

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Request for Temporary Road Closure and Assistance with the 2023 Lake Panasoffkee Christmas Parade.

REQUESTED ACTION: Staff Recommends Approval

Meeting Type: Regular Meeting **DATE OF MEETING:** 6/27/2023

CONTRACT: N/A Vendor/Entity: Lake Panasoffkee Improvement Assoc.
Effective Date: 12/2/2023 Termination Date: 12/2/2023
Managing Division / Dept: **Operations**

BUDGET IMPACT: Approximately \$500.00 (Overtime)

FUNDING SOURCE: General Fund
Type: Annual **EXPENDITURE ACCOUNT:** 001-340-541-1400

HISTORY/FACTS/ISSUES:

Mr. Woodrow Hill, the Parade Coordinator for the Lake Panasoffkee Improvement Association, requests assistance from the Public Works Department. The request includes support with road closures, placement of barricades, detour signs, use of County vehicles, and County personnel to operate the parade route at the designated traffic control points. The event will be on Saturday, December 2, 2023, from 10:30 a.m. until 12:30 p.m.

The budget impact is approximately \$500.00; Operations will utilize over time due to the work load currently affecting the division.

Lake Panasoffkee Improvement Association has contacted the Sumter County Sheriff's Office, Fire Department, and EMS regarding this event and the requested road closure.

Mr. Hill has submitted the necessary forms, which are attached for review as follows:

1. Letter from Mr. Woody Hill requesting assistance with the 2023 Lake Panasoffkee Christmas Parade.
2. Temporary Road Closing Request.
3. Lake Panasoffkee Christmas Parade Detour Map and Parade Map.

Prepared by: Michael Bryant

ProWritingAid Check

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From: Jennifer Hill <jennifer_hill92@yahoo.com>
Sent: Friday, June 16, 2023 3:10 PM
To: Bryant, Michael <Michael.Bryant@sumtercountyfl.gov>
Cc: godivagirl55@gmail.com
Subject: Lake Panasoffkee Community Annual Christmas Parade

Board of County Commissioners we are requesting a permit for temporary road closure for the annual Christmas Parade in Lake Panasoffkee, FL on Saturday December 2nd 2022 from 10:30am to 12:30pm. All roads needed to be closed are on file with area maps at Public Works in Bushnell, FL. Assistance needed: Barricades. Sumter County Sherriff's Department, Fire Department, and EMS have been notified. We have also filled out the application online. Please let us know if we need to do anything further.

Thank you for your assistance.

Sincerely, Woody & Anna Hill

godivagirl55@gmail.com

352-626-2604

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Temporary Road Closure Request

Sumter County Board of County Commissioners
7375 Powell Rd
Wildwood, FL 34785
Phone: (352) 689-4400 Fax (352) 689-4401

TEMPORARY ROAD CLOSING REQUEST

Please submit request a minimum of three weeks prior to the event.

Requested by:	Woody Hill
Date:	6/16/2023
Address:	5098 North County Road 470
City, St, Zip:	Lake Panasoffkee, FL, 33538
Phone & Fax #:	352-569-8319
Email Address	pattycrisp64@gmail.com
Organization:	Lake Panasoffkee Community Annual Christmas Parade
Date(s) Requested:	12/2/2023
Road(s) or Portion to be Closed	All roads needed to be closed are on file with area maps at Public Works in Bushnell, FL.
If Parade - Detailed Route	<i>Field not completed.</i>
Attach map if applicable	<i>Field not completed.</i>
Requested Time for Road Closure	10:30am - 12:30pm
Requested Assistance or Equipment	Barricades for road closures
Date(s) Needed:	12/2/2023

We understand that any request approved will be upon the following terms and conditions:

1. We shall be responsible for all safety and maintenance requirements in connection with the event.
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2. We shall indemnify and hold the County harmless as to any liability which may result from any aspect of the event.

3. We shall be responsible for clean-up work which may be required as a result of the event.

4. It is understood that any request approved by the County shall in no way be construed by us to allow our event to take place on a State Road, and that any request approved is limited to the portion of the County Road described.

5. We agree that we shall Woodrow Hill
make every effort for all
participants in the event to
comply with all state and
local laws, and that the
County Road mentioned
above will be closed to the
public only the day and time
mentioned above, but not in
excess of hours shown
here:.

The Applicant agrees that Woodrow Hill
by typing their name in the
box below constitutes an
electronic signature and
agrees to these terms and
conditions.

OFFICE USE ONLY:

This request was approved in open session of the County Commissioners meeting this
_____ day of _____, 20____.

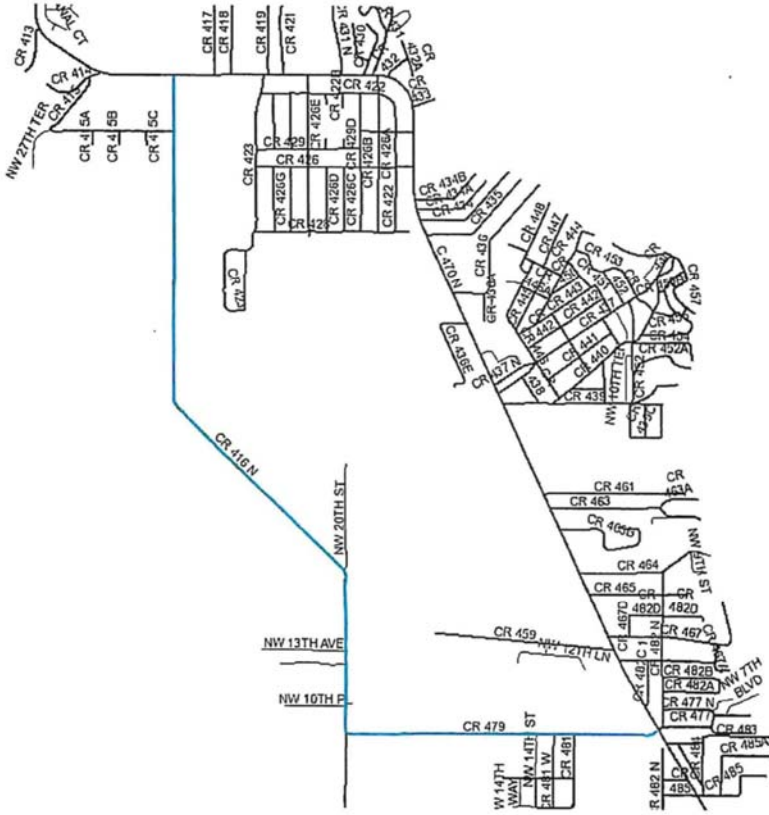
Attest by:

Chairman:

Email not displaying correctly? [View it in your browser.](#)

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
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Parade Detour



SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
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Parade Route

