metropolitan Planning Organization (LSMPO) Executive Board meeting with a follow on the Governing Board on February 24, 2021. Commissioner Estep provided information regarding that meeting. There was a 100 million dollar deficit in FDOT Region 5. The LSMPO was able to fund 104 million dollars of projects, funding 14 of 20 projects. Sumter County lost two projects for no funding and Lake County lost four. On February 25, 2021, Commissioner Estep attended ICG training for accreditation on census data and its impact on counties. On February 26, 2021, Commissioner Estep attended ICG training for accreditation on county structure and authority. Commissioner Estep further stated that in view of information proffered tonight about HB337 and SB750 and the timing of these bills, it is required that the Board move forward on the road impact fees issue sooner than July. Commissioner Estep requested to amend tonight's agenda under item 3. b. Set Future Public Hearings or Meetings to add an item to set a public hearing for March 23rd at 7:00 p.m. at the Everglades Regional Recreation Center to consider raising the road impact fees effective June 28, 2021.

**Commissioner Estep moved, with a second by Commissioner Miller, to approve amending the current agenda to add the following item under 3. b. SET FUTURE PUBLIC HEARINGS OR MEETINGS, "2. Schedule a Public Hearing to Consider Raising Road Impact Fees, on March 23, 2021 at 7:00 PM at Everglades Recreation Center, 5497 Marsh Bend Trail, The Villages, FL." The motion carried 3 - 2. Commissioner Breeden and Commissioner Gilpin voted Nay.**

5. Commissioner Breeden

Commissioner Breeden elaborated his reasoning on voting not to amend the agenda to move up the road impact fees issue. Commissioner Breeden stated that about 10% of the filed bills pass in the legislature and there will be a lot of opposition regarding this particular bill because it allows other agencies to implement impact fees. Additionally, when the process has taken place, if the bill passes it may not resemble the initial bill. Commissioner Gilpin added that he voted no because the Board has established a pattern of "knee-jerk reactions".

e. Public Forum

The following individuals spoke during Public Forum:

*(Clerk's Note: Addresses and spelling of names are compared with the Property Appraiser's website and are as accurate as possible. The general topic that each individual spoke on is in parentheses beside their name and address. It is further noted that the majority of the individuals spoke regarding the road impact fees so it will be further noted if those individuals are against or in support of increasing those fees, if the position is apparent.)*

1. Bill Garner, 601 Catalina Ct, The Villages (E-Verify, communism, illegal immigrants);
2. Amanda Thorpe, 418 Naugatuck Dr, Jacksonville (employed by Gov. DeSantis, covering Sumter County);
3. Sherry Duval, 2958 Luraville Rd, The Villages (in favor of raising Developer's fees; concerns with widening turning lanes at C-466 and Morse Blvd);
4. Chandler Holt, 12386 CR 227, Oxford (against raising road impact fees);
5. Terry Yoder, 5118 CR 300A, Lake Panasoffkee (against dividing the County; against raising road impact fees);
6. Bryant Fulgham, 121 W Central Ave, Bushnell (spoke about Commissioner Miller's generosity; lack of amenities in Bushnell; thanked Commissioner Estep and retracted a previous negative statement regarding him; in favor of raising road impact fees);

7. Lane Munz, 1201 Cleveland Ave, Wildwood (against raising road impact fees);
8. Andrew Bilardello, 5562 Malachite Ter, The Villages (against raising road impact fees);
9. Cody Yoder, 5383 Admiral Way, Oxford (against raising road impact fees) ;
10. Savannah Hodges, 360 S Virginia Ave, Center Hill (against raising road impact fees);
11. Reed Panos, 1791 Sunset Ridge Dr, The Villages (in favor of raising road impact fees);
12. Gilbert Windsor, 2354 Bramble Ter, The Villages (Commission on Ethics Complaint, see attachment);  
3-9-21-2-e-Public Forum-G. Windsor
13. Steve Munz, 12834 CR 101, Oxford (against raising road impact fees);
14. Samantha Scott, 1715 CR 607D, Bushnell (against raising road impact fees);
15. Liz Roberts, 3164 SE 23rd Pl, Sumterville (questions regarding moving up the public hearing on road impact fees and negotiations with the developer; against raising road impact fees with ongoing pandemic);
16. Marilyn Iskra, 815 Regal Manor Ln, The Villages (against raising road impact fees);
17. Bruno Falvo, 5686 Zebra Longwing Path, The Villages (against raising road impact fees); and
18. Edna Iris Santana Wales, 5664 Zebra Longwing Path, The Villages (against raising impact fees).

Commissioner Breeden, Mr. Arnold, and Ms. Rey attempted to answer any questions asked during public forum.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **a. MINUTES**

1. Minutes for Special Called Meeting and Workshop held on February 2, 2021

(Staff Recommends Approval).

3-9-21-3-a-1

2. Minutes for Regular Meeting held on February 9, 2021 (Staff Recommends Approval).

3-9-21-3-a-2

3. Minutes for Special Called Meeting and Workshop held on February 16, 2021 (Staff Recommends Approval).

3-9-21-3-a-3

4. Minutes for Regular Meeting held on February 23, 2021 (Staff Recommends Approval).

3-9-21-3-a-4

**Commissioner Search moved, with a second by Commissioner Miller, to Approve items 1 through 4 under Minutes. The motion carried unanimously 5 – 0.**

b. SET FUTURE PUBLIC HEARINGS OR MEETINGS

1. Schedule a Public Hearing to Consider MISC2021-0001 Vacating that Portion of Unimproved SW 73rd Terrace Between Tracts 8 and 16 Plat 64 Within Sumter Gardens Plat, a Recorded Subdivision, on March 23, 2021 at 7:00 PM at Everglades Recreation Center, 5497 Marsh Bend Trail, The Villages, FL. (Staff Recommends Approval).

The landowners, represented by Seggie Custom Homes LLC, have submitted an application (MISC2021-0001) to vacate that portion of unimproved SW 73rd Terrace located between the landowner's tracts 8 and 16, within the Sumter Gardens Plat for construction of a home.

3-9-21-3-b-1

**Commissioner Miller moved, with a second by Commissioner Estep, to approve scheduling a Public Hearing to consider MISC2021-0001, vacating the portion of unimproved SW 73rd Terrace between Tracts 8 and 16 Plat 64 within Sumter Gardens Plat, a Recorded Subdivision, on March 23, 2021 at 7:00 PM at Everglades Recreation Center, 5497 Marsh Bend Trail, The Villages, FL. The motion carried 5 - 0.**

2. Schedule a Public Hearing to Consider Raising Road Impact Fees, on March 23, 2021 at 7:00 PM at Everglades Recreation Center, 5497 Marsh Bend Trail, The

Villages, FL.

This item was requested to be added to the agenda earlier in this meeting by Commissioner Estep. The addition to the agenda passed by a 3-2 vote. Since this was an addition during the meeting, there is no documentation associated with this item. In a previous meeting, a motion was made and passed to table this issue until July 2021. It is further noted that before this item is voted on, a motion must be made and passed to remove the road impact fees issue from being tabled until July.

**Commissioner Miller moved, with a second by Commissioner Estep, to approve removing road impact fees from being tabled until July. The motion carried 3 - 2. Commissioner Breeden and Commissioner Gilpin voted Nay.**

**Commissioner Search moved, with a second by Commissioner Miller, to approve scheduling a Public Hearing to consider raising Road Impact Fees, on March 23, 2021 at 7:00 PM at Everglades Recreation Center, 5497 Marsh Bend Trail, The Villages, FL. The motion carried 3 - 2. Commissioner Breeden and Gilpin voted Nay.**

c. APPOINTMENTS

1. Lake-Sumter Metropolitan Planning Organization (MPO) Transportation Disadvantaged Coordinating Board Vacancies. One Application Received. (Board's Option).

Jose Lopez submitted an application for the Citizen Advocate vacancy.

3-9-21-3-c-1

**Commissioner Search moved, with a second by Commissioner Estep, to approve the appointment of Jose Lopez to the Lake-Sumter Metropolitan Planning Organization (MPO) Transportation Disadvantaged Coordinating Board. The motion carried 5 - 0.**

2. Construction Industry Licensing/Fire Code Board of Appeals Vacancy (Board's Option).

There are no applicants at this time. Thus, no action was taken.

3-9-21-3-c-2

3. Public Safety Coordinating Council Vacancies (Board's Option).

There are no applicants at this time. Thus, no action was taken.

3-9-21-3-c-3

4. Sumter County Public Library Advisory Board (SCPLAB) Vacancy (Board's Option).

There are no applicants at this time. Thus, no action was taken.

3-9-21-3-c-4

d. FINANCIAL

1. Budget Amendment A-11 (FY 20/21) (Staff Recommends Approval).

The adopted budget for Sumter County is comprised of projected revenues and projected expenditures required to support the plan of Sumter County. A Budget Amendment is an update to the adopted budget plan based on changes in actuals throughout the year and modifications to the plan supported by the Board.

This Budget Amendment (A-11) amends as follows:

SHIP Program 2020-2021 Fund (120) – Amends the budget for higher projected revenues.

SC Road Const Dist Impact (153) – Amends the budget for the future R/W from US441 to southwest of NE 86th Path.

3-9-21-3-d-1

2. Purchase Order Approval for FY 2020/2021 (Staff Recommends Approval).

The attached list of open purchase requisitions is recommended for approval.

3-9-21-3-d-2

3. Inventory Transactions - Disposal and Surplus of Property (Staff Recommends Approval).

3-9-21-3-d-3

4. Mosquito Control Annual Certified Budget for Fiscal Year 21 (Staff Recommends Approval).

Attached is the State Mosquito Control Annual Certified Budget for Fiscal Year October 1, 2020 to September 30, 2021.

3-9-21-3-d-4

<b>Commissioner Estep moved, with a second by Commissioner Miller, to Approve items 1 through 4 under Financial. The motion carried unanimously 5 – 0.</b>
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e. CONTRACTS AND AGREEMENTS

1. Approve the Pet Authorization and Terms Agreement with Dogs Day Out, LLC for Pet Boarding Services (Staff Recommends Approval).

Animal Services has identified a need for alternative housing of dogs when the Animal Services shelter reaches capacity. Some dogs located at the Animal Services shelter are maintained at the animal shelter as part of an ongoing investigation. These dogs cannot be returned to their owner and cannot transfer for rescue or adoption. A local vendor has been identified and is willing to provide this service to the County on an as-needed basis. This alternative housing option will be a pilot program to see if it is a viable option for the County's potential shelter population problem. Per Florida Statutes 287.057 (5.3.c.), this service has been electronically posted for seven business days on the County's website. Attached for BOCC review is the Pet Authorization and Terms agreement with Dogs Day Out, LLC. Commissioner Gilpin requested to pull this item for a separate vote and/or discussion. Commissioner Gilpin feels that the County does not have the money for this and thus, does not support it. Commissioner Breeden disagrees with farming out animals because we cannot afford to keep them in the shelter. Commissioner Miller also disagrees with this item and feels it should be tabled until June, after the workshop in May addressing Animal Services. Additionally, Commissioner Miller believes that there are other ways to lower the County's animal count. Commissioner Search also brought up that he believed after speaking with Mr. Arnold that if the County possesses an animal of someone who is incarcerated, it cannot be put up adoption and Dogs Day Out, LLC would be used on an as needed basis and fees would be reimbursed by the incarcerated person. Mr. Arnold noted that the dog population is the challenge with a no-kill open shelter. Dogs owned by individuals who have been apprehended and have pending adjudication become the responsibility of the County. In some cases, individuals may give up their rights to the pet(s) if they are guilty and/or they know it will be a lengthy stay, which would allow the County to move forward with adoption. However, some animals may last longer at Animals Services because they are considered live evidence. The intent would be have an accompanying policy that would require an individual to reimburse the county for the incurred costs once released. The Commissioners asked additional questions and made additional statements regarding this item.

3-9-21-3-e-1

**Commissioner Miller moved, with a second by Commissioner Search, to approve tabling the Pet Authorization and Terms Agreement with Dogs Day Out, LLC for Pet Boarding Services until June 2021. The motion failed 2 - 3. Commissioner Breeden, Commissioner Estep, and Commissioner Gilpin voted Nay.**

**Commissioner Breeden moved, with a second by Commissioner Gilpin, to approve denying the Pet Authorization and Terms Agreement with Dogs Day Out, LLC for Pet Boarding**

**Services. The motion carried 5 - 0.**

2. Enter into an Agreement with SGM Engineering for RFP 003-0-2021/RS Sumter County Energy Audit Project (Staff Recommends Approval).

RFP 003-0-2021/RS Sumter County Energy Audit Project was broadcasted on 1/14/2021. Proposals were due on 2/16/2021 at 9:30a.m. and opened at 9:35 a.m. in the Training Room located at 319 E. Anderson Avenue, Bushnell. Four (4) proposals were received from the following: SGM Engineering; TLC Engineering Solutions, Inc.; FPL Energy Services, Inc.; and McKinstry Essention, LLC. The Selection Committee agreed to recommend to the Sumter County Board of County Commissioners to enter into contract with SGM Engineering.

3-9-21-3-e-2, 3-9-21-3-e-2-Agreement, 3-9-21-3-e-2-RFP, 3-9-21-3-e-2-SGM Engineering Inc Submittal, 3-9-21-3-e-2-FPL Submittal, 3-9-21-3-e-2-McKinstry Submittal, 3-9-21-3-e-2-TLC Submittal

3. Increase Contract ITB-051-0-2019/RS, West Wildwood Fire Station #33 by \$18,081.78 for Reconciliation of Owner Provided Purchase Orders Associated with the Owner Direct Purchase Program (ODP) (Staff Recommends Approval).

The present contract amount is \$2,044,725.99. This change is an increase of \$18,081.78 for a new balance of \$2,062,807.77. The additive amount of \$18,081.78 includes the actual amount of the unused owner-issued purchase orders and unrecognized sales tax savings. All purchase orders have been dispositioned.

3-9-21-3-e-3

4. Increase Contract RFQ 017-0-2018/RS, Sumter County Jail Expansion Design-Build Services, \$22,980.48 for Reconciliation of Owner Provided Purchase Orders Associated with the Owner Direct Purchase Program (ODP) (Staff Recommends Approval).

The present contract amount is \$15,602,682.49. This change is an increase of \$22,980.48 for a new balance of \$15,625,662.97. The additive amount of \$22,980.48 includes the actual amount of the unused owner-issued purchase orders and unrecognized sales tax savings. All purchase orders have been dispositioned.

3-9-21-3-e-4

5. Task Order #5 with WSP USA Inc. and Sumter County Board of County Commissioners (BOCC) for the US 301/SR 35 at Peppertree Lane/CR 124A Signalization Design Project (Staff Recommends Approval).

On September 22, 2020, the Board of County Commissioners (BOCC) entered into a contract with WSP USA Inc. through RFQ 030-0-2020/RS Sumter County Continuing Engineering Services. Attached for BOCC review and approval is Task Order #5. Under this Task, WSP will provide design services for the US 301/SR 35 at Peppertree Lane/CR 124A signalization project. WSP is requested for this task to ensure there are no potential or actual conflicts of interest.

3-9-21-3-e-5

6. Lifefleet Southeast Inc. d/b/a American Medical Response (AMR) Ambulance Agreement Amendment #3 (Staff Recommends Approval).

American Medical Response (AMR), formerly Rural Metro Corporation of Florida, has delivered ambulance services in Sumter County since October 1, 2011. On December 12, 2017, the Sumter County Board of County Commissioners (BOCC) awarded AMR a five-year agreement for Ambulance Services. On December 11, 2018, the agreement was amended to have AMR provide the management and oversight of the consumable medical supplies, including distribution to the fire departments. On March 12, 2019, the agreement was amended through Amendment 2 for AMR to provide consolidated dispatch services for the County's fire rescue agencies and after-hour notification services. The amendment also allowed for user fees and rates for Non-Transport/Patient Refusals and removed Stephen Kennedy as the contract administrator for the ambulance contract.

On February 11, 2020, the BOCC approved contract negotiations with the UF Department of Emergency Medicine for RFQ 056-0-2019/RS Sumter County Medical Director Services. The UF Department of Emergency Medicine reviews and approves the Emergency Medical Dispatch system used to process emergency medical 911 calls for service.

Sumter County initially implemented the Nurse Navigation line to assist with COVID-19. To ensure that our community has access to the most appropriate care using every resource we have available at our disposal, the EMS medical directors recognize that although ambulance transport to emergency rooms have been the backbone of EMS traditionally, there are situations when transport to an emergency room may be a disservice to the patient when there are other facilities available that can more appropriately care for them. The EMS medical directors recommend we proceed with a full Nurse Navigator implementation to be added to our patient assessment process for low-acuity calls.

Amendment 3 to this agreement will allow for full integration of the Nurse Navigation line as a patient assessment process for low-acuity calls for service. Attached for BOCC review and approval are Amendment 3 and Exhibit A (including Appendix A – F).

3-9-21-3-e-6

**Commissioner Miller moved, with a second by Commissioner Estep, to Approve items 2 through 6 under Contracts and Agreements. The motion carried unanimously 5 – 0.**

7. Amendment #6 to add one (1) Location to Sumter County Mowing, Irrigation and Landscape Maintenance with Brightview Landscape Services, Inc. (Staff Recommends Approval).

On September 25, 2018, RFP 032-0-2018/RS Sumter County Mowing, Irrigation, and Landscape Maintenance Service was awarded and entered in a contract with Brightview Landscape Services, Inc. Contract effective October 1, 2018, through September 30, 2020, with an option to renew for an additional two (2) one-year terms.

At this time, staff has requested to add this additional location to the agreement through Amendment #6. The additional location will cover landscape services at the following location: Fire Station #33. Commissioner Miller requested to pull this item for a separate vote and/or discussion. Commissioner Miller asked if this item has been bid out to other companies. Mr. Arnold confirmed that the contract that is being amended has been put out to bid.

3-9-21-3-e-7

**Commissioner Miller moved, with a second by Commissioner Search, to approve amendment #6 to add one (1) Location to Sumter County Mowing, Irrigation and Landscape Maintenance with Brightview Landscape Services, Inc. The motion carried 5 - 0.**

8. Approve Change Order #2 for the Contract with Traffic Engineering and Management, LLC for ITB 001-0-2020/RS, C-466, and Preston Drive Signal Construction Project (Staff Recommends Approval).

ITB 001-0-2020/RS, Sumter County C-466, and Preston Drive Signal Construction Project was awarded to Traffic Engineering and Management, LLC on February 25, 2020. The Base Bid of this project is \$488,190.00.

During phase I, there was a fourteen (14) day electrical permitting delay and fourteen (14) day for electrical meter installation delay beyond the contractor's control. The total phase I contract duration will increase from 260 Calendar days to 288 Calendar days. The contract costs will remain the same.

3-9-21-3-e-8

9. Individual Project Order #3 with Kimley-Horn and Associates, Inc. and Sumter County Board of County Commissioners (BOCC) for Bushnell Canal Easement

Coordination (Staff Recommends Approval).

On September 22, 2020, the BOCC entered into a contract with Kimley-Horn and Associates, Inc. through RFQ 030-0-2020/RS Sumter County Continuing Engineering Services. Attached for BOCC review and approval is Individual Project Order #3. Under this project, Kimley-Horn and Associates, Inc. will perform the following:

- a. Review the Sketch of Descriptions prepared by Wantman Group, Inc., Job: 1470.27 and 1470.35.
- b. Review the Sumter County Recreation and Water conservation and Control Authority Right of Way Maps to determine if any existing easements or rights of way may exist.
- c. Determine overall parcel descriptions to be used for Owners & Encumbrance reports.
- d. Plot vesting deeds for parent parcels.
- e. Create an estimated four Sketch of Descriptions for access from a public right of way to portions of the canal easements.
- f. Prepare a Sketch of Description for access based on the location of the existing drainage ditch area starting between CR613 and SW22nd Way and traveling south and southwest to the point of intersection with the identified drainage ditch scope at CR615.
- g. Provide an Ownership & Encumbrance (O&E) report for an estimated twenty-seven parcels. The O&E reports will have a 60-year search history. Kimley-Horn has been selected for this task as they have previous experience with canal easement coordination within Sumter County.

3-9-21-3-e-9

10. Individual Project Order #4 with Kimley-Horn and Associates, Inc. and Sumter County Board of County Commissioners (BOCC) for Advance Traffic Management Systems (ATMS) Post Design Services and Signal Standards Update (Staff Recommends Approval).

On September 22, 2020, the BOCC entered into a contract with Kimley-Horn and Associates, Inc. through RFQ 030-0-2020/RS Sumter County Continuing Engineering Services. Attached for BOCC review and approval is Individual Project Order #4. Under this project, VIBE Engineering will update the ATMS plans to address Florida Department of Transportation (FDOT) comments, attend construction meetings when requested by the County, and provide general post design construction assistance on a time and material basis. Additionally, VIBE Engineering will provide an update to the County's signal standards. This update will ensure that the County uses up-to-date equipment standards and specifications and provides consistent requirements for all future signal construction.

Kimley-Horn has been selected as the Subconsultant VIBE Engineering is the ATMS engineer of record.

3-9-21-3-e-10

**Commissioner Estep moved, with a second by Commissioner Miller, to Approve items 8 through 10 under Contracts and Agreements. The motion carried unanimously 5 – 0.**

11. Individual Project Order #5 with Kimley-Horn and Associates, Inc. and Sumter County Board of County Commissioners (BOCC) for an Eastbound Left-Turn Lane Extension at C 466 Santa Fe Professional Centre (Staff Recommends Approval).

On September 22, 2020, the BOCC entered into a contract with Kimley-Horn and Associates, Inc. through RFQ 030-0-2020/RS Sumter County Continuing Engineering Services. Attached for BOCC review and approval is Individual Project Order #5. Under this project, Kimley-Horn and Associates will design an extension of the eastbound left-turn lane on C-466 at the Santa Fe Professional Centre's median opening. The basis of recommendations for the turn lane extension can be found in the attached Memo. Commissioner Miller requested to pull item 11 for a separate vote and/or discussion. Commissioner Miller stated that he is against this item because he believes the Board will be doing a huge injustice to the two churches impacted and he believes that this will cause traffic problems during the time prior to the church services beginning.

3-9-21-3-e-11

**Commissioner Gilpin moved, with a second by Commissioner Estep, to approve the Individual Project Order #5 with Kimley-Horn and Associates, Inc. and Sumter County Board of County Commissioners (BOCC) for an Eastbound Left-Turn Lane Extension at C 466 Santa Fe Professional Centre. The motion carried 4 - 1. Commissioner Miller voted Nay.**

f. GENERAL ITEMS FOR CONSIDERATION

1. Approve Combining the Equipment Operator (pay range 18) Job Description and the Traffic Engineering Technician (pay range 18) Job Description into the Road Technician (pay range 18) Job Description (Staff Recommends Approval).

There are currently three (3) vacant Equipment Operator positions. These positions were posted three (3) times since January 2, 2021, and we have not received any viable applicants. Due to the current market, these positions have been difficult to fill. The Department Head and Employee Services reviewed the position's job description to determine if revisions to the job description are needed.

Based on this review, it is recommended that the Equipment Operator (pay range 18) job description and the Traffic Engineering Technician (pay range 18) job description be combined. These positions are in the same pay range and have similar minimum qualifications and essential functions.

Combining these two (2) positions changes the job title and general description and reflects a revision to the Essential Job Functions section to more closely reflect this position's functions. Additionally, the experience required was revised from one (1) year of experience in Public Works to one (1) year of experience performing manual labor associated with roadway maintenance, construction activities, or traffic signs, traffic signals, pavement marking, or pavement repair.

This does not change the approved number of positions.

3-9-21-3-f-1

2. Satisfaction of Civil Restitution Lien for Aaron Mark Ostrander (Staff Recommends Approval).

On January 27, 2021, a Civil Restitution Lien in the amount of \$50.00 was ordered for Aaron Mark Ostrander, case number 2019 CF 453. On February 24, 2021, County Finance received a money to satisfy the balance of said lien.

3-9-21-3-f-2

3. Satisfaction of Civil Restitution Lien for Antonio J Rodriguez (Staff Recommends Approval).

On January 23, 2021, a Civil Restitution Lien in the amount of \$4,500.00 was ordered for Antonio J Rodriguez, case number 2013 CT 974. On February 18, 2021, County Finance received a money order from Advantage Title, LLC to satisfy the balance of said lien.

3-9-21-3-f-3

4. State of Emergency Declaration Extension Sumter County Board of County Commissioners (Staff Recommends Approval).

3-9-21-3-f-4

<b>Commissioner Estep moved, with a second by Commissioner Miller, to Approve items 1 through 4 under General Items for Consideration. The motion carried unanimously 5 – 0.</b>
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**4. ADJOURN**

The meeting adjourned at 8:47 p.m.