SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: **Inventory Transactions – Disposal and Surplus of Property (Staff Recommends Approval).**

REQUESTED ACTION: **Staff Recommends Approval**

Meeting Type: Regular Meeting **DATE OF MEETING:** **5/9/2023**

CONTRACT: ☐ N/A Vendor/Entity:
Effective Date: Termination Date:
Managing Division / Dept: **Office of Management & Budget**

BUDGET IMPACT: .
FUNDING SOURCE:
Type: N/A **EXPENDITURE ACCOUNT:**

HISTORY/FACTS/ISSUES:

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, Section IV Property Transfers, and Surplus Property and Secion IV Cannibalization and Disposal of Property.
The request for the Board is to approve the inventory transcations as noted below.

Description	Asset Tag #	Custodian	Action
Workstation, Room 225	04197	Library	Surplus
Stretch Wrap Machine	07565	Health Department	Surplus
FS Vaccine Freezer	07821	Health Department	Surplus

Prepared by: **Peter Pellett** **ProWritingAid Check** ☒