

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Inventory Transactions – Disposal and Surplus of Property (Staff Recommends Approval).

REQUESTED ACTION: Staff Recommends Approval

Meeting Type: Regular Meeting **DATE OF MEETING:** 2/14/2023

CONTRACT: N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: **Office of Management & Budget**

BUDGET IMPACT: _____

FUNDING SOURCE: _____
Type: N/A **EXPENDITURE ACCOUNT:** _____

HISTORY/FACTS/ISSUES:

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, Section IV Property Transfers, and Surplus Property and Section IV Cannibalization and Disposal of Property.

The request for the Board is to approve the inventory transactions as noted below.

Description	Asset Tag #	Custodian	Action
HP Printer	05281	Tax Collector	Dispose- Junk
Cisco Catalyst Switch	07588	IT	Dispose- Junk
Cisco Switch- Rack Mountable	07979	IT	Dispose- Junk

Prepared by: Eva Aquino

ProWritingAid Check