SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: **Renewal of Agreement with R. Lee Hawkins, Jr. for Service as Code Enforcement Special Master (Staff Recommends Approval).**

REQUESTED ACTION: **Staff Recommends Approval**

Meeting Type: Regular Meeting **DATE OF MEETING:** **9/19/2023**

CONTRACT: ☐ N/A Vendor/Entity: R. Lee Hawkins, Jr.
Effective Date: 10/1/2023 Termination Date: 9/30/2024
Managing Division / Dept: **Building & Code / Development Services**

BUDGET IMPACT: $21,600.00 (FY 23/24)
FUNDING SOURCE: **General Fund**
Type: Annual **EXPENDITURE ACCOUNT:** **001-010-515-3100**

HISTORY/FACTS/ISSUES:

Ordinance Number 2008-02 grants the Sumter County Administrator the power to appoint, re-appoint, and place under contract a Special Master to hear and adjudicate Code Enforcement cases in the County.

The Special Master hears all Code Enforcement cases on a monthly basis. The Special Master is re-appointed on an annual basis by the County Administrator at a monthly rate of $1,800.00.

Attached for BOCC review and approval is the agreement renewal with R. Lee Hawkins, Jr. as the Code Enforcement Special Master.

Prepared by: **Becky Segrest** **ProWritingAid Check** ☒