

Exhibit E

PURCHASE ORDER CHANGE ORDER REQUEST FORM

Attach a copy of the purchase order and any supporting documentation.



Purchase order number _____
 Vendor (include vendor's number from ADG) _____

Current purchase order amount (including any
 previously approved change orders) _____
 Requested change order amount _____
 New purchase order total _____

PLEASE CHANGE THE FOLLOWING ITEMS (FILL IN ALL THAT APPLY)

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

PLEASE ADD THE FOLLOWING ITEMS

Item	Account	Description	Quantity	Unit Price	Amount

Reason/Justification/Special Instructions: _____

Signature/Approvals

 Division Head

 Department Director

 Purchasing Agent

 County Administrator - if applicable

 Date

 Date

 Date

 Date

SUMTER BOARD OF COMMISSIONERS

7375 POWELL RD STE 200
WILDWOOD FL 34785

PURCHASE ORDER: 9122781

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***** VENDOR *****

**PAGE DIXON CHANDLER SMITH, LLC
3361 ROUSE RD SUITE 210
ORLANDO FL 32817**

***** DELIVER TO *****

**SUMTER BOARD OF COMMISSIONERS
7375 POWELL RD STE 200
WILDWOOD FL 34785**

Ordered	Due By	Ship Via	FOB	Terms	Customer No	By
11/23/22	12/23/22			NET		RCONNELL

Requisition No	Vendor No	Vendor Phone	Vendor Fax	Vendor Contact
00023900	5021-1	(407)277-9795	(407)277-6863	

No	Quantity	U/M	Description	Unit Price	Extended	G/L Account
1	1.00		Building Inspections, Plan Reviews, Fire Plan Review, and New Construction Fire Inspections Services	3,556,568.0000	3,556,568.00	124-142-524-3100
2	1.00		Annual Fire Inspections and Community Risk Services	62,755.0000	62,755.00	001-182-522-3100
				** TOTAL **	3,619,323.00	

VENDOR INSTRUCTIONS:

- MAIL INVOICES TO:
SUMTER CO BOARD OF COMMISSIONERS
7375 POWELL RD SUITE 206
WILDWOOD, FL 34785-4203
OR EMAIL INVOICES TO:
ADMINISTRATIVE.SERVICES@SUMTERCOUNTYFL.GOV
- INVOICES AND PACKAGES MUST BEAR THE P.O. NO. ABOVE.
- PURCHASES MAY NOT EXCEED THE TOTAL AMOUNT OF THIS ORDER WITHOUT PRIOR APPROVAL BY THE PURCHASING DEPT.
- ACCEPTANCE OF THIS ORDER INCLUDES ACCEPTANCE OF ALL TERMS, PRICES, DELIVERY INSTRUCTIONS, SPECIFICATIONS AND CONDITIONS.
- STATE TAX EXEMPT#: 85-8012622366C-3
- IF YOU HAVE QUESTIONS, PLEASE CALL (352)689-4400.

SPECIAL INSTRUCTIONS:

AUTHORIZED BY