

Naming or Renaming of County Facilities Policy

Policy Naming or Renaming of County Facilities Policy

Date: April 11, 2023

Purpose: To establish the authority and basis for naming new facilities (parks and buildings) and the process and authority to rename existing facilities.

Scope: All county-owned facilities will have a name based on its location and function. The renaming of County facilities based on an individual's name (live or deceased) is reserved for exceptional circumstances as approved by the majority vote of the Sumter County Board of County Commissioners (BOCC).

Policy:

AUTHORIZATION

The County Administrator shall name any new county-owned facility based on its location and function (i.e. The Villages Sumter County Service Center). This name shall be used on the facility's standard signage plan for County facilities.

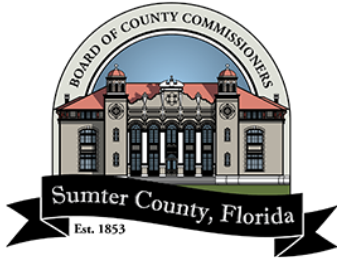
The renaming of a county-owned facility based on an individual's name is reserved solely for exceptional circumstances as determined through a majority vote of the Sumter County Board of County Commissioners (BOCC).

CITIZEN PETITION PROCESS TO RENAME A FACILITY BASED ON A DECEASED INDIVIDUAL'S NAME

Residents of Sumter County may present the BOCC with a petition request to rename a facility for a deceased individual so long as the petition has the required number of unique Sumter County Florida verified registered voter signatures that shall be at least one percent (1%) of the County's population at the time of the petition submission.

RENAMING PROCEDURES FOR THE CITIZEN PETITION PROCESS

- a. The County will accept a written request from those who have an interest in naming or renaming a facility via the citizen petition process above.
- b. The request should include a full biography of the deceased individual nominated including a written letter of support for the nomination from the individual's next of kin.
- c. The deceased individual's biography shall affirm the individual had no criminal record including those of moral turpitude, any immoral or otherwise improper conduct of the individual that may bring discredit upon the County for consideration of renaming of the facility.



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- d. If the request does not meet the criteria identified within this policy or does not meet the recommendation of the County Administrator, the requester will be notified.
- e. If the request meets the criteria identified within this policy, then the petition and supporting documentation shall be advertised for a public hearing to consider the renaming of the facility.
- f. After the conclusion of the public hearing, the BOCC will render its decision through its vote.

PERMANENT RENAMING:

If the BOCC approved the renaming of a facility for an individual (live or deceased), then this facility shall not be the subject of a further renaming whether by citizen petition or otherwise.