SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: **Inventory Transactions – Disposal and Surplus of Property (Staff Recommends Approval).**

REQUESTED ACTION: **Staff Recommends Approval**

Meeting Type: Regular Meeting **DATE OF MEETING:** **3/28/2023**

CONTRACT: ☐ N/A Vendor/Entity:
Effective Date: Termination Date:
Managing Division / Dept: **Office of Management & Budget**

BUDGET IMPACT: .
FUNDING SOURCE:
Type: N/A **EXPENDITURE ACCOUNT:**

HISTORY/FACTS/ISSUES:

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, Section IV Property Transfers, and Surplus Property and Secion IV Cannibalization and Disposal of Property.
The request for the Board is to approve the inventory transcations as noted below.

Description	Asset Tag #	Custodian	Action
Desk Right Reception	03870	IT	Dispose- Junk
Optiplex 7010 Computer	05408	IT	Dispose- Junk
Getac Tablet	06398	IT	Dispose- Junk
Getac Tablet	06400	IT	Dispose- Junk
Getac Tablet	06485	IT	Dispose- Junk

Prepared by: **Eva Aquino** **ProWritingAid Check** ☒