

Board of County Commissioners

Development Services Department

Planning Services Division

7375 Powell Rd., Ste. 115, Wildwood, FL 34785 Phone (352) 689-4400 FAX: (352) 689-4401

Website: <http://sumtercountyfl.gov>

Project # _____
Date Recv'd: _____
Planner: _____

SPECIAL PUBLIC ASSEMBLY TEMPORARY USE PERMIT APPLICATION

Request: (Additional information may be attached)

Dates of Use: _____

Hours of Operation: _____

Number of People Expected: _____

Applicant Information:

Name of Petitioner(s) (or Company/Corp. Name):

Mailing Address: _____

Phone: _____ Fax: _____

Email: _____

Property Information:

Legal Description of the property (lengthy descriptions may be attached)

Street Address: _____

Parcels # _____ Current Use: _____

Please provide:

- 1. Deed or other proof of ownership**
- 2. Signed authorization if applicant is not the land owner**
- 3. Site plan that identifies the event site, event uses and all existing or proposed structures and infrastructure**
- 4. Written summary of all proposed activities, including a schedule of proposed events**
- 5. Parking and traffic management plan, including the location of all proposed parking areas and ingress and egress from the site**
- 6. Details for public sanitary facilities, proposed waste and litter control, post event clean up and security and policing of event**

As the owner/agent, I understand any action on my application will be governed by Sumter County's Comprehensive Plan and Land Development Code, and my payment of the non-refundable application fee will not guarantee approval.

Under penalties of perjury, I declare the above information that I have given to be true and correct to the best of my knowledge and belief.

Signature _____
Date

Print Name

Building permits may be required following approval before business can be conducted.

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Special Public Assembly Temporary Use Permit Requirements

- The maximum period for which approvals may be given for special public assembly events is fourteen (14) calendar days per event site. The event site shall include all properties, parcels or tracts which support the event. Multiple events may be permitted so long as the total number of event days does not exceed fourteen (14) per calendar year.
- Staff may propose reasonable conditions to address issues identified in the course of review and shall approve the proposed event if the applicant agrees to the proposed conditions. The Sumter County Board of County Commissioners may require the posting of a bond to insure compliance with any conditions of approval.
- Requested county services in support of proposed event(s) beyond those customarily provided must have prior approval of the Sumter County Board of County Commissioners and may be subject to a fee adequate to recover county costs.