

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Change Order to Purchase Order No. 9122490 for FY 2022/23 (Staff Recommends Approval).

REQUESTED ACTION: Staff Recommends Approval

Meeting Type: Regular Meeting

DATE OF MEETING: 5/9/2023

CONTRACT: N/A

Vendor/Entity: Patterson Veterinary Supply, Inc.

Effective Date: _____

Termination Date: _____

Managing Division / Dept: Choose a division or department.

BUDGET IMPACT: \$100,000.00

FUNDING SOURCE: General Fund

Type: Annual

EXPENDITURE ACCOUNT: 001-200-562-5200

HISTORY/FACTS/ISSUES:

Purchase Order No. 9122490 – Patterson Veterinary Supply, Inc. increase request of \$100,000.00.

Additional funds are needed to cover costs of veterinary supplies for the remainder of the FY 22/23.

Staff is recommending that this Change Order be approved

Prepared by: Jacqueline Valdez

ProWritingAid Check

SUMTER BOARD OF COMMISSIONERS

7375 POWELL RD STE 200
WILDWOOD FL 34785

PURCHASE ORDER: 9122490

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***** VENDOR *****

**PATTERSON VETERINARY SUPPLY, INC
28905 NETWORK PL
CHICAGO IL 60673-1232**

***** DELIVER TO *****

**SUMTER CO PURCHASING
319 E ANDERSON AVE
BUSHNELL FL 33513**

Ordered	Due By	Ship Via	FOB	Terms	Customer No	By
10/12/22	11/11/22			NET		MALDERMAN

Requisition No	Vendor No	Vendor Phone	Vendor Fax	Vendor Contact
00023631	2803-1	(800)225-7911		

No	Quantity	U/M	Description	Unit Price	Extended	G/L Account
1	1.00		Prescription Food and Medical Supplies For Animal Services	130,000.0000	130,000.00	001-200-562-5200
				** TOTAL **	130,000.00	

VENDOR INSTRUCTIONS:

- MAIL INVOICES TO:
SUMTER CO BOARD OF COMMISSIONERS
7375 POWELL RD SUITE 206
WILDWOOD, FL 34785-4203
OR EMAIL INVOICES TO:
ADMINISTRATIVE.SERVICES@SUMTERCOUNTYFL.GOV
- INVOICES AND PACKAGES MUST BEAR THE P.O. NO. ABOVE.
- PURCHASES MAY NOT EXCEED THE TOTAL AMOUNT OF THIS ORDER WITHOUT PRIOR APPROVAL BY THE PURCHASING DEPT.
- ACCEPTANCE OF THIS ORDER INCLUDES ACCEPTANCE OF ALL TERMS, PRICES, DELIVERY INSTRUCTIONS, SPECIFICATIONS AND CONDITIONS.
- STATE TAX EXEMPT#: 85-8012622366C-3
- IF YOU HAVE QUESTIONS, PLEASE CALL (352)689-4400.

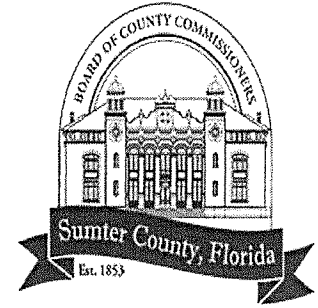
SPECIAL INSTRUCTIONS:

AUTHORIZED BY

Exhibit E

PURCHASE ORDER CHANGE ORDER REQUEST FORM

Attach a copy of the purchase order and any supporting documentation.



Purchase order number 9122490
 Vendor (include vendor's number from ADG) Patterson Veterinary - #2803

Current purchase order amount (including any previously approved change orders) \$130,000.00
 Requested change order amount \$100,000.00
 New purchase order total \$230,000.00

PLEASE CHANGE THE FOLLOWING ITEMS (FILL IN ALL THAT APPLY)						
Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code
1			\$130,000.00	\$230,000.00	001-200-562-5200	001-200-562-5200

PLEASE ADD THE FOLLOWING ITEMS					
Item	Account	Description	Quantity	Unit Price	Amount

Reason/Justification/Special Instructions: Increase in PO to cover additional prescription and medical supply needs. Purchase Order is attached.

Signature/Approvals _____
 Division Head _____
 Date _____

Stephen Kennedy Digitally signed by Stephen Kennedy
DN: cn=Stephen Kennedy, o=Sumter County, ou=Sumter County, email=Stephen.Kennedy@sumtercounty.gov, c=US
Date: 2023.05.03 11:55:56 -0400
 Department Director _____
 Date _____

Becky Segrest Digitally signed by Becky Segrest
Date: 2023.05.03 11:55:56 -04'00'
 Purchasing Agent _____
 Date _____

Bradley Arnold Digitally signed by Bradley Arnold
Date: 2023.05.03 12:00:36 -04'00'
 County Administrator - if applicable _____
 Date _____

Submit to Purchasing