

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Enter into Contract with Ciraco Underground, Inc. for ITB 021-0-2023/RS, Sumter County Little Sumter Service Area (LSSA) Lift Stations 2 and 13 Rehabilitation and Force Main Construction (Staff Recommends Approval).

REQUESTED ACTION: Staff Recommends Approval

Meeting Type: Regular Meeting

DATE OF MEETING: 5/23/2023

CONTRACT: N/A

Effective Date: 05/23/23

Vendor/Entity: Ciraco Underground, Inc.

Termination Date: 210 Calendar Days of
Lead Time for Material
Procurement and 150
Calendar Days After
Construction Begins

Managing Division / Dept: **Construction Design**

BUDGET IMPACT: \$1,958,558.04

FUNDING SOURCE: General Account

Type: Capital

EXPENDITURE ACCOUNT: 001-802-536-3100

HISTORY/FACTS/ISSUES:

ITB 021-0-2023/RS Sumter County Little Sumter Service Area (LSSA) Lift Stations 2 and 13 Rehabilitation and Force Main Construction was broadcasted on 4/20/23. Bids were due on 5/16/23 at 9:00 a.m. and opened at 9:05 a.m. in the Training Room located at 319 E. Anderson Avenue, Bushnell, FL 33513.

Three (3) bids were received from the following vendors:

- | | |
|----------------------------|----------------|
| 1. Bulldog Sitework, LLC | \$2,073,509.24 |
| 2. Ciraco Underground, Inc | \$1,958,558.04 |
| 3. Garney Companies, Inc. | \$2,625,987.00 |

The Selection Committee met on 5/1/23 at 9:00 a.m. in the Training Room located at 319 E. Anderson Avenue, Bushnell, FL 33513. The Selection Committee agreed to recommend To the Sumter County Board of County Commissioners to enter into contract with Ciraco Underground, Inc. as the lowest responsive/responsible bidder.

The following items are attached: Legal Advertisement, bid opening meeting minutes from 5/16/23, Selection Committee meeting minutes from 5/17/23, Ciraco Underground, Inc. submittal, and Agreement.

Prepared by: **Jacqueline Valdez**

ProWritingAid Check

The VillagesSM
DAILY SUN

Published Daily
Lady Lake, Florida
State of Florida
County Of Lake


Before the undersigned authority personally appeared **Joseph Szabo**, who on oath says that she is Legal Ad Coordinator of the DAILY SUN, a daily newspaper published at Lady Lake in Lake County, Florida with circulation in Lake, Sumter and Marion Counties; that the attached copy of advertisement, being a Legal #1123118 in the matter of

INVITATION TO BID (ITB)

was published in said newspaper in the issues of

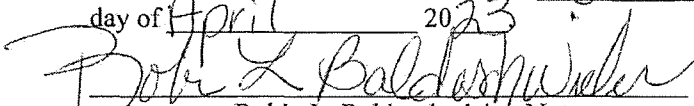
APRIL 20, 2023

Affiant further says that the said Daily Sun is a newspaper published at Lady Lake in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida each week and has been entered as second class mail matter at the post office in Lady Lake, in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisements; and affiant further says that he has neither paid nor promised any person, firm, or Corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for Publication in the said newspaper.



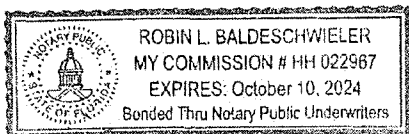
(Signature Of Affiant)

Sworn to and subscribed before me this 20
day of April 2023



Robin L. Baldeschwieler, Notary

Personally Known X or
Production Identification _____
Type of Identification Produced _____



INVITATION TO BID (ITB)

Notice is hereby given that the Sumter County Board of County Commissioners (BOCC) will receive bids for the following: "ITB 021-0-2023/RS Sumter County Little Sumter Service Area (LSSA) Lift Stations 2 and 13 Rehabilitation and Force

The Selection Committee's recommendation will be presented to the BOCC on May 23, 2023.

**SUMTER COUNTY
BOARD OF COUNTY
COMMISSIONERS
SUMTER COUNTY, FLORIDA
#1123118 April 20, 2023**

Main Construction"

Bid information is available upon request by calling (352) 689-4400, by coming to the Sumter County Purchasing Division, 319 E. Anderson Avenue, Bushnell, Florida 33513, or by contacting Demand Star at 1-800-711-1712 or www.DemandStar.com.

All inquiries and questions regarding this invitation to bid must be made only to the contact identified below and shall be made in writing by fax, e-mail, or mail:

Mrs. Becky Segrest
Purchasing Agent
Mailing Address:
Purchasing Division
319 E. Anderson Avenue
Bushnell, Florida 33513
E-mail: purchasing@sumtercou
ntyfl.gov Fax: (352) 689-4401

The deadline for submission of questions relating to this bid shall be May 1, 2023, by 5:00 p.m. A copy of the bid must be obtained in order to view the items being requested by the BOCC.

All bids are due by 9:00 a.m. on May 16, 2023, to the address listed above. Late submittals will be unopened. ITB submittals must be clearly marked: "ITB 021-0-2023/RS Sumter County Little Sumter Service Area (LSSA) Lift Stations 2 and 13 Rehabilitation and Force Main Construction."

Upon submission, all bids will become the property of the BOCC, who has the right to use any or all ideas presented in any packages submitted in response to this ITB, whether or not the bid is accepted. Bids will be opened at 9:05 a.m. on May 16, 2023, in the Training Room located at 319 E. Anderson Avenue, Bushnell, Florida 33513.

The Selection Committee shall meet on May 17, 2023, at 9:00 a.m. in the Training Room located at 319 E. Anderson Avenue, Bushnell, Florida 33513 to review and discuss the bids.

ITB 021-0-2023/RS Sumter County Little Sumter Service Area (LSSA) Lift Stations 2 and 13 Rehabilitation and Force Main Construction
 The meeting was held on 5/16/23 at 9:00 a.m. in the Public Works Training Room, 319 East Anderson Avenue, Bushnell, FL 33513.

Becky Segrest, Purchasing Agent, Jackie Valdez, Purchasing Technician, and Miranda McElhaney, Purchasing Technician, Tara Stevens, Purchasing Technician, and Ella Roberts-White, Bobbie Todd, Budget Manager were present on behalf of the Purchasing Division. Shailesh Patel, Assistant Director-Construction, Engineering. Steven Cohoon, Assistant Director – Planning & Design, , were present on behalf of the Selection Committee. Scott O’Neal, Ciraco Underground, Shane Sizemore, Bulldog Sitework, and Jared Costello, Garney Construction were present..

Becky Segrest opened the meeting and read aloud the remaining ITB dates as follows:

- Selection Committee meeting will be held on 5/17/23 at 9:00 a.m.. in the Public Works Training Room.
- Recommendations to award and enter into contract will go to the Sumter County Board of County Commissioners 05/23/23.

Becky stated that all items on the Bid Document Checklist will be verified. If any items are omitted or found to be non-compliant then the Purchasing Agent will determine if the bid is responsive or non-responsive.

Three (3) bid packages were received on time and opened. The ITB requirements were verified as follows:

ITB Requirements	Bulldog Sitework, LLC	Ciraco Underground, Inc	Garney Companies, Inc
One (1) original bid	Included	Included	Included
Bid Cover Page	Included	Included	Included
Bidder Certification/Addenda Acknowledgement Form	Included	Included	Included
Statement of General Terms and Conditions	Included	Included	Included
A sworn, notarized Statement of Contractor’s Experience and Personnel	Included	Included	Included
A sworn, notarized Drug Free Work Place Certificate	Included	Included	Included
A sworn, notarized Statement of Public Entity Crimes	Included	Included	Included
Bid/Price Form	Included \$2,073,509.24	Included \$1,958,558.04	Included \$2,625,987.00
A separate sheet or sheets of Exceptions or Deviations (if applicable)	N/A	N/A	N/A
Anti-Collusion Statement	Included	Included	Included
Hold Harmless Agreement	Included	Included	Included
Three (3) printed copies of the bid and one (1) electronic single PDF version	Included	Included	Included
E-Verify Certification Form	Included	Included	Included
Electronic signature page of the E-Verify MOU	Missing	Missing Verified	Included
Bid Document Checklist	Included	Included	Included
Certificate of Insurability	Included	Included	Included
W-9	Included	Included	Included

The meeting adjourned at 9:30 a.m.

SIGN – IN SHEET

DATE: May 16, 2023

TIME: 9:00 AM

BID/RFP/RFQ NAME: ITB-021-0-2023

- Pre-Bid/Proposal/Qualifications Meeting
- Bid/RFP/RFQ Opening
- Selection Committee Meeting
- Vendor Presentations / Selection Committee Meeting

Please list all the companies you are representing beside your name.

NAME

COMPANY

<u>Gachi Valdez</u>	<u>Bocc - Purchasing</u>
<u>Scott O'Neal</u>	<u>Ciraco Underground</u>
<u>Jared Costello</u>	<u>barney construction</u>
<u>Shailesh Patel</u>	<u>PW/Bocc</u>
<u>Scott O'Neal</u>	<u> </u>
<u>Ella Roberts-White</u>	<u>Bocc - Purchasing</u>
<u>IAN STAN</u>	<u>Bocc - Purchasing</u>
<u>Miranda McElhane</u>	<u>Bocc - Purchasing</u>
<u>Becky Segrest</u>	<u>Bocc Purchasing</u>

Sign in Sheet for

5/10/23

ITB 021

Shane Sizemore

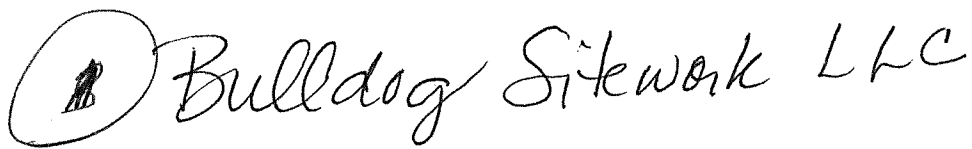
Shane Sizemore

Bulldog Sitework

Bobbie Todd

Bobbie Todd

OMB



PART 3

BID DOCUMENTS CHECKLIST OF ITEMS REQUIRED TO BE SUBMITTED

The following documents and forms in the following arrangement must accompany each bid or alternate bid submitted:

Documents that are mandatory and MUST accompany the submittal of the bid in order for the submission to be considered:

- One (1) original bid, clearly labeled "Original"
- Bid Cover Page. This is to be used as the first page of the ITB. This form must be fully completed and signed by an authorized officer of the vendor.
- Bidder Certification / Addenda Acknowledgement Form
- Statement of General Terms and Conditions
- A sworn, notarized Statement of Contractor's Experience and Personnel
- A sworn, notarized Drug Free Work Place Certificate must accompany each bid or alternate bid.
- A sworn, notarized Statement of Public Entity Crimes
- Bid / Price Form **\$2,073,509.24**
- A separate sheet or sheets, clearly identified and numbered, of Exceptions or Deviations from the minimum specifications, must be attached to the Bid Form (if applicable).
- Bid Guaranty – 5%
- Anti-Collusion Statement
- Hold Harmless Agreement

Documents that are required as part of the submittal but will be considered minor discrepancies if turned in within 24 business hours (Monday – Friday 8:00 a.m. to 5:00 p.m.) after opening of the bid and are found to be in compliance with the purchasing standards of Sumter County:

- Three (3) printed copies of the bid in its entirety; and one (1) electronic single PDF version not password protected of the original submitted bid in its entirety.
- E-Verify Certification Form
- Electronic signature page of the E-Verify Memorandum of Understanding from the Department of Homeland Security. This must be dated prior to the ITB due date.
- Bid Document Checklist of Items Required to be Submitted

1

A Certificate of Insurability, acceptable to the County, shall accompany each bid or alternate bid, in the amounts as prescribed by State and Sumter County BOCC .

- o All insurance policies shall be written on companies authorized to do business in the State of Florida and satisfactory to the Sumter County BOCC. Prior to commencing services pursuant to the award of this bid, the Contractor shall furnish to the Sumter County BOCC certificates of insurance showing the required coverage has been procured and paid for in advance. Within thirty (30) days prior to expiration, the Vendor shall provide the Sumter County BOCC with proof that required coverage has been extended.

W-9

Date: _____

I, _____ (name), an authorized officer of _____ (company/vendor), confirm that the above listed documents are provided in our company's bid being submitted to Sumter County and confirm I have read and understand the ITB document in its entirety.

② Ciraco Underground, Inc

PART 3

BID DOCUMENTS CHECKLIST OF ITEMS REQUIRED TO BE SUBMITTED

The following documents and forms in the following arrangement must accompany each bid or alternate bid submitted:

Documents that are mandatory and MUST accompany the submittal of the bid in order for the submission to be considered:

- One (1) original bid, clearly labeled "Original"
- Bid Cover Page. This is to be used as the first page of the ITB. This form must be fully completed and signed by an authorized officer of the vendor.
- Bidder Certification / Addenda Acknowledgement Form
- Statement of General Terms and Conditions
- A sworn, notarized Statement of Contractor's Experience and Personnel
- A sworn, notarized Drug Free Work Place Certificate must accompany each bid or alternate bid.
- A sworn, notarized Statement of Public Entity Crimes
- Bid / Price Form \$ 1,958,558.04
- A separate sheet or sheets, clearly identified and numbered, of Exceptions or Deviations from the minimum specifications, must be attached to the Bid Form (if applicable).
- Bid Guaranty – 5%
- Anti-Collusion Statement
- Hold Harmless Agreement

Documents that are required as part of the submittal but will be considered minor discrepancies if turned in within 24 business hours (Monday – Friday 8:00 a.m. to 5:00 p.m.) after opening of the bid and are found to be in compliance with the purchasing standards of Sumter County:

- Three (3) printed copies of the bid in its entirety; and one (1) electronic single PDF version not password protected of the original submitted bid in its entirety.
- E-Verify Certification Form
- Electronic signature page of the E-Verify Memorandum of Understanding from the Department of Homeland Security. This must be dated prior to the ITB due date. missing
- Bid Document Checklist of Items Required to be Submitted

2

A Certificate of Insurability, acceptable to the County, shall accompany each bid or alternate bid, in the amounts as prescribed by State and Sumter County BOCC .

- All insurance policies shall be written on companies authorized to do business in the State of Florida and satisfactory to the Sumter County BOCC. Prior to commencing services pursuant to the award of this bid, the Contractor shall furnish to the Sumter County BOCC certificates of insurance showing the required coverage has been procured and paid for in advance. Within thirty (30) days prior to expiration, the Vendor shall provide the Sumter County BOCC with proof that required coverage has been extended.

W-9

Date: _____

I, _____ (name), an authorized officer of _____ (company/vendor), confirm that the above listed documents are provided in our company's bid being submitted to Sumter County and confirm I have read and understand the ITB document in its entirety.

③ Jarney Companies, Inc.

PART 3

BID DOCUMENTS CHECKLIST OF ITEMS REQUIRED TO BE SUBMITTED

The following documents and forms in the following arrangement must accompany each bid or alternate bid submitted:

Documents that are mandatory and MUST accompany the submittal of the bid in order for the submission to be considered:

- One (1) original bid, clearly labeled "Original"
- Bid Cover Page. This is to be used as the first page of the ITB. This form must be fully completed and signed by an authorized officer of the vendor.
- Bidder Certification / Addenda Acknowledgement Form
- Statement of General Terms and Conditions
- A sworn, notarized Statement of Contractor's Experience and Personnel
- A sworn, notarized Drug Free Work Place Certificate must accompany each bid or alternate bid.
- A sworn, notarized Statement of Public Entity Crimes
- Bid / Price Form 2,625,987.00
- A separate sheet or sheets, clearly identified and numbered, of Exceptions or Deviations from the minimum specifications, must be attached to the Bid Form (if applicable).
- Bid Guaranty – 5%
- Anti-Collusion Statement
- Hold Harmless Agreement

Documents that are required as part of the submittal but will be considered minor discrepancies if turned in within 24 business hours (Monday – Friday 8:00 a.m. to 5:00 p.m.) after opening of the bid and are found to be in compliance with the purchasing standards of Sumter County:

- Three (3) printed copies of the bid in its entirety; and one (1) electronic single PDF version not password protected of the original submitted bid in its entirety.
- E-Verify Certification Form
- Electronic signature page of the E-Verify Memorandum of Understanding from the Department of Homeland Security. This must be dated prior to the ITB due date. missing
- Bid Document Checklist of Items Required to be Submitted

3

✓ A Certificate of Insurability, acceptable to the County, shall accompany each bid or alternate bid, in the amounts as prescribed by State and Sumter County BOCC .

- All insurance policies shall be written on companies authorized to do business in the State of Florida and satisfactory to the Sumter County BOCC. Prior to commencing services pursuant to the award of this bid, the Contractor shall furnish to the Sumter County BOCC certificates of insurance showing the required coverage has been procured and paid for in advance. Within thirty (30) days prior to expiration, the Vendor shall provide the Sumter County BOCC with proof that required coverage has been extended.

W-9 *missing*

Date: _____

I, _____ (name), an authorized officer of _____ (company/vendor), confirm that the above listed documents are provided in our company's bid being submitted to Sumter County and confirm I have read and understand the ITB document in its entirety.

Segrest, Becky

From: office <office@artwalkerconstruction.com>
Sent: Monday, May 15, 2023 8:24 AM
To: Purchasing
Subject: LSSA Lift Stations 2 & 13 Rehabilitation ITB # 021-0-2023/RS

Good Morning,

Our subs and suppliers cannot quote this project because of the following reasons:

- The pump supplier states the new larger pumps won't fit through the existing hatches
 - the plans don't call out for new hatches or top slabs
 - If these pumps are 2Xs larger than the existing pumps:
 - will we need to replace...
 - base elbows?
 - Risers?
 - Inverts? since we have to chip out the existing bases.
 - any additional parts not called out on these plans?
- SECO won't give us a cost of increasing Feeds or transformers to the stations
 - We need an allowance built into the bid to cover these costs
 - the Electricians in this industry are refusing to quote this job
- We also NEED pump conditions for sizing bypass

Please consider postponing the bid in order to address these issues.

Thanks.

Tarrah Walker, Vice President
Art Walker Construction, Inc.
352-629-1466



Selection Committee Meeting Minutes for ITB 021-0-2023/JV Sumter County Little Sumter Service Area (LSSA) Lift Stations 2 and 13 Rehabilitation and Force Main Construction.

The meeting was held on 5/17/2023 at 9:00 a.m. in the Training Room located at 319 East Anderson Avenue, Bushnell, FL 33513.

Shailesh Patel, Assistant Public Works Director, was present on behalf of the Selection Committee.

Becky Segrest, Purchasing Agent, Jackie Valdez, Purchasing Technician, and Miranda McElhaney, Purchasing Technician were present on behalf of the Purchasing Division.

Becky stated that the recommendation of the Selection Committee would go to the Sumter County Board of County Commissioners (BOCC) to enter into a contract 5/23/2023.

Becky stated that Steven Cohoon had emailed his recommendation to her since he was out of the office. Steven's recommendation was to enter into contract with Ciraco. The Selection Committee agreed to recommend to the Sumter County Board of County Commissioners to award and enter into contract with Ciraco Underground, Inc. as the lowest responsible/responsive bidder.

The meeting adjourned at 9:05 a.m.

